

**University of Wisconsin–Milwaukee  
CODIFICATION COMMITTEE  
2020-2021 Annual Report**

**Members:**

<b>Name</b>	<b>Rank</b>	<b>Department</b>	<b>Div</b>	<b>E/A</b>	<b>Term Ends</b>
Ryan Holifield	FAC	Geography	SS	E	2023
Sunwoong Kim	FAC	Economics	SS	A	2023
Zachary Durlam	FAC	Music	AH	A	2022
Kelly Kirshner <sup>1</sup> , <b>Chair</b>	FAC	Film	AH	E	2022
Sheila Feay-Shaw	FAC	Music	AH	A	2021
Nicholas Fleisher <sup>2</sup>	FAC	Linguistics	AH	E	2021
Trudy Turner	FAC	Secretary of the University	x-o	o	2021

< > Yet to be appointed

1 Repl M. Noodin (2022-E)

2 Repl A. Aneesh 2020-21 sabbat (2021-E)

o Serves by virtue of office

x-o Ex-officio

**Charter:**

**Functions/ Responsibilities:**

**A1.7 Codification Committee**

- (1) Membership. Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committees secretary.
- (2) Functions
  - a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.
  - b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.

- c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.
- d) Assists and advises the Secretary of the University or other appropriate administrative officials in up-dating the UWM Policies and Procedures.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

**Meetings:**

The committee met 9 times during the 2020-21 academic year; one of these meetings was held jointly with the University Committee:

**Semester I**

September 3, 2020  
September 24, 2020  
October 22, 2020 –*anceled due to lack of business*  
November 12, 2020

**Semester II**

January 7, 2021  
January 19, 2021 (*with the UC*)  
January 28, 2021  
March 4, 2021  
April 1, 2021  
April 22, 2021

**Summary of Activities:**

**The Committee approved the following:**

- Recommendation of the Academic Policy Committee to Revise the Academic Forgiveness Policy.
- Request for Authorization to Implement a Doctor of Philosophy in Electrical Engineering at UWM.
- Notice of Intent to Implement a Bachelor of Science in Data Science.
- Recommendation of the Graduate Faculty Committee (GFC) to Revise the Criteria for: 1) Graduate Faculty Membership; 2) Major Professor, Advisor, or Committee Chair and Committee for Master’s Students; and 3) Major Professor, Advisor, or Committee Chair and Committee for Doctoral Students.
- Request for Authorization to Implement a Bachelor of Science in Data Science at UWM.
- Request to Create the Institute for Systems Change and Peacebuilding at UWM.
- Recommendation of the Faculty Senate Subcommittee on the Evaluation of Administrators (SSEA) to Revise the Policy for Faculty Evaluation of Administrators (FD2137R5).
- Recommendation of the Graduate Faculty Committee to Create the Academic Leave of Absence (ALA) Accommodation for Graduate Students Policy.
- Recommendation of the Academic Policy Committee to Create the Prior Learning Assessment (PLA) Policy.

- Request to Change the Name of the Department of Occupational Science & Technology to the Department of Rehabilitation Sciences & Technology.
- Notice of Intent to Plan for a General Business Major.
- Review of *UWM Policies & Procedures* Chapter 4 (*with the University Committee*):  
The committee(s) moved to accept the following changes:

The Departmental Executive Committee may delegate to the tenured professors faculty of the department who hold the rank of professor the authority to make recommendations for promotions to the rank of professor. These recommendations will be transmitted through the Departmental Executive Committee chairperson to the dean.

- Review of *UWM Policies & Procedures (P&P)* Chapter 5: The committee suggested revisions to section 5.20 that clarify the process; approved pending approval by Academic Affairs.
- Request for Authorization to Implement a Bachelor of Science in Neuroscience at UW-Milwaukee.
- Request for Authorization to Implement a General Business Major in the Bachelor of Business Administration Program at UW-Milwaukee's Lubar School of Business.
- Proposal for the Creation of the UWM Archaeological Research Laboratory Center.
- Request of the Institute for Urban Education (IUE) to become a UWM Education/Outreach Institute.
- Recommendation of the Graduate Faculty Committee to Revise the Criteria for: 1) Graduate Faculty Membership; 2) Major Professor, Advisor, or Committee Chair and Committee for Master's Students; and 3) Major Professor, Advisor, or Committee Chair and Committee for Doctoral Students (Faculty Document 3134R1).

**Additional business undertaken by the Committee:**

Review of *UWM Policies & Procedures* Chapter 2; Chapter 4.05(4); Chapter 5.20; Chapter 6.

Respectfully submitted,

Kelly V. Kirshtner, Associate Professor  
Codification Committee Chair, 2020-21.