

**University of Wisconsin–Milwaukee
ADMISSIONS AND RECORDS POLICY COMMITTEE
2020-2021 Annual Report**

Members:

Name	Rank	Department	Div	E/A	Term End
Zachary Durlam, Chair	FAC	Music	AH	E	2023
Donald Force	FAC	Information Studies	PR	E	2023
Brian Hinshaw	AS	Pathway Advising	-	E	2023
Peninnah Kako	FAC	Nursing	PR	A	2023
Julianna Alitto Kwapil	FAC	Social Sciences & Business	CGS	E	2022
Jennifer Earl-Boehm	FAC	Kinesiology	PR	A	2022
Maggie Kaczmarek ¹	AS	Education	-	A	2022
Sharon Gosz	AS	Center for International Education	-	E	2021
Chiu Law	FAC	Electrical Engineering	NS	A	2021
Demetrius Williams ²	FAC	French, Italian & Comparative Lit.	AH	A	2021
Kay Eilers	Co-Lead	Enrollment Management	x-o	o	2021
Jennifer Singer	AS	Center for International Ed Rep	x-o	o	2021
Shane Haengen	US	Graduate School Rep	x-o	o	2021
Kristin Hildebrandt	AS	Registrar's Office	x-o	o	2021
Dominique Smith	AS	Dean of Students Rep	x-o	o	2021
Ashleigh Zarling	Asst Dir	Undergrad Admissions	x-o	o	2021
< >		Student/G			2021
< >		Student/U			2021

< > Yet to be appointed
 1 Repl. T. Kelly (2022-E)
 2 Repl B. Perley (2021-E)

o Serves by virtue of office
 x-o Ex-officio

Charter:

Functions/ Responsibilities:

A1.3 Admissions and Records Policy Committee

- (1) Membership. Eighteen members as follows: seven faculty members, not more than one of whom will be from the same college or school, four to be elected, three to be appointed by the Chancellor from a list to be submitted by the Nominations Committee; two members of the academic staff from the Division of Academic Affairs elected by the Academic Staff; one

member of the Academic Staff elected at large; two students, one of whom shall be a graduate student; and ex-officio, the Associate Vice Chancellor of Enrollment Management or his/her designee, Director of Undergraduate Admissions, Dean of the Graduate School or his/her designee, a representative of the Center for International Education, the Dean of Students, and the UWM Registrar or his/her designee.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)

(Document 2598, 11/15/07; UWM Administration approval, 11/30/07)

(Editorially revised, 05/01/08)

(Document 2896, 02/21/13; UWM Administration approval, 03/01/13)

(Document 2945, 04/17/14; UWM Administration approval, 04/29/14)

(Editorially revised, 05/20/14)

(2) Functions

- a) Reviews regularly University policies regarding admission of students and the impact of these policies on the University as a whole.
- b) Recommends to the University Faculty or the Faculty Senate on matters of policy relating to students' admissions, registration and record keeping.
- c) Maintains a liaison with appropriate system-wide committees and the Graduate Faculty Council through its chairperson.
- d) Approves, on an annual basis, operational guidelines for the admission of new freshman during the next application year. This information shall be included in the Admissions and Records Policy Committee's annual report to the Faculty Senate.
- e) Receives on an annual basis from the Office of Undergraduate Admissions, a copy of the proposed language for publicizing UWM's admission requirements, including a profile of characteristics typical of students who are academically successful. This information shall be included in the Admissions and Records Policy Committee's annual report to the Faculty Senate.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

(Document 1619, 5/10/88; UWM Administration approval, 9/22/88)

(Editorially revised, 6/6/80)

(Editorially revised, 12/29/95)

(Document 2552, 11/16/06; UWM Administration approval, info only)

(Document 2945, 04/17/14; UWM Administration approval, 04/29/14)

Meetings:

This year's ARPC held three meetings. At the initial meeting, we elected a committee chair, reviewed our committee charter, and discussed possible topics for discussion at future meetings. Our second meeting was primarily a presentation by Patrick Fay, Director of Admissions, familiarizing the committee with the current undergraduate admissions process; the committee asked questions and requested additional information. At the third and final meeting, we reviewed the admissions rubric, discussed and suggested minor edits to website language publicizing undergrad admissions requirements, and familiarized ourselves with the UW system freshman admissions policy including extended suspension of ACT/SAT requirements through the 2022-2023

academic year. We also discussed application and enrollment deadlines, and, after hearing from admissions staff, passed a motion to recommend enforcement of a firmer enrollment deadline for first-time enrollment of newly-enrolled UWM students (plus a request for a clear procedure for approving exceptions).

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