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University of Wisconsin-Milwaukee

Graduate Curriculum Committee (GCC)
Tracy Boyer, Chair (Spring 2021)

Thursday, April 1, 2021
MEETING MINUTES

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Members Present:	Tracy Ann Boyer, Xiaoxia Cao, Woonsup Choi, Hong Min Park, Erin Ruppel, Anika Wilson
Absent:	Monna Arvinen-Barrow, Marija Gajdardziska-Josifovska (Graduate School); Alessandra Gillen (Graduate School)
Guests:	Jennifer Earl Boehm (College of Health Sciences); Thomas Malaby (College of Letters and Science); Stephen Wetzel (Peck School of the Arts); Benjamin Balcom (Peck School of the Arts); Kevin Hartman (Peck School of the Arts); Antonina Johnston (Peck School of the Arts); Diane Schadewald (College of Nursing); Kyle Ebersole (College of Health Sciences); Richard Leson (College of Letters and Science); Lorena Terando (College of Letters and Science); Nan Kim (College of Letters and Science); Jeb Willenbring (College of Letters and Science); Natalie Chin (Registrar's Office); Stuart Moultrop (College of Letters and Science); Sara Cordova Davies (College of Letters and Science); Carol Klingbeil (College of Nursing); George Henion (Zilber School of Public Health); Amy Kirby (Helen Bader School of Social Welfare); Dietmar Wolfram (School of Information Studies); Elise Mary Papke (Zilber School of Public Health); Amanda Simanek (Zilber School of Public Health); Joan Hayes (Grad Ed); Kristin Sziarto (College of Letters & Science); Tiffany Nation (Graduate School); Jason Puskar (Graduate School)

I. **Call to Order**

Meeting called to order at 12:31 p.m.

II. **Announcements**

Tiffany Nation notified the committee that she would like to schedule the GCC 2020 – 21 Debriefing Meeting for May 6, 2021 from 12:30 p.m. – 2:00 p.m. She will be sending out emails to inquire the committee's calendar availability for that date next week.

III. **Automatic Consent**

A. Approval of Meeting Minutes from March 4, 2021

B. Course Action Requests (See accompanying chart in ***SharePoint****:
https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20%20By%20AY.aspx*)

Course	Action	Type of Change
ART 423	Change	Prerequisite
ART 427	Change	Grading Options, Course Rules, Prerequisite
ART 478	Change	Re-Takeable Credit, Grading Options, Description, Course Rules, Prerequisite
ART 524	Change	Grading Options, Course Rules, Prerequisite
ART 526	Change	Grading Options, Course Rules, Prerequisite
ART 529	Change	Title, Grading Options, Description, Prerequisite
ART 542	Change	Title, Description, Prerequisite
ART 591	Change	Re-Takeable Credit, Description, Course Rules, Prerequisite
ART 629	Change	Title, Catalog Number, Course Level, Grading Options, Course Rules, Prerequisite
EXCEDUC 652	Change	Grading Options, Prerequisite
INFOST 790	Change	Prerequisite
INFOST 899	Change	Title, Course Rules, Prerequisite

INFOST 997	Change	Grading Options, Prerequisite
KIN 889 (PT 988)	Change	Subject Code, Catalog Number,
PH 790	Change	Prerequisite
SOCIOL 794	Change	Title, Description, Prerequisite

IV. New Business

A. New/Substantially Revised Courses

ATRAIN 790

The program is requesting that a new variable topics course is needed within the MS Athletic Training program to allow flexibility for new course development.

GCC Feedback: Required: (1) The UWM umbrella URL is missing. University policies – please provide overall link up front http://uwm.edu/secu/syllabus-links/ (old links with a truncated list of policies are included, for example the academic misconduct link does not work and the others with www4 are also outdated. Most of the URLs are outdated. (2) Would specify a failing grade as below 60%. (3) I wonder how instructors would enforce attendance policies and grade attendance fairly without requiring proof of legitimate reasons for absence. (4) Will these courses typically have reading or course materials? I don't see a chronology or timeline for submitting materials etc.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

DAC 701

The program is requesting that this 1-credit course will join DAC 700 (3-credit, already existing) and DAC 788 (1-credit, proposed concurrently) as required courses for the Graduate Certificate in Digital Cultures.

GCC Feedback: Required: (1) Required and recommended reading, with full citations – while the students select the items from a furnished list, it is unclear how they will give those readings to other students for the discussion. (2) Suggest the mechanism and dates for the presentation materials to be distributed by the presenting student be explained in more detail in the requirements or timeline and that a list of potential items with complete references be required. Without these details it is difficult to judge how students would spend 3 hours per week on course materials. (3) While the course description implies there will be speakers, the syllabus does not really reflect that in the timeline and how students will interact with speakers. (4) Suggest more detail/rubric for attendance and participation grade.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

DAC 788

The program is requesting that this 1-credit course will join DAC 700 (3-credit, already existing) and DAC 701 (1-credit, proposed concurrently) as required courses for the Graduate Certificate in Digital Cultures.

GCC Feedback: Recommended: (1) Please provide more clarification in the timeline when assignments are due such as the "proposals, essays, presentations, reports". How are they submitted. And, although there are no required readings listed (perhaps there are examples that could be given out of the varied forms of digital work that could be cited). Will students be given examples of these items? Will Canvas or some other large storage format system be used for submissions? (2) Given the media focus of the course, what computing requirements and extraperipheral equipment will be needed? And will any of these equipment be made available if students do not have the required technology. (3) Specify if any special software is needed or if there are computer system or hardware requirements to participate in the course.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

FILM 781

The program is requesting to convert a topics course to a permanent course number.

GCC Feedback: Required: (1) The link for university policies is missing (http://uwm.edu/secu/syllabus-links/).

Recommended: (1) Is a due date associated with tests #2 - #8? (2) It wasn't clear which components of the course activities were graded and whether these were all equally weighted. (3) How much are the test weighted? (4) What about the final project?

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

FILM 782

The program is requesting to convert a topics course to a permanent course number.

GCC Feedback: Required: (1) Via what platform will online class meeting or office hours happen? (2) Please provide prerequisites for class. It appears it is a 481/781 course and should also list that credit can only be obtained under 1 course number. (3) If undergraduates are allowed to take the course, please provide distinction in coursework. (4) Grading criteria for individual coursework is given but not the course overall. (5) Grading scale for the final grade in the course is needed. Please provide scale. Does not show that coursework assigned exclusively to graduate students accounts for at least a third of their grade. Was unclear from syllabus whether the graduate student specific assignments accounted for 1/3 of the grade. Requirement: Coursework assigned exclusively to graduate students must account for a least a third of their grade. (This can be reflected in different qualitative expectations in completing assignments that are similar to those given to undergrads, and/or through additional graduate-only assignments. The specific expectations must be stated in the syllabus.) (6) Please provide complete references for readings to be provided in canvas and movies to be screened. Please provide complete references for readings to be provided in canvas and movies to be screened. (7) If it is on a 4 point scale per the individual elements, where will the cutoff be? (8) Difference between Undergrad and Grad effort is not clearly articulated to constitute more 1/3 more. (9) The link to university policies is missing (http://uwm.edu/secu/syllabus-links/). (10) Would eliminate first instance of university policies since they are later listed. (11) Some URLs are outdated. Update syllabus links. (12) Provide approximate due dates of products (test #1, etc.) in the timeline of weeks.

Recommended: (1) Specification of course interactions: PLEASE ELABORATE. •Between the instructor and students (e.g., e-mail, CANVAS discussion, phone, Skype, voiceover slides, etc.). •Between students, for any asynchronous or synchronous discussions (e.g., CANVAS, Skype, social media site, etc.). •Between the students and the course content (e.g., CANVAS discussion, UWM or external Web sites, etc.). 4. Minimum technical requirements, e.g., computer configuration, any necessary hardware or software - THIS SHOULD BE INCLUDED AND THE SOFTWARE IS MENTIONED, BUT UNCLEAR IF THAT IS PUBLICLY AVAILABLE FOR FREE OR NOT. WILL A SCANNER BE AVAILABLE IN THE LAB FOR THE FINAL ASSIGNMENT IF STUDENTS DO NO HAVE ONE? 5. Description of the necessary computer skills for success in the course. 6. Contact information for technical help: UWM Help Desk: 229-4040 help@uwm.edu GetTechHelp.uwm.edu

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MUSIC 604

The program is requesting a new course for a new sub-major: BFA Music, Versatile Voice.

GCC Feedback: Required: (1) Extra coursework is 30% more hours but only 20% more of grade? (2) The syllabus may need to say something more about the highly standard for grading of graduate student work in order to meet the U/G requirements. Requirement: Coursework assigned exclusively to graduate students must account for at least a third of their grade. (This can be reflected in different qualitative expectations in completing

assignments that are similar to those given to undergraduates, and/or through additional graduate-only assignments. The specific expectations must be stated in the syllabus.)

Recommended: (1) I'd like more information about the grading scale, since the values seem a typical.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

NURS 766

The program is requesting to convert a special topics course to have its own course number as it has been offered 3 times.

GCC Feedback: Required: (1) Would be useful to include points totals in grading allocation table. (2) How will students who fall between percentage (e.g., 94.5%) be handled?

Recommended: (1) Replace D2L in Canvas where D2L is still written.

Suggested: (1) Should perhaps say "Asynchronous" at the beginning.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

NURS 772

The program is requesting to convert a special topics course to have its own course number as it has been offered 3 times.

GCC Feedback: Required: (1) Would be useful to include points totals in grading allocation table. (2) How will students who fall between percentage (e.g., 94.5%) be handled? (3) Current grading scale includes only whole percentages.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

OCCTHPY 522

The program is requesting a new course to fill a need within the undergraduate Occupational Sciences and Technology degree programs related to health, performance, and injury monitoring and deliver content for upper level students, including graduate students. The course will be part of a new entrepreneurship focus option for students and is emerging as part of a Lubar Entrepreneur Curriculum Innovation Grant.

GCC Feedback: Recommended: (1) Prereqs in syllabus don't match CIM form.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

OCCTHPY 592

The program is requesting a new course to fill a need within the undergraduate Occupational Sciences and Technology degree programs related to health, performance, and injury monitoring. The focus of this course will be a hands-on and community engaged course that connects students to community partners to solve a health, performance, and injury problem identified be the partner for the students. The course will be part of a new entrepreneurship focus option for students and is emerging as part of a Lubar Entrepreneur Curriculum Grant.

A motion was made and seconded to approve the course. Motion passed unanimously.

B.   **Program Changes**

1.   **Applied Gerontology, Graduate Certificate**

The program change is requesting to move OCCTHPY 744 from the list of electives to the list of choice core courses. Adding NURS 702 to the list of electives. Noting that Pain and Symptom Management is the specific section NURS 779 that can be counted as an elective. Noting that NURS 670G, NURS 671G, and NURS 702 are open to Nursing student only. Noting that OCCTHPY 744 is open to Occupational Therapy Student only.

A motion was made and seconded to approve this program change. Motion passed unanimously.

2. **Art History, BA / Art History, MA: Emphasis on Methods and Criticism**

   The program change is requesting to propose an accelerated master's program in Art History, MA.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

3. **French, BA / Language, Literature, and Translation, MA: Translation**

   The program change request to modify the previously approved "Integrated" program to conform to "accelerated" program requirements; making changes to align with incipient changes to French BA program (all to be effective Fall 2021).

   A motion was made and seconded to approve this program change. Motion passed unanimously.

4. **German, BA / Language, Literature, and Translation, MA: Translation**

   The program change request updating requirements to meet current accelerated program standards.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

5. **History, MA: Public History**

   The program change request is requesting to change Public History requirements to align better with program objectives and post-graduation employment opportunities: Updating requirements for its existing tracks, and adding a new track in Nonprofit Administration.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

6. **Information Science and Technology, MS**

   The program change request is for the approval of Public Health (PH) 718 as completing programming competency as per SOIS Faculty Council approval on 10/9/20.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

7. **Latin American, Caribbean, and U.S. Latino Studies, BA / Language, Literature, and Translation, MA: Translation**

   The program change is requesting to update plan of study to reflect the necessity of retro credits to complete the program; clarifying backward double-counting coursework; cleaning up electives.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

8. **Mathematics, PhD**

   The program change is requesting to remove the Foreign Language Exam requirement, following recommendation of external program review.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

9. **Social Work, MSW**

   The program change request that the Social Work faculty's approved changes to the curricular requirements for the MSW degree take effect for Fall 2021. The changes are driven by multiple factors including: alignment with the Council on Social Work Education's Educational Policy and Accreditation Standards (CSWE EPAS 2015), the desire for increased choice and flexibility in curriculum for students, and the goal of simplifying and streamlining the curriculum for students, faculty, and staff. The

change moves the MSW advanced curriculum away from having multiple concentration and practice methods areas with unique curricular requirements to an advanced curriculum with a smaller base of core courses that must be taken by all MSW students, and an increased number of elective credit for which students will have more choice and flexibility and can still choose an elective pathway that mirror our existing, formal concentration areas. In this change to our advanced curriculum, students will not have to identify or commit to one specific elective pathway and will retain some levels of freedom in completing their MSW education.

Additional changes reflected in this program change request include:

- Credit adjustments to the advance Field Instruction courses (821 and 822); going from 4 to 3 credits each.
- Adjusting the curriculum description to still capture the elective pathway opportunities that match our historic concentration areas, without requiring a concentration be chosen.
- Adjustment to the language about advising for MSW students. In recent years Social Work faculty have chosen to have the course planning aspect of advising be primarily with a professional MSW Program advisor and for the faculty to maintain an advising role with students as it pertains more to the Field of social work, including career and professional development guidance.

The full scope of changes as compared to the current catalog is all captured in the attached document with recreates the catalog content, updated with the new information.

A motion was made and seconded to approve this program change. Motion passed unanimously.

10. History, MA / Library and Information Science, MLIS

The program change is requesting to clarify the credit requirements for the MLIS/MA in History and adding requirements for the MLIS/MA in Public History.

A motion was made and seconded to table this program change until revisions and clarifications have been made to credits. Motion passed unanimously.

C. New Degree, Certificate, or Concentration

1. Digital Cultures, Graduate Certificate

This requested proposal creates a new interdisciplinary certificate in Digital Cultures, including programs, courses, and faculty from L&S, Peck, SARUP, and SOIS. It is resource neutral. It will help programs recruit and retain master's and doctoral students, and may result in additional course enrollments from them. Over time, it also may attract new students to UWM, given that there are no other graduate-level certificates related to the digital humanities available in Wisconsin.

Student in the certificate will gain proficiencies with tools and approaches for developing digital literacies and new research methods; cultivate new media practices and research designs; and critically engage digital media to better understand the impact that these practices have on culture.

A motion was made and seconded to approve this program change. Motion passed unanimously.

V. Other Business

Tracy Boyer, GCC chair informed the committee that at the May 6th debriefing meeting they will discuss streamlining the review of syllabi and suggested that they discuss how to deal with variable topics.

VI. Adjournment

The meeting adjourned at 2:05 p.m.