

University of Wisconsin-Milwaukee  
**Admissions and Records Policy Committee**  
December 17, 2020, 9:00 a.m.

**Minutes**

Present: Zachary Durlam, Donald Force, Brian Hinshaw, Peninnah Kako, Sharon Gosz, Chiu Law, Jennifer Singer, Shane Haensgen, Kristin Hildebrandt, Patrick Fay (guest)

Absent: Julianna Kwapil, Jennifer Earl-Boehm, Maggie Kaczmarek, Demetrius Williams, Kay Eilers, Dominique Smith, Ashleigh Zarling

1. **Call to order**, 9:02 a.m.

2. **Approval of the agenda**: Chiu/Hinshaw, unanimous approval

3. **Presentation from Director of Admissions, Patrick Fay** explaining the current undergraduate process and policies to the committee and specifically addressing the following questions:

- A. What are the current University policies regarding admission of undergraduate students?
- B. What are the operational guidelines for admission of new first-year students for fall 2021?
- C. What does the admissions process for undergraduates look like? What are the steps that an application goes through to be accepted or denied?
- D. Where is undergrad admissions in the holistic review process? Have there been recent revisions?
- E. Fall 2020 undergraduate admission was test-optional. Is this a permanent or temporary change? What are the benefits and drawbacks of test scores (or the lack thereof) in the admissions process?
- F. Where is UWM on the transition to the Common App? Has this been a successful transition? How has it affected our admissions process?

4. **Committee questions**: Can the committee view the rubric used by admissions? Will our approval and feedback eventually be needed for a move to making test scores permanently optional (yes – though test scores are currently a UWS and not specifically a UWM requirement)? Explanation of “stealth applicants.” Questions about Pathway Advising. Explanation of how we communicate with students who have incomplete applications.

5. **Future meeting**: Feb. 18, 9 a.m. selected

6. **Adjournment**: Hinshaw/Force, unanimous