

University of Wisconsin-Milwaukee  
**Admissions and Records Policy Committee**  
October 29, 2020, 9:00 a.m.

**Minutes**

**Present:** Zachary Durlam, Donald Force, Brian Hinshaw, Jennifer Earl-Boehm, Maggie Kaczmarek, Sharon Gosz, Chiu Law, Demetrius Williams, Kay Eilers, Jennifer Singer, Shane Haensgen, Kristin Hildebrandt

**Absent:** Peninnah Kako, Julianna Alitto Kwapil, Dominique Smith, Ashleigh Zarling

1. **Call to Order** – 9:01 a.m.
2. **Approval of the agenda** – motion Hinshaw/Earl-Boehm, carried unanimously
3. **Introduction of members**
4. **Review of committee charter** – read through #2 – functions
5. **Vote to select committee chair** – motion to elect Zack Durlam Hinshaw/Law?, carried unanimously; Jennifer Earl-Boehm volunteered to take meeting minutes
6. **Suggest and discuss possible topics, business, or action items for future meetings:**
  - a. Hildebrandt: Talk about interplay between associates and bachelors admissions
  - b. Hinshaw: Explore differentiating last day to enroll as new student from add deadline. This year admissions test-optional – discuss whether concerns about test bias should make admissions test-blind or test-optional in future years
  - c. Earn-Boehm: Where is undergrad admissions in the holistic review process? What recent revisions have been made?
  - d. Durlam: Review and familiarize committee with current university admissions policies, operational guidelines, and publicity language. Also discuss transition to common app.
7. **Select future meeting dates/times** – Dec. 3 at 9 a.m. selected
8. **Adjournment** – unanimous consent, meeting adjourned at 9:17 a.m.