

CODIFICATION COMMITTEE  
Thursday, April 1, 2021, 11:30a.m.  
Held Virtually on Microsoft Teams  
Meeting Minutes

Present: Z. Durlam, N. Fleisher, R. Holifield, S. Kim, K. Kirshner, T. Turner

Guests: Aaron Schutz  
Graduate Faculty Committee, Chair

I. Meeting called to order at 11:30 a.m.

II. Minutes of March 4, 2021 meeting approved as distributed.

III. Business

- a. Request of the Institute for Urban Education (IUE) to become a UWM Education/Outreach Institute  
K. Kirshner presented the document. The underlined sentence was added to clarify that the IUE had never been granted institute status.

MOTION: to move the document forward. The motion was seconded and approved unanimously by voice vote.

- b. Recommendation of the Graduate Faculty Committee to Revise the Criteria for: 1) Graduate Faculty Membership; 2) Major Professor, Advisor, or Committee Chair and Committee for Master's Students; and 3) Major Professor, Advisor, or Committee Chair and Committee for Doctoral Students (Faculty Document 3134R1)

A. Schutz presented the document. The changes allow instructional and research academic staff to participate in more aspects of graduate education. The committee discussed the implications of programs that are not housed within a department or department-like body and agreed that “program Executive Committees” do not exist at UWM.

A. Schutz will bring the document back to the Graduate School and Graduate Faculty Committee for further review. The Codification Committee will review at their next meeting.

- c. Review of *UWM Policies & Procedures (P&P)* Chapter 5.20

Secretary Turner presented the flowchart on faculty promotions that she developed to help clarify the process.

MOTION: to accept the changes. The motion was seconded and approved unanimously by voice vote.

- d. Review of *UWM Policies & Procedures (P&P)* Chapter 6

The committee discussed concerns regarding overlap with administrative committees but agreed that the issue could not be addressed by revising Chapter 6. Secretary Turner added that the University Committee is currently reviewing faculty governance committees. Those whose functions overlap with administrative committees will be brought to the attention of the Chancellor and Provost. The committee decided to let Chapter 6 stand as is with the possibility of revisiting it next year.

IV. Other business

K. Kirshner encouraged the committee to attend the open session with the Secretary of the University position finalist.

V. Meeting adjourned at 12:27 p.m.