

CODIFICATION COMMITTEE
Thursday, January 7, 2021, 11:30a.m.
Held Virtually on Microsoft Teams
Meeting Minutes

Present: Z. Durlam, S. Feay-Shaw, N. Fleisher, R. Holifield, S. Kim, K. Kirshner, T. Turner

Guests: Aaron Schutz, Graduate Faculty Committee, Chair
Devarajan Venugopalan, Academic Affairs, Associate Vice Chancellor
Christopher Head, Registrar's Office, Assistant Director of Transfer Services

I. Meeting called to order at 11:31 a.m.

II. Minutes of November 12, 2020 meeting approved as distributed.

III. New Business

- a. Recommendation of the Graduate Faculty Committee to Create the Academic Leave of Absence (ALA) Accommodation for Graduate Students Policy

Aaron Schutz presented the document. The committee suggested spelling and grammatical changes and identified consistency issues within the document. Discussion took place on health insurance coverage and whether the policy should set a maximum semester limit. Schutz will consult the Graduate School and compare with UW Madison's policy.

MOTION: to approve the document pending consultation with the Graduate School. The motion was seconded and approved unanimously by voice vote.

- b. Recommendation of the Academic Policy Committee to Create the Prior Learning Assessment (PLA) Policy

Devarajan Venugopalan and Christopher Head presented the document. The Higher Learning Commission devised criteria based on regulations from the Department of Education. Discussion took place on the section that addresses PLA credit from institutions outside of the UW System (second paragraph under Transcription, p.5). Head will clarify that section and send a new version.

MOTION: to approve the document pending the revision. The motion was seconded and approved unanimously by voice vote.

- c. Request to Change the Name of the Department of Occupational Science & Technology to the Department of Rehabilitation Sciences & Technology

The committee suggested editorial updates to acronyms used within the document.

MOTION: to approve the document. The motion was seconded and approved unanimously by voice vote.

d. Notice of Intent to Plan for a General Business Major

Discussion took place on the creation of a new course, Bus Adm 446. Venugopalan affirmed that the Lubar School of Business is developing this course for all majors within the school.

MOTION: to approve the document. The motion was seconded and approved unanimously by voice vote.

e. Review of *UWM Policies & Procedures* Chapter 4.05(4) and 5.20

Secretary Turner presented the document. A question has come up regarding who should receive the recommendations made by the group of “tenured professors of the department” (section 4.05(4)).

Kirsten Goetz specified that no legal rule exists, so the decision needs to be made by governance.

Discussion took place on whether “tenured professors” is meant to mean “full professors”.

Additional discussion took place on whether recommendations of this subgroup should go back to the Executive Committee.

Additional clarification is needed to the last paragraph of section 5.20.

Further discussion will take place at the next meeting. The committee requested context for the 1980 revision to section 4.05(4).

IV. Other business

Secretary Turner announced that the 2030 Implementation Team – School/College Restructure Group will attend an upcoming meeting to discuss possible changes to *UWM Policies & Procedures* Chapter 2.

V. Meeting adjourned at 1:03 p.m.