

CODIFICATION COMMITTEE  
Thursday, November 12, 2020, 11:30a.m.  
Held Virtually on Microsoft Teams  
Meeting Minutes

Present: Z. Durlam, S. Feay-Shaw, N. Fleisher, R. Holifield, S. Kim, K. Kirshner, T. Turner

- I. Meeting called to order at 11:31 a.m.
- II. Minutes of September 24, 2020 meeting approved as distributed.
- III. New Business
  - a. Recommendation of the Faculty Senate Subcommittee on the Evaluation of Administrators (SSEA) to Revise the Policy for Faculty Evaluation of Administrators (FD2137R5)  
Secretary Turner presented the revisions. In addition to formatting and grammatical changes, the committee suggested that the Membership section define SSEA as the Senate Subcommittee on the Evaluation of Administrators and specify that faculty members must be faculty senators. The committee also suggested the removal of the survey platform name from section eight under Procedures. In section three under Procedures, the committee questioned the change of “years” to “anniversary”. Secretary Turner will discuss these suggestions with the SSEA Chair.  
  
MOTION: to approve the document pending the suggested changes. The motion was seconded and approved unanimously by voice vote.
  - b. Review of *UWM Policies & Procedures* Chapter 2: The Faculties of the Colleges and Schools  
Secretary Turner discussed the different levels of academic staff voting rights. The committee found that the cross reference in section 2.04(3) should be 2.02(3). The committee agreed that the pronouns in section 2.01(4), and in all policies moving forward, should be replaced with they/their. Grammatical changes were made to various sections of Chapter 2. The committee also found that section 2.02 (2) needs further clarification.
- IV. Other business  
Chair Kirshner reported that the committee’s suggested changes were made to the Systems Change and Peacebuilding proposal before it was approved.
- V. Meeting adjourned at 12:23 p.m.