

University of Wisconsin-Milwaukee  
**Academic Policy Committee**

November 19, 2020

2 pm

Teams Meeting

**MINUTES**

**Present:** N. Bird-Soto, K. Cosier, N. Frank (x-o), M. Haigh, K. Hildebrandt, T. Howard (x-o), K. Kirshtner, C. Law, J. Sherman, D. Van Kerkvoorde  
**Guests:** Dave Clark, Chris Head, Laura Pedrick, Dev Venugopalan

- I. *Call to Order.* M. Haigh called the meeting to order at 2:01 pm.
- II. *Automatic Consent.*
  - A. Agenda: Approved as presented.
  - B. Minutes of September 24, 2020 Meeting. Approved as presented.
- III. *New Business.*
  - A. Prior Learning Assessment (PLA) Policy- D. Venugopalan explained per State Law, the practice of recognizing and awarding credit for learning acquired outside university instruction is required and UWM has been conducting such assessments for many years. He acknowledged C. Head had drafted the policy that covers options for assessing learning and adheres to the UW System policy and guidelines. L. Pedrick stated the policy will adhere to the principles of the Council for Adult and Experiential Learning and in the "Joint Statement on the Transfer and Award of Credit. C. Head noted the goal of the policy is to provide academic units and departments with a framework to establish a consistent process for PLA. K. Kirshtner moved and K. Cosier seconded approval of the Prior Learning Assessment Policy as presented. Motion passed unanimously.
  - B. 1895R6 Uniform Syllabus Policy- D. Clark stated he is seeking feedback from the APC on the best mechanism to address students' frustrations with instructors using multiple interfaces (Teams, Zoom, Canvas Collaborate, email) for online and hybrid courses. His intent is to establish minimum expectations for all online and hybrid courses. APC agreed that it be recommended to standardize the platform without specifying the platform. K. Cosier suggested instructors use the platform that campus has adopted and N. Frank asked about building all syllabus links into the Canvas site to ensure the required information is included and updated in all course sites. D. Clark agreed to revise the document he shared to include clear and consistent structure for all courses and seek input from the APC as well as other groups.
- IV. The meeting was adjourned at 2:50 pm.