

University of Wisconsin-Milwaukee  
Policy Advisory Committee  
Wednesday, November 18, 2020  
3:30 p.m.  
Held virtually on Microsoft Teams  
Minutes

Present: C. Daly, S. Emmons, K. Heath, R. Sauers, M. Schmit, T. Turner, J. Urdan, D. Venugopalan

Guests: Kathryn Amato, Public Records Custodian  
Jennifer Herzog, University Legal Counsel

I. Meeting called to order at 3:31 p.m.

II. Minutes of the October 21, 2020 meeting approved as distributed.

III. Business

a. SAAP 13-04 Public Records Access

K. Amato presented the policy drawing particular attention to the changes to section F. Discussion took place on virtual meeting recordings.

MOTION: to approve SAAP 13-04. The motion was seconded and approved by voice vote. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Senate as automatic consent.

b. SAAP 07-04 Criminal Background Check Policy

J. Herzog presented the policy. The revisions were initiated as a result of a recently completed audit by the UWS Office of Internal Audit, *Oversight of Programs with Minors*, and additional revisions were made to bring the policy into compliance with UW System policy and UWM practice. The chairs of the three governance groups requested the addition of an annual summary of criminal background check results (section 9.3).

MOTION: to approve SAAP 07-04. The motion was seconded and approved by voice vote. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Senate for approval.

IV. Other Business as needed

The SecU office provided an update on the status of SAAPs currently under review.

M. Schmit suggested that revisions to SAAP 06-02: Functions of Building Chairpersons may be necessary at the request of the Dean of Students.

V. The meeting adjourned at 3:54 p.m.