

**University of Wisconsin–Milwaukee
GRADUATE FACULTY COMMITTEE
2019-2020 Annual Report**

Members:

Name	Rank	Department	Term Ends
Aaron Schutz, Chair	FAC	Ed Policy & Community Studies	2022
Peninnah Kako ¹	FAC	Nursing	2021
Jason Sherman ²	FAC	Anthropology	2021
Ellen Velie	FAC	Public Health	2021
< > ³	FAC		
Marcus Britton ⁴ , Vice-Chair	FAC	Sociology	2020
Wilkistar Otieno	FAC	Industrial & Manufacturing Engr	2020
Steven Redd ⁵	FAC	Political Science	2020
Mark Schwartz	FAC	Geography (Member & UC Rep)	2020
Stephen Wetzel ⁶	FAC	Film	2020
Jeb Willenbring ⁷	FAC	Mathematical Sciences	2020
< > ⁸	FAC		
Maureen Ryan ⁹	AS	Center for 21st Century Studies	2020
Stefanie Pinnow	AS	Helen Bader School of Social Welfare	2020
John Roberts	FAC	Sociology (GCC Chair)	2020
David DiValerio	FAC	History (GPRC Chair and RPAC Rep)	2020
Bonita Klein-Tasman	FAC	Psychology (GSFC Chair)	2020
Erin Fox	AS	Graduate School staff	2020
Marija Gajdardziska-Josifovska	Dean	Graduate School	2020
Jason Puskar	Assoc Dean	Graduate School	2020
Reed Heintzkill	Student	Graduate Student	2020
< >	Student	Graduate Student	2020

< > Yet to be appointed

1 Repl J. Kibicho (2021-E)

2 Repl J. Puskar (2021-E)

3 Repl D. Wolfram (spring 2020 sabbat (2021-E))

4 Repl M. Brondino (2020-E)

5 Repl W. Choi (spring 2020 leave (2021-E))

6 Repl D. Burkholder (2020-E)

7 Repl P. Dunn (2020-E)

8 Repl G. Davis (2020-E)

9 Repl J. Balogh (2020-A)

Charter:

Functions/ Responsibilities:

A3.05 Graduate Faculty Committee

The Graduate Faculty Committee (GFC) is UWM's main policy making body for graduate education. As such it oversees academic and administrative matters across graduate programs, and acts as an advocate for graduate students and graduate programs within the university.

(1) Membership

Twenty-four (24) members as follows:

- (a) Twelve (12) faculty elected from among the Graduate Faculty from the divisions of Arts and Humanities, Natural Sciences, Professions, and Social Sciences. At least two faculty members must serve from each of these four divisions, and no more than one member may serve from any one department or non-departmentalized school or college. Faculty members are elected to staggered, three-year terms, and no member may serve more than two (2) consecutive terms or portions thereof. Elected members of the committee should reflect the range of disciplinary competencies in the university and represent the schools and colleges insofar as the size of the committee allows.
- (b) The three (3) faculty chairs of the Graduate Curriculum Committee (GCC), the Graduate Program Review Committee (GPR), and the Graduate Student Fellowships Committee (GSF).
- (c) Two (2) graduate student members appointed annually by the Student Association. Student members must be currently enrolled graduate students and both members must not come from the same school or college.
- (d) Two (2) members of academic staff appointed annually by the Academic Staff Committee from among those whose work is pertinent to graduate education or research or to the administration of graduate programs.
- (e) Ex-officio members shall include the chair of the Research Policy Advisory Committee (RPAC) or delegate; a member of the University Committee; the dean, one associate dean, and a staff person from the Graduate School.
- (f) GFC elects its chair for the following year from among its faculty membership at its March meeting. By May of that year, the chair-elect designates a vice-chair elect. The chair-elect and the vice-chair elect assume their full, one-year duties on August 1.
- (g) The chair or the chair's representative sits on the APBC, RPAC, and PEC committees, in order to have the information necessary for chairing the GFC and to inform those committees of GFC actions. The chair communicates as needed with the Faculty Senate, the University Committee, the Secretary of the University, graduate program representatives, and the various deans and associate deans.
- (h) GFC meets at least once a month during the academic year, and on request of the dean of the Graduate School or of five (5) GFC committee members.
- (i) GFC has the authority to declare vacant the seat of those committee members who fail to

attend three (3) regular meetings in an academic year

(2) Functions

- (a) Advises the dean of the Graduate School on all academic and administrative issues that pertain to graduate education.
- (b) Formulates and reviews policies concerning UWM graduate programs.
- (c) Considers general policy recommendations from GCC, GPR, and GSF pertaining to their areas of governance. The Graduate Faculty Committee reviews and approves all general policies that apply across graduate programs.
- (d) Establishes criteria for membership in the Graduate Faculty of the university.
- (e) Reviews Graduate School regulations and requirements with general application to student admission, continuation, and graduation, and the academic operation of UWM graduate programs. Based on this review, the committee recommends appropriate changes for dissemination through sources such as the Graduate School website, the Graduate School Bulletin and the Graduate Student and Faculty Handbook.
- (f) Reviews policies and procedures affecting graduate student assistantships, fellowships, awards and any other sources of funding, and advocates for fair and competitive levels of graduate student compensation and workload.
- (g) Reviews policies and procedures at all levels of the university that impact graduate student success, such as those related to health and wellbeing, funding for graduate study, diversity, professional development, retention and completion, and campus safety. GFC will make recommendations to governance committees, administrative offices, or academic units as appropriate.
- (h) Undertakes investigations into larger and more complex issues pertaining to graduate study recommended by its own members, by GCC, GPR, or GSF, or by the administration of the Graduate School.
- (i) Designates two members who will serve, if needed, on a Graduate Assistant Appeals Panel for Step Three grievance proceedings, as described in the [Graduate Assistant Employment Grievance Procedure](#).

(Document 2563, 3/15/07; UWM Administration approval, 5/11/07) (Document 2780, 4/21/11; UWM Administration approval, 5/2/11)

(Document 2780R1, 9/20/18; UWM Administration approval, 10/12/18)

Meetings:

The Graduate Faculty Committee met on the following dates:

Monday, September 16, 2019
Monday, October 21, 2019
Monday, November 18, 2019
Monday, February 17, 2020
Monday, April 20, 2020
Monday, May 4, 2020

During the 2019-20 academic year, the GFC:

A. Accepted Annual Reports

- a. Graduate Faculty Committee, 2018-19
- b. Subcommittee on Graduate Program Reviews, 2018-19
- c. Subcommittee on Graduate Courses and Curriculum, 2018-19
- d. Subcommittee on Graduate Fellowships, 2018-19
- e. Graduate School Scholastic Appeals Committee, 2018-19

B. Approved Policies and Procedures

- a. Admission, Continuation, and Dismissal Policies, GFC Doc. 1328
- b. Thesis and Dissertation Embargo, GFC 1262
- c. Major Professor, Advisor, Committee Chair and Committee Membership, GFC 1173
- d. Revision of the Academic Approval Matrix

C. Endorsed

- a. Voted in support of the creation of working group for creating a graduate student academic leave of absence policy.
- b. Voted in support of the interim Academic Leave Policy for graduate students.
- c. Voted in support of graduate programs having the right to waive any program-specific admissions requirements because of challenges created by Covid-19, though Spring 2021.
- d. Voted to permit the GFC Chair to conduct urgent business on behalf of the Committee related to any minor approvals during the summer.

D. Sent names to Board of Regents for completed graduate degrees – fall, spring, summer

E. Set up Scholastic Appeals Committee hearings for 2 academic dismissal appeals