

University of Wisconsin-Milwaukee  
Policy Advisory Committee  
Wednesday, September 16, 2020  
3:30 p.m.  
Held virtually on Microsoft Teams  
Minutes

Present: C. Daly, S. Emmons, K. Heath, J. Reisel, R. Sauers, M. Schmit, T. Turner, J. Urdan, D. Venugopalan

Guests: Kathryn Amato, Public Records Custodian

- I. Meeting called to order at 3:30 p.m.
- II. Minutes of the August 18, 2020 meeting approved as distributed.
- III. Review Committee Charter  
Secretary Turner reviewed the committee responsibilities and the Selected Academic & Administrative Policy (SAAP) approval process.
- IV. Business
  - a. SAAP 13-04 Public Records Access  
K. Amato presented the revisions to SAAP 13-04. The changes apply to the university community rather than the public at large. Additional changes were made in light of the increase in remote work.  
  
Discussion took place regarding the need for examples on what needs to be redacted and for the policy to reflect the current practice of the Office of Public Records. Additional discussion took place on the use of the term “department” throughout the document when other entities such as governance groups may also receive requests.
  - b. SAAP 10-01 Animal Care and Use Committee Investigation Procedures  
The SecU Office presented the revisions which were made out of the 5-year review request.  
  
MOTION: to approve SAAP 10-01. The motion was seconded and approved by voice vote. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Senate for information.
  - c. SAAP 10-06 Firearms and Dangerous Weapons Policy  
The SecU Office presented the revisions which were made out of the 5-year review request.  
  
The committee suggested that the red statement above the FAQs be removed now that Wisconsin’s Concealed Carry Law is in place and that referrals to Wisconsin State Statute in FAQ Q6 and Q11 be spelled out. The committee also questioned the mention of knives in footnote 4 on page 11 when knives are not mentioned anywhere else in the policy.
  - d. SAAP 14-01 Student Death and Major Medical Crisis Notification & Support Process  
The SecU Office presented the revisions which were made out of the 5-year review request.  
  
The committee suggested updating the Offices in Attachment C of the policy.  
  
MOTION: to approve SAAP 14-01. The motion was seconded and approved by voice vote. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Senate for information.

e. SAAP 10-12 COVID-Related Health & Safety Rules

J. Urdan presented the revisions which add asymptomatic testing for housing students and remove mask exceptions outside of the Accessibility Resource Center process for disability accommodations. All changes were approved by the Crisis Management Team.

MOTION: to approve SAAP 10-12. The motion was seconded and approved by voice vote. The policy will go to the Faculty Senate, Academic Staff Senate, and University Staff Senate for information.

V. Other Business as needed – None.

VI. Meeting Schedule

The SecU Office will send out a proposed schedule based on this meeting time.

VII. The meeting adjourned at 4:22 p.m.