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University of Wisconsin-Milwaukee

Graduate Curriculum Committee (GCC)
Monna Arvinen-Barrow, Chair (Fall 2020)

Thursday, September 10, 2020

MEETING MINUTES

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Members Present: Monna Arvinen-Barrow, Tracy Ann Boyer, Erin Ruppel, Anika Wilson

Absent: Xiaoxia Cao, Woonsup Choi, Marija Gajdardziska-Josifovska (Graduate School)**,** Alessandra Gillen (Graduate School), Joan Hayes (Grad Ed); Hong Min Park

Guests: Erin Parcell (College of Letters & Science); John Boyland (College of Engineering and Applied Science); Jennifer Haas (College of Letters & Science); Jennifer Johung (College of Letters & Science); Wilkistar Otieno (College of Engineering and Applied Science); Richard Leson (College of Letters & Science); David Pacifico (College of Letters & Science); Kundan Kishor (College of Letters & Science); Dietmar Wolfram (School of Information Studies); Kristin Sziarto (College of Letters & Science); Natalie Chin (Registrar's Office); James Hardy (Lubar School of Business); Tiffany Nation (Graduate School); Jason Puskar (Graduate School)

I. Call to Order

Per the Secretary of the University Office's request Monna Arvinen-Barrow called the meeting to order at 12:32 p.m.

II. Announcements

Jason Puskar, Associate Dean of the Graduate School welcomed and thanked the committee on behalf of the Graduate School Dean.

III. Election of 2020 – 2021 GCC Chair

Tracey Boyer nominated Monna Arivnen-Barrow for 2020 Fall GCC Chair. There were no other nominations. Monna Arivnen-Barrow accepted the nomination and agreed to serve as chair for Fall 2020.

Monna Arivnen-Barrow was unanimously elected the Fall 2020 GCC Chair.

IV. Automatic Consent

A. Approval of Meeting Minutes from April 30, 2020

B. Annual Report

　1. Graduate Curriculum Committee 2019 – 2020 Annual Report   GCC Doc. No. 1710

C. Summer Approved Business

　1. Course Change Request for automatic consent item *ENGLISH 705* was approved by the GCC Chair during the summer to revise re-takeable credit clarification overlooked during the transition from CAR form to Course Leaf system

D. Course Action Requests (See accompanying chart in SharePoint)
　https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20%20By%20AY.aspx)

Course	Action	Type of Change
ARCH 760	Change	Prerequisite
ARTHIST 703	Change	Course Rules, Prerequisite
ARTHIST 704	Change	Description, Prerequisite
BME 990	Change	Description

INFO 759	Change	Re-Takeable Credit, Course Rules, Prerequisite
INFO 834	Change	Discontinue
KIN 551	Change	Title, Grading Options, Description, Course Rules, Prerequisite
MUSIC 421	Change	Title, Description, Prerequisite
MUSIC 750	Change	Title, Description, Course Rules, Prerequisite
MUSIC 798	Change	Title, Re-Takeable Credits, Description, Course Rules, Prerequisite
WGS 411	Change	Grading Options, Description, Course Rules, Prerequisite
WGS 500	Change	Grading Options, Description, Course Rules, Prerequisite
WGS 501	Change	Grading Options, Description, Course Rules, Prerequisite
WGS 700	Change	Description, Prerequisite
WGS 701	Change	Description, Prerequisite
WGS 710	Change	Description, Prerequisite
WGS 711	Change	Description, Course Rules, Prerequisite

A motion was made and seconded to approve all Automatic Consent agenda items. Motion passed unanimously.

V. New Business

A. New/Substantially Revised Courses

ANTHRO 530

This is a new elective course for Anthropology majors and minors and graduate students.

GCC Feedback: (1) Add instructor's and teaching assistants' phone numbers. (2) Credit hour statement does not meet the requirements of the UWM credit hour policy. Provide specific information on the investment of time by the average student necessary to achieve the learning goals of the course in accordance with the campus credit hour policy, Faculty Doc. No. #2838. This is there but broken down to weekly time investment not full-time investments. (3) Add working syllabus links. Syllabus links do reroute to appropriate spot but www4server is outdated. Suggest including new link. (4) Suggest adding additional COVID links from UWM. (5) Consider checking the learning objective sections "help you build" and "you should be able to" for consistency in action verbs used and ensuring there is a differentiation between UG and G outcomes. (6) Correct coursework assigned exclusively to graduate students. Currently coursework for graduate students does not account for at least a third of their grade.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

ARTHIST 603

The Art History department currently does not offer any museum studies courses at the undergraduate level, and for years there have been many requests from students to do so. This new course is aimed at filling that gap, while also allowing graduate students to take the course during years when the existing graduate museum seminar (ARTHIST 703: Introduction to Art Museum Studies) is not offered. For Art History graduate students pursing the MA Curatorial track, this course will fulfill the same requirement as ArtHist 703. The idea is to offer 603 and 703 on alternate years, allowing both undergraduate and graduate students the option to learn about the role and function of art museums both historically and culturally.

GCC Feedback: (1) Correct coursework assigned exclusively to graduate students. Currently coursework for graduate students does not account for at least a third of their grade. (2) Clarify and add details for "Graduate student prep for seminars. What does it mean and how is it assessed? (3) Clarify the items that are recommended vs. required. (4)

Clarify expectation on class participation. (5) Clarify attendance requirements. (6) Clarify incomplete policy. (7) Suggestion: Condense assignments and grading policies into one. As it was confusing to have the first category only add up to 90%.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

COMMUN 814

Course was taught as a special topics course. This topic is a popular and growing area of interest in the field and the class has been popular and well received by students. Currently, no established course in the department provides in depth coverage of research and theory on the role of communication technologies in interpersonal communication. Many faculty positions seek students who have expertise in this area, so the course will make students more qualified for a wider range of positions. The course will also provide breath to the knowledge of students who study interpersonal communication in non-technological contexts and students who student communication technologies in non-interpersonal contexts.

GCC Feedback: (1) Add required and recommended readings. (2) Add full citations for all required and recommended readings. (3) Clarify attendance policy. What if someone misses more than one class (states limit one per semester). (4) Add attendance penalties for missed classes? (5) Clarify participation policy. This language is vague: "Participation will not be graded but consistently poor participation may result in a reduction in your final grade". How is poor participation resulting in reduced grade? (6) Clarify approximate due dates. (7) Clarify exam dates including final examination date and time. (8) Suggestion: Put syllabus links at the beginning of section about university policies.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

COMMUN 902

Program does not have this course on their books. Course was taught as a special topics course (COM 860-001) in Spring 2017. Many of the program's students want to take this course (MA and PhD) and students across campus would be interested too. We need to assign an unique number so as to not exhaust the use of our 860 designation (i.e., our students may take up to 9 credits of COM 860).

GCC Feedback: (1) Fix syllabus links. The military excuse link www4 outdated. (2) Suggestion: Explain the breakdown within the final research points as totaling 65% and that each of those is percentage points out of the final grade. This could be confusing. (3) Add Final Paper due date. (4) Clarify if final exam is a component of the final grade. It is listed at the end of the syllabus (without any further information on date and others). (5) Clarify required vs. recommended texts. Are all read cover to cover? (6) Add all required readings. Some required readings are not provided. (7) Add approximate due dates. (8) Add exam dates. Including the final examination date and time. (9) Correct minor typo in Incomplete section. The word "Unlikely" is spelled incorrectly. (10) Clarify African Studies course potential overlap. Potential overlap with an African Studies course is mentioned in CIM but not adequately addressed: AFRIC 804 Qualitative Interviewing and Grounded Theory 3 cr. Graduate. In-depth, hands-on examination of qualitative interviewing in research. Students design, conduct, and analyze qualitative interviews using grounded theory. Seminar-style course. Prerequisites: No credit for students who have credit in AFRIC 880 w/same topic. Prerequisite: graduate standing; prior coursework in qualitative methods or consent of instructor.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

COMPSCI 820

Per the program, there's a need for a seminar course in algorithms so that students can get introduced to new area without needing to take a whole 3-credit course.

GCC Feedback: (1) Clarify learning objectives. How do the presentations and notes meet that objective? (2) Add rubric for attendance and participation. (3) Add due dates for notes and presentations, not indicated. (4) Add University policy link. Syllabus links not included but elements such as academic misconduct are noted. (5) Add information associated with the textbook. (6) Add additional information on "presentations are notes" (on p. 2). (7) Add additional information on "attendance and class participation". (8) Clarify if exams are included for the course. Exams are mentioned in the syllabus even though it appears there is no exam. (9) Add full citations for required and recommended reading. (10) Add details of assignments or the weight given to each graded component. (11) Add approximate due dates and exam dates and final examination date and time. (12) Clarify grading scale. Doesn't include homework assignments.

A motion was made and seconded to table the course until revisions are made. Motion passed unanimously.

IND ENG 369

Program offers a 3-credit course to other CEAS departments, but the Mechanical Engineering department has requested a 1 credit course. This course will meet once a week for 50 minutes.

GCC Feedback: The GCC concluded that this is not a graduate level course although undergrad/grad level was selected on the CIM form by submitter Wilkistar Otieno The Graduate Programs Coordinator, Tiffany Nation had communicated with Wilkistar Otieno concerning the selection of the course level however Otieno insisted that it remain on the agenda. The course (CIM Form) was rolled back to the Registrar's Office to correct the workflow to the APCC for review and approval.

A motion was made and seconded to not approve this undergrad course and roll the CIM form back to the attention of the Registrar's Office to redirect to the APCC. Motion passed unanimously.

B. **Program Changes**

1. **Architecture, MArch**

   The program change request changes to course and capstone requirements. Administrative Note: All of the admission criteria appears in the change form as new because it has been moved from the catalog (CAT) to CIM. A copy of the published 2020 – 21 catalog page that includes the previously approved admission criteria is attached to this proposal.

   A motion was made and seconded to table this program change due to no representation by the program. Motion passed unanimously. The program change will be placed on the October 1, 2020 agenda.

2. **Architecture, MArch / Urban Planning, MUP**

   The program change request is requesting changes to Architecture course and capstone requirements. Administrative Note: The additional requirements (fka program requirements) section appears in the change form as new because it has been moved from the catalog (CAT) to CIM.

   A motion was made and seconded to table this program change due to no representation by the program. Motion passed unanimously. The program change will be placed on the October 1, 2020 agenda.

3. **Architecture, MArch: Ecological Design**

   The program change request changes to capstone requirement.

   A motion was made and seconded to table this program change due to no representation by the program. Motion passed unanimously. The program change will be placed on the October 1, 2020 agenda.

4. **Architecture, MArch: Preservation Studies**

   The program change request changes to capstone requirement.

   A motion was made and seconded to table this program change due to no representation by the program. Motion passed unanimously. The program change will be placed on the October 1, 2020 agenda.

5. **Architecture, MArch: Real Estate**

   The program change request changes to capstone requirement.

   A motion was made and seconded to table this program change due to no representation by the program. Motion passed unanimously. The program change will be placed on the October 1, 2020 agenda.

6. **Art History, MA**

   The program change is requesting a change to admission requirements by removing required submission of GRE. Removing reference to Grad School's monitoring of deficiencies, as that is no longer the case.

   A motion was made and seconded to approve this program change. Motion passed unanimously.

6. **State and Local Taxation, Graduate Certificate**

   The program change is requesting a suspension of admissions for a few years. With the new Taxation Graduate Certificate in place, the program would like to inactive this program so that prospective students will not be able to locate it, but will be directed to Taxation instead.

   A motion was made and seconded to approve inactive this program. Motion passed unanimously.

C.   **New Degree, Certificate, or Concentration**

  1. Applied Econometrics and Data Analysis, Graduate Certificate

      A proposal to create a new graduate certificate.

      A motion was made and seconded to approve this new program. Motion passed unanimously.

D.   **Curricular Code**

  1. (LACUSL)

      Curricular Action: Change Existing Curricular Area

      Reason for change: Changing description of curricular area to read "Latinx" rather than "Latin@" to reflect most inclusive usage. UDDS Code: 484950

      Other departments and curricular areas that may be affected: N/A

      A motion was made and seconded to approve this curricular area change. Motion passed unanimously.

VI.   **Other Business**

   There was no other business.

VII.   **Adjournment**

   The meeting adjourned at 1:56 p.m.