

CODIFICATION COMMITTEE
Thursday, September 2, 2020, 11:30 a.m.
Held Virtually on Microsoft Teams
Minutes

Present: Z. Durlam, S. Feay-Shaw, N. Fleisher, R. Holifield, S. Kim, K. Kirshner, T. Turner
Guests: George Hanson, Professor, Department of Electrical Engineering
Aaron Schutz, 2019-20 Graduate Faculty Committee (GFC) Chair

- I. Meeting called to order at 11:31 a.m.
- II. Minutes of April 21, 2020 meeting approved as distributed.
- III. 2020-2021 Codification Committee Chair Election.

MOTION: to elect K. Kirshner as chair. The motion was seconded and approved unanimously by voice vote.

- IV. Review Committee Charter
The committee reviewed its membership and functions.

- V. New Business

- a. **Recommendation of the Academic Policy Committee to Revise the Academic Forgiveness Policy**

The policy was revised to include guidelines for associate's degree students. The committee suggested using "associate's degree" throughout the document for consistency. This change will be made editorially.

MOTION: to approve the document with the suggested editorial change. The motion was seconded and approved unanimously by voice vote.

- b. **Request for Authorization to Implement a Doctor of Philosophy in Electrical Engineering at UWM**

Professor Hanson presented the document. Discussion took place on whether other departments in engineering will submit similar proposals. Additional discussion took place regarding the difference between "major professor" and "dissertation supervisor". Professor Hanson will consult the Graduate School.

MOTION: to approve the document pending clarification from the Graduate School. The motion was seconded and approved unanimously by voice vote.

- c. **Notice of Intent to Implement a Bachelor of Science in Data Science**

MOTION: to approve the document. The motion was seconded and approved unanimously by voice vote.

d. Recommendation of the Graduate Faculty Committee (GFC) to Revise the Criteria for: 1) Graduate Faculty Membership; 2) Major Professor, Advisor, or Committee Chair and Committee for Master's Students; and 3) Major Professor, Advisor, or Committee Chair and Committee for Doctoral Students

A. Schutz presented the document. The revisions are meant to equalize the policies for graduate advisors and committees with existing policies for doctoral major advisors and committees. Additional discussion took place on the difference between “major professor” and “dissertation supervisor”.

MOTION: to strike “however” under section 6(G) of the document. The motion was seconded and unanimously approved.

MOTION: to approve the document. The motion was seconded and approved unanimously by voice vote.

VI. Meeting Schedule

The committee agreed on the proposed meeting schedule.

VII. Other business

The committee discussed clarifying the term for “major professor”/”major advisor”/”committee chair”/ “dissertation supervisor” in UWM policy. Secretary Turner suggested working with the Graduate School.

VIII. Meeting adjourned at 12:25 p.m.