

University of Wisconsin-Milwaukee
Graduate Curriculum Committee (GCC)
John M. Roberts, Chair (Spring 2020)

Thursday, April 30, 2020

MEETING MINUTES

Members Present: Tracy Ann Boyer, Hong Min Park, John Roberts, Robert Jason Sherman, Jennifer Woo

Absent: Monna Arvinen-Barrow, Xiaoxia Cao, Alessandra Gillen (Graduate School), Jason Puskar (Graduate School), Katie Vater

Guests: Brooke Slavens (College of Health Sciences); Chad Zahrt (School of Information Studies); Romila Singh (Lubar School of Business); Jean Hudson (College of Letters and Science); Katheryn Cubberley (School of Public Health); Christopher Pahl (Lubar School of Business); Clark Evans (College of Letters and Science); Mike Darnell (College of Letters & Science); Natalie Chin (Registrar's Office); James Hardy (Lubar School of Business); Tobiah Deutsch (School of Information Studies); George Henion (School of Public Health); Joan Hayes (Grad Ed); Tiffany Nation (Graduate School); Marija Gajdardziska-Josifovska (Graduate School)

I. Call to Order

Called the meeting to order at 12:45 p.m.

II. Announcements

There were no announcements.

III. Automatic Consent

A. Approval of Meeting Minutes from **April 2, 2020**

B. Course Action Requests (See accompanying chart in SharePoint)

<https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20All%20By%20AY.aspx>

Course	Action	Type of Change
AD LDSP 886	Change	Prerequisite
AFRIC 708	Change	Title, Description, Prerequisite
ARCH 304	Change	Grading Option, Prerequisite
ART 578	Change	Grading Option
BIO SCI 498	Change	Title, Grading Option, Description, Prerequisite
FILM 714	Change	Re-Takeable Credits, Course Rules, Prerequisite
FILM 900	Change	Re-Takeable Credits, Course Rules, Prerequisite
INFO 711	Change	Catalog Number, Course Level, Prerequisite
INFO 710	Change	Discontinue
INFO 713	Change	Discontinue
INFO 715	Change	Discontinue
INFO 632	Change	Title, Catalog Number, Course Level, Description, Prerequisite
INFO 787	Change	Discontinue
INFO 845	Change	Discontinue
PH 777	Change	Prerequisite

IV. New Business

A. New/Substantially Revised Courses

PH 733

Converting from a Topic course, this course covers required competencies that students need to be successful and that are required by CEPH (Accreditation Body).

GCC Feedback: (1) Add a notation to grading scale that grades are rounded to the nearest percent. (2) Provide more information on in-class activity since it is part of the category counting 60% of the final grade. Clarify what can be expected from in-class activities. Are all of them weighted equally? Is there an in-class activity each week? If so, it might be helpful to split participation from weekly activities if they are not tied to each other or weighted equally each week. (3) Fix broken link to academic misconduct. (4) Fix broken link to copyrights. (5) Fix health insurance link (6) Add missing class meeting time. (7) Suggest breakdown by component. Time investment is not tied to overall subcomponents of course. Only a minimum on the two written assignments. (8) Clarify presentation. Presentation does not appear elsewhere in the document. Is this a group presentation? What part of the grade is this? Is this in the final paper? (9) Clarify Rubric on 60% of grade – attendance is missing. (10) Clarify assignment penalties. (11) Suggest wording change on disability or special needs conform with university policy in syllabus links. (12) Combine two sections for the same content for incomplete grade on page 5. (13) Special needs section on page 5 does not include information on ARC. (14) Clarify objectives / goals. Currently not tied to specific assignments. (15) Clarify make up policy. (16) Include information on canvas if being used and how used. (17) Include link to collaborate ultra or how students will connect to office hours. (18) Clarify information for students that do not have a webcam. Will student be able to use a mobile phone or phone in number?

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

PH 791

The leadership module has been split off from the Field experience course for more student flexibility both for our MPH program and for the Accelerated Masters.

GCC Feedback: (1) Add TBD to location, time, and dates. (2) Suggest clarification to special accommodations in accordance with university guidelines rather than just approaching instructor. (3) Clarify 3 week requirement for requesting religious accommodation for class absence or deadline. If attendance is requirement to pass, will the instructor schedule the entire course around known religious observances? (4) Add information on ARC to the section on special needs. (5) Remove letter grades from grading section. The grading section states that the course is graded as S/U, but the grid below that shows how scores translate into letter grades. (6) Fix broken links.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

B. Program Changes

1. Health Sciences, PhD

Revise core requirements to allow flexibility. Updated program language to mirror approved program handbook.

GCC Feedback: On page 4 where the credits needed for residency is discussed, revise wording to align with Graduate School residency policy by revising wording of “exclusive of summer sessions” to “inclusive of summer sessions”.

A motion was made and seconded to contingently approve the program change with the revised wording to align with Graduate School residency policy by revising wording of “exclusive of summer sessions” to “inclusive of summer sessions”

Motion passed unanimously.

2. Library and Information Science, MLIS

The program change request to remove letters of recommendation for admission requirements.

A motion was made and seconded to approve this program change. Motion passed unanimously.

3. Library and Information Science, MLIS: Information Technology

Program change requesting adding additional concentration courses as per SOIS Faculty Council / MLIS Curriculum Committee meeting 3/20/20.

A motion was made and seconded to approve this program change. Motion passed unanimously.

4. Library and Information Science, MLIS: Public Library

The program change is requesting to update Public Library concentration elective courses. This requested change was approved at the Faculty Council on 3/8/19. Based on when changes were approved, these should be effective for the 2019 – 2020 school year.

A motion was made and seconded to approve this program change. Motion passed unanimously.

5. Public Health, MPH Core Requirements

The program change request adding a 1 credit course to the MPH required core curriculum for all students for the Leadership in Public Module which was previously included in the PH 790 course offering. Change PH 740 selected topics in Public Health: Qualitative Methods to PH 733 Overview of Qualitative Methods in Public Health. Reduce PH 790 Field Experience in Public Health from 4 credits to 3 credits to reflect the breakout of the Leadership Module to its own course.

A motion was made and seconded to approve this program change. Motion passed unanimously.

6. Atmospheric Science, PhD

The program change is requesting minor edits to reflect the governance-approved transition of three previously offered topics courses (under ATM SCI 690 and ATM SCI 950 to regular course offerings.

A motion was made and seconded to approve this program change. Motion passed unanimously.

C. New Degree, Certificate, or Concentration

1. Accounting, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Accounting) and Information Technology Management, MS. Students will be able to earn both degrees in as little as 5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services, and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

2. Anthropology, BA / Anthropology, MS

This is a new proposal for an accelerated MS in Anthropology in which the combination of the Anthropology BA and the Anthropology MS could be completed in five years.

A motion was made and seconded to approve this new program. Motion passed unanimously.

3. Finance, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Finance) and Information Technology Management, MS. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services, and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

4. Finance, BBA / Management, MS: Finance Analysis

A proposal to create an accelerated degree option between the BBA (Finance) and Management, MS: Finance Analysis concentration. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services, and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

5. Human Resources Management, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Human Resources Management) and Information Technology Management, MS. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

6. Information Technology Management, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Information Technology Management) and Information Technology Management, MS. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services, and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

7. Marketing, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Marketing) and Information Technology Management, MS. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Services, and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

8. Marketing, BBA / Management, MS: Marketing

A proposal to create an accelerated degree option between BBA (Marketing) and Management, MS: Marketing concentration. Students will be able to earn both degrees in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Service and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

9. Public Health, BS / Public Health, MPH: Community and Behavioral Health Promotion

A proposal to create an accelerated degree in Public Health, BS and Public Health, MPH: Community and Behavioral Health Promotion.

A motion was made and seconded to approve this new program. Motion passed unanimously.

10. Public Health, BS / Public Health, MPH: Environmental Health Sciences

A proposal to create an accelerated degree in Public Health, BS and Public Health, MPH: Environmental Health Sciences, not actual changes to a program.

A motion was made and seconded to approve this new program. Motion passed unanimously.

11. Public Health, BS / Public Health, MPH: Epidemiology

A proposal to create an accelerated degree in Public Health, BS and Public Health, MPH: Epidemiology.

A motion was made and seconded to approve this new program. Motion passed unanimously.

12. Public Health, BS / Public Health, MPH: Public Health Policy and Administration

A proposal to create an accelerated degree in Public Health, BS and Public Health, MPH: Public Health Policy and Administration, not actual changes to a program.

A motion was made and seconded to approve this new program. Motion passed unanimously.

13. Supply Chain and Operations Management, BBA / Information Technology Management, MS

A proposal to create an accelerated degree option between the BBA (Supply Chain & Operations Management) and Information Technology Management, MS. Students will be able to earn both degree in as little as 4.5 years by utilizing double-counting credits. Oversight will be done in conjunction between the Office of the Dean, Undergraduate Student Service and Graduate Student Services.

A motion was made and seconded to approve this new program. Motion passed unanimously.

V. (GCC) Graduate Curriculum Committee Business During the Summer

Consider a motion to permit the GCC Chair to conduct urgent business on behalf of the Committee related to minor GCC program approvals during the summer.

A motion was made and seconded to approve. Motion passed unanimously.

VI. Other Business

There was no other business.

VII. Adjournment

The meeting adjourned at 1:34 p.m.