

UNIVERSITY OF WISCONSIN-MILWAUKEE

UNIVERSITY STAFF NOMINATIONS COMMITTEE

BYLAWS

ARTICLE I PURPOSE AND RESPONSIBILITIES

The Nominations Committee oversees the preferences, nominations and elections process and makes recommendations to the chair of the University Staff Committee on appointments to committees when needed based on preference sheets filled out by University Staff members on an annual basis.

ARTICLE II: MEMBERSHIP

The Committee is an 8-member body proportionally representing all University Staff at the University. 2 Members are elected in staggered three-year terms from each of the proportional distribution categories and one member at large. One additional member will serve as ex-officio (non-voting) member to support the committee and its work.

ARTICLE III: MEETINGS

Scheduling: Meetings of committee will be held regularly, meeting monthly or more as needed. The Chair of the Committee or designee will report to the University Staff Senate on the committee's activities. An annual written report is required of the committee to be submitted by the Chair to the University Staff Senate at its June meeting.

Attendance: Each member is expected to attend at least 50% of the regularly scheduled meetings. The committee will ask the University Staff Committee to replace any member who misses more than half of the consecutive meetings in a semester.

Leave of Absence: If a member knows he/she will not be able to attend meetings for a period of time, he/she may request a leave of absence from these assigned responsibilities. Leaves may be requested for up to one calendar year. The Chair of the University Staff Committee will appoint an eligible University Staff member, after consultation with the Nominations Committee, from the appropriate proportional distribution category to serve on the committee during the absence. Replacement members will have full voting rights and privileges. Members requesting a leave longer than one year are encouraged to resign from the committee.

ARTICLE IV. CHANGING THE BYLAWS

The bylaws may be changed by submitting changes to the Codification Committee for review and an affirmative vote of two-thirds of the Senate. The bylaws shall be reviewed at least annually by the committee and revised as necessary.