

University of Wisconsin-Milwaukee  
Policy Advisory Committee  
Thursday, March 26, 2020  
9:30 a.m.  
Held virtually on Microsoft Teams  
Minutes

Present: E. Dietenberger, N. Frank, K. Heath, T. Nation, J. Reisel, M. Schmit, T. Turner, J. Urdan, D. Venugopalan

- I. Meeting called to order at 9:31 a.m.
- II. Minutes of the October 31, 2019 meeting approved as distributed.
- III. New Business

- a. SAAP 1-9: Examinations, Final

D. Venugopalan presented the revisions. There are some cases, particularly in upper-level Lubar School of Business accounting courses, that have valid academic reasons to extend the period of final examination beyond 2 hours. This has caused issues within the Registrar's office.

MOTION: to approve the revisions to SAAP 1-9. The motion was seconded and approved by voice vote. The policy will go to the Academic Staff Senate and Faculty Senate for approval, and to the University Staff Senate for information.

- b. SAAP 10-11: International Travel Policy

The policy was created in response to the COVID-19 situation. Per SAAP 0-1 UWM Policy on the Creation of University Policies (section IV(G)), the Chancellor issued this policy as an interim policy in early March. Secretary Turner explained the procedures for implementing interim policies. This policy is now moving through the formal approval process.

Discussion took place on whether travel during sabbatical counts as UWM business.

MOTION: to revise the second bullet in section III(B) of the policy to read: "travel that relates to an employee's research, professional interests and positions such as board or other professional organization roles". The motion was seconded. The motion was withdrawn.

MOTION: to revise the first bullet in section III(B) of the policy to read: "travel on UWM-related business, including research,". The motion was seconded and approved by voice vote.

MOTION: to approve as amended SAAP 10-11. The motion was seconded and approved unanimously by voice vote. The policy will go to the Academic Staff Senate, Faculty Senate, and University Staff Senate for information.

- IV. Unfinished Business

- a. SAAP Renumbering

- 1. Proposal to move SAAP 1-16: Reasonable Accommodation Policy and Procedures from "Section 1: Academic Policies and Procedures" to "Section 5: Discrimination Prohibited"

The Office of Legal Affairs recommended the move stating that the policy is employment related, not academic. The policy is a requirement of Board of Regent Policy 14-10: Nondiscrimination on the Basis of Disability.

MOTION: to approve the proposal. The motion was seconded and approved by voice vote.

- V. Other Business as needed

The committee will meet on April 16<sup>th</sup> and May 21<sup>st</sup>.

- VI. The meeting adjourned at 9:57 a.m.