

University of Wisconsin-Milwaukee  
University Libraries Committee  
February 24, 2020  
Golda Meir Library  
Director's Conference Room

**Attendance:** Martha Carlin, Michael Doylen – UL Director, Erin Kaheny, Nadine Kozak, Laya Liebeseller, Lindsay McHenry, Conal McNamara, Shama Mirza, Hanyong Park, Paul Price, Jason Puskar, Hilary Snow, and Jessica Staedter

**Excused:** Julie Ellis, Elizabeth Jastrab, Laya Liebeseller, Jesse McLean- ULC Chair

Lindsay McHenry volunteered to serve as the acting chair and called the meeting to order at 3:30 pm.

1. It was moved and seconded to approve the minutes of the January 31, 2020 meeting as submitted. The motion passed unanimously with all members voting.
2. Library Director's report:

Doylen provided updates on recruitments for an acquisitions librarian and a library services assistant, both in Collection and Resource Management.

Recipients of the 2020 Fromkin Research Grant and Lectureship include Julie Ellis (Nursing), Paru Shah (Political Science), Sandra Underwood (Public Health), and Lynne Woehrle (Sustainable Peacemaking). Their proposal involves a community-engaged research project to study racism as a public health issue and social justice problem.

Doylen is serving as one of three co-chairs of the Academic Staff Action Team for UWM's Diversity, Equity and Inclusion initiative under Vice Chancellor Joan Prince. With other campus leaders, he is participating in an intensive, eight-week virtual training offered by the University of Southern California's Center on Race and Equity.

For Geek Week 2020, the UWM Libraries Daniel M. Soref Learning Commons has been chosen as a major communication hub for both library and campus-wide Geek Week activities.

Libraries have completed digitization of *Invictus*, the Black Student Union newspaper, 1977-1995.

Special Collections will host Milwaukee poet Jennifer Elise Forester on Feb. 26

Libraries will host Michelle Caswell, Associate Professor of Archival Studies in the Department of Information Studies at the University of California, Los Angeles, on March 5 and 6.

3. FY21 Libraries budget:

Doysten provided ULC with an overview of the FY21 budget. The campus is planning for another challenging year, due to declining enrollments, the continuing tuition freeze, and the need to fund 30% of the 2019-2020 pay plan.

The Libraries' final adjusted budget for FY21 is \$7,277,319. This is a 6.7% reduction from FY20 (-\$543,565). Libraries received permission to spend \$100,000 in carry-forward funds to replace computers in the Learning Commons.

At this time, Libraries project a \$368,000 spending cut to the collection. This is due to a 6% annual increase on subscriptions and an \$18,000 increase for our American Chemical Society package. Doysten described how the Libraries' plan to manage internally an additional \$210,000 in collection costs.

Separate from the collections, the Libraries will manage an additional \$175,000 in spending reductions by holding vacancies and reducing spending on student employees, supplies and equipment, and travel support for employees.

This plan maintains spending on the collections at 40% of the total budget, which is consistent with past years and spending on collections by our academic library peers. The Libraries are planning conservatively, and Doysten is cautiously optimistic that some aspects of the budget will improve as the Libraries close this fiscal year.

At the next ULC meeting, Doysten will provide more information about the planned reduction to the collection budget.

4. Beginning of the semester memo:

ULC continued to discuss the idea of a beginning of the semester memo that would be sent campus-wide and provide essential information about library services for faculty and instructional staff. ULC suggested including information about course reserves, open educational resources, directions for linking to library resources in Canvas, Digital Humanities Lab resources, and equipment loans. Doysten will continue to develop the concept with library staff.

5. Electronic these and dissertations embargo:

Puskar followed up with ULC regarding the attempt to change the policy regarding doctoral students writing dissertations that predominantly consist of creative writing, such as fiction, poetry, or creative nonfiction, may submit a "request for exception" to the Graduate School for an exemption from the requirement that a dissertation be published online. Dissertations awarded an exemption will still be available in hard copy in the Golda Meir Library. The request for exception should explain why the exemption from the online publication requirement is necessary, and can refer to existing or anticipated

publisher contract requirements as a justification. The draft will be reviewed by GFC in February, and by the Faculty Senate.

6. Adjournment: There being no further business to come before the committee, it was moved and seconded to adjourn at 4:20 p.m. The motion passed unanimously with all members voting.

Respectfully Submitted,  
Katrina Kozar