

University of Wisconsin-Milwaukee
Graduate Curriculum Committee (GCC)
John M. Roberts, Chair (Spring 2020)

Thursday, April 2, 2020

MEETING MINUTES

Members Present: Tracy Ann Boyer, Xiaoxia Cao, Hong Min Park, John Roberts, Robert Jason Sherman, Jennifer Woo

Absent: Monna Arvinen-Barrow; Jason Puskar (Graduate School); Katie Vater

Guests: Mike Darnell (College of Letters & Science); Natalie Chin (Registrar's Office); Margret Petrie (School of Freshwater Sciences); Thomas Malaby (College of Letter and Science); Daniel Gervini (College of Letters and Science); Elizabeth Drame (School of Education); James Hardy (Lubar School of Business); Tobiah Deutsch (School of Information Studies); Kate Masshardt (Helen Bader School of Social Welfare); Peter John Geraci (College of Letters and Science); Erin Daun (College of Letters and Science); Rhianna Miles (College of Letters and Science); Barrett Kalter (College of Letters and Science); Margaret Kipp (School of Information Studies); Tomas Lipinski (School of Information Studies); Paul Fischer (Lubar School of Business); Nancy Rice (School of Education); George Hanson (College of Engineering & Applied Science); Ethan Munson (College of Engineering & Applied Science); Derek Counts (College of Letters and Science); Linnea Laestadius (School of Public Health); George Henion (School of Public Health); Danielle Dagenhardt (School of Social Welfare); Osvaldo Sepulveda Villet (School of Freshwater Sciences); Joan Hayes (Grad Ed); Tiffany Nation (Graduate School); Marija Gajdardziska-Josifovska (Graduate School); Alessandra Gillen (Graduate School)

I. Call to Order

Called the meeting to order at 12:38 p.m.

II. Announcements

There were no announcements.

III. Automatic Consent

A. Approval of Meeting Minutes from **March 5, 2020**

B. Course Action Requests (See accompanying chart in SharePoint)

<https://panthers.sharepoint.com/sites/GSOR/GCC/GCCDocuments/Forms/GCC%20Docs%20%20All%20%20By%20AY.aspx>

Course	Action	Type of Change
ARCH 301	Change	Modify GER
COMPSCI 535	Change	Prerequisite
ED POL 534	Change	Title, Description
ED POL 535	Change	Title, Description
EOH 821 (PH 821)	Change	Subject Code, Course Level
EOH 822 (PH 822)	Change	Subject Code, Grading Option
GERMAN 671	Change	Title, Catalog Number, Description, Prerequisite
IND ENG 475	Change	Course Level, Description
IND ENG 580	Change	Course Level, Grading Option, Prerequisite
MATH 535	Change	Description

IV. New Business

A. New/Substantially Revised Courses

ANTHRO 844

In response to graduate student demand, particularly among PhD students within and beyond Anthropology, including steady demand from English, History, and Sociology, the program has offered under our ANTHRO 705 topics course number, a seminar on classic works of modern social theory. Wish to now formalize the offering with a dedicated course number, one which will help students find the course and fully reflect the significance of the demands of the course on their graduate transcripts.

GCC Feedback: (1) Correct table of assignment percentages on page 3 vs. breakdown list on page 2 under course requirements. They do not match. (2) Clarify assignments described under “Course Requirements” vs. what’s in the box on the right side of the “Grading Scale” page. (3) Add/clarify late work policy. (4) Add detailed description of items listed in the assignment percentage table. (5) Clarify wording used in the course requirements section vs. the assignment percentage table. (6) Clarify attendance policy. (7) Add full citation for additional readings in the Course Schedule.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

FRSHWTR 568

This was previously taught as a topics course under FRSHWTR 650. This will make this course permanent.

GCC Feedback: (1) Clarify weighted content for grad vs. undergrad for quizzes. (2) Clarify posting of articles on CANVAS assignments. Is it required for the other grad students to also read them? Do they have to do something particular to render the articles intelligible to undergrads? (3) Revise course number to 568. Clarify course number across documents. It is not consistent across documents. (4) Clarify if “assignments” mentioned in the narrative is the “lab work” given in the grade breakdown. (5) Clarify and add detailed description of the expectation of the graded items. For example, how discussion or lab work will be graded. (6) Add due date for graduate group project. (7) Correct course title and number. Course number doesn’t match CIM form. (8) Note on syllabus that there is no final exam. (9) Clarify that there is no final assignment for undergrads.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MTHSTAT 763

Proposed new course.

GCC Feedback: (1) Clarify language of when the choice of final exam or final project will be decided. The syllabus says that this is up to the instructor’s discretion, is possible to clarify when the choice will be made so that students know how and when to prepare. (2) Correct the overlapping categories used for assigning the final grade. (3) Correct the percentage ranges for letter grades overlap. (4) Clarify homework #10. Will it be assigned and due the same week? (5) Correct links. Links to policies that contain “secu/docs/other” do not work, they instead go to the UWM policy search page. (6) Clarify and add make-up final details and procedure. Probably not allowed to refuse the opportunity for a make-up final.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MTHSTAT 764

Proposed new course.

GCC Feedback: (1) The example homework at the end is helpful and clarifying. Add a note in the assignment description saying “ See sample at the end of this syllabus” or something like it to indicate that there’s a sample. (2) Correct letter grades overlap in categories used to assigning the final grade. (3) Correct percentage ranges for letter grade overlap. (4) Correct links. Links to policies that contain “secu/docs/other” do not work, they instead go to the UWM policy search page. (5) Clarify and add make-up final details and procedure. Probably not allowed to refuse the opportunity for a make-up final.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MTHSTAT 766

Proposed new course.

GCC Feedback: (1) Correct letter grades overlap in categories used to assigning the final grade. (2) Correct percentage ranges for letter grade overlap. (3) Clarify and add make-up final details and procedure. Probably not allowed to refuse the opportunity for a make-up final. (4) Correct links. Links to policies that contain “secu/docs/other” do not work, they instead go to the UWM policy search page.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

MTHSTAT 768

Proposed new course.

GCC Feedback: (1) The example homework at the end is helpful and clarifying. Add a note in the assignment description saying “ See sample at the end of this syllabus” or something like it to indicate that there’s a sample. (2) Clarify and add make-up final details and procedure. Probably not allowed to refuse the opportunity for a make-up final. (3) Correct letter grades overlap in categories used to assigning the final grade. (4) Correct percentage ranges for letter grade overlap. (5) Correct links. Links to policies that contain “secu/docs/other” do not work, they instead go to the UWM policy search page.

A motion was made and seconded to contingently approve the course. Motion passed unanimously.

B. Program Changes

1. Autism Spectrum Disorders, Graduate Certificate (*Tabled from the February 6th meeting*)

Increasing the range of elective options via course additions and swaps and cleaning up language to make requirements more straightforward for students.

Regarding Social Work electives:

Individuals with autism and their families interface with related disciplines, such as Social Work, in many ways. These ways include when social work professionals address issues of neglect and/or care within the family and community context, interactions with families to connect them to needed community-based resources for intervention, respite care, leisure activities etc., and serving as a liaison between diverse families and key service providers. Including social work courses in the electives options allows certificate students to access information from the social work lens, which will help them to develop skill and capacity to use culturally sensitive approaches to serving diverse families of individuals on the autism spectrum.

A motion was made and seconded to approve the proposed change while strongly urging that the certificate program's advising be careful to prevent a student from selecting more than one elective course from among the set of Social Work courses that are only distantly related to autism. The motion passed unanimously.

2. Management, MS: Marketing

The program change request to add two elective options.

A motion was made and seconded to approve the proposed change subject to a determination by the Graduate School that it is allowed for a particular topic under a special topics course (795) to be specified in the list of electives. The motion passed unanimously.

3. Library and Information Science, MLIS: Information Organization

The program change requesting adding additional coursework to the concentration electives. Faculty Council approved on 3/8/19 and based on approval should be effective for 2019 – 2020 academic year.

A motion was made and seconded to approve this program change. Motion passed unanimously.

4. Criminal Justice, BS / Criminal Justice, MS

Administratively updating previously approved integrated program, modified to align with the new accelerated program policy for an Accelerated Master's Degree in Criminal Justice.

Summary of Changes: Forward count 6 credits and backward count 15 credits (previous integrated allowed 18 credits backward counted). Updating the list of courses that can be doubled-counted to include typical electives graduate students can take. High school and continuing student's admission requirements changed slightly as shown in information below:

High school graduate: A GPA of (3.25) 3.0 on all high school work; Continuing / transferred students: Two letters of recommendation attesting to the student's maturity and suitability for an integrated program.

Student impact: All new students will be advised to follow the Accelerated Master's Degree proposal as described below starting at the date of implementation as noted in "proposed effective term." Current students intending to complete the Accelerated Bachelor's to Master's Degree in Criminal Justice will continue to follow the approved curriculum of the Accelerated Degree.

A motion was made and seconded to approve this program change. Motion passed unanimously.

5. Anthropology, MS

The program change request changing the wording to clarify the number of 700 level credits needed to graduate. The change was made under the header Credits and Courses to include, "A minimum of 30 credits, 15 of which must be obtained in courses numbered 700 or above."

The admission criteria specific to the department was removed from static text and pasted into the CIM module, as these requirements are subject to governance. One substantive change was made. The following paragraph about deficiencies was removed, as it is no longer relevant. "Students are expected to satisfy deficiency requirements within three semesters of enrolling in the program. Deficiencies are monitored by the Graduate School and the Director of Graduate Studies. No course credits earned in making up deficiencies may be counted as program credits required for the degree."

A motion was made and seconded to approve this program change. Motion passed unanimously.

6. Atmospheric Science, MS

The program change request changing the requirement that stated "ATM SCI 500 and ATM SCI 950" to "ATM SCI 500 and ATM SCI 700." The previous ATM SCI 950 topics course ("Topics in Statistical Analysis and Interpretation of Geophysical Data

Sets: Part II” has been given its own dedicated course (ATM SCI 700), necessitating this change.

Also adding the recently approved ATM SCI 600 (“Data Analytics”) and ATM SCI 730 (“Numerical Weather Prediction”) to the list of approved courses. These were also previously topics courses – the former under ATM SCI 690, the latter under ATM SCI 950. No content or requirements are otherwise changing.

A motion was made and seconded to approve this program change. Motion passed unanimously.

7. Biological Sciences, MS

The program change request to make GRE submission optional for thesis track.

A motion was made and seconded to approve this program change. Motion passed unanimously.

8. Biological Sciences, PhD

The program change request is to revise GRE requirement to optional for PhD.

A motion was made and seconded to approve this program change. Motion passed unanimously.

9. English, MA

The program change requesting requiring a 1 credit course (703) to orient entering students to graduate studies and the profession.

A motion was made and seconded to approve this program change. Motion passed unanimously.

10. Psychology, MS

The program change request changing admission requirements to eliminate submission of GRE. Updating text regarding applicants without bachelors in psychology or neuroscience.

A motion was made and seconded to approve this program change. Motion passed unanimously.

11. Psychology, PhD

The program change requests updating admission requirements to remove GRE requirement and editing section on applicants without a bachelor in psychology or neuroscience.

A motion was made and seconded to approve this program change. Motion passed unanimously.

12. English, MA / Library and Information Sciences, MLIS

The program change requesting adding a new required 1cr. Course (703) in Plan A that orients entering students to graduate studies and the profession.

A motion was made and seconded to approve this program change. Motion passed unanimously.

13. Information and Technology, MS

The program change request to add additional courses to both Information Security and Data Science tracks to keep the Tracks up to date.

As per campus directives from the Provost’s Office, additional Data Science Track course have been added to help with the Northwestern Mutual Data Science Institute as they progress toward offering their own degree (s) in the future.

A motion was made and seconded to approve this program change. Motion passed unanimously.

C. New Degree, Certificate, or Concentration

1. Taxation, Graduate Certificate

This is a proposal to establish a new graduate certificate in Taxation to attract tax and law professionals seeking deeper subject knowledge. With the MS Taxation program being phased out, this will allow the program to continue offering a tax-specific program while not forcing students to commit to a full degree.

A motion was made and seconded to approve this new program. Motion passed unanimously.

2. Exceptional Education, BS: K4 – 12 Special Education / Exceptional Education, MS

This is a proposal to create an accelerated master's degree in Exceptional Education, BS: K4-12 Special Education, Exceptional Education, MS. Note: There is a potential for the sequence of some courses to change based on pending input from program advisor; information expected by April 1, 2020.

A motion was made and seconded to approve this new program. Motion passed unanimously.

3. Electrical Engineering, PhD

This is a Notice of Intent to implement a PhD in Electric Engineering.

A motion was made and seconded to approve this new program. Motion passed unanimously.

4. Art History, MA / Library and Information Science, MLIS

Creating a coordinate degree.

A motion was made and seconded to approve this new program. Motion passed unanimously.

V. Other Business

There was no other business.

VI. Adjournment

The meeting adjourned at 2:05 p.m.