

University of Wisconsin-Milwaukee  
Physical Environment Committee

February 19, 2020  
Lubar N440  
8:30 AM - 10:00 AM

**MINUTES**

Present: J. Anderson, J. Boyland, R. DeBerry, K. Duce, C. Evans, D. Genzmer, *ex officio* T. Howard, W. Huddleston, *ex officio* G. Hurtado, C. Larson, M. Priem, V. Raicu, J. Rodriguez, D. Schadewald, S. Stalewski, *ex officio* K. Surerus, S. White, A. Wiseman

Not Present: R. Badger, D. Blanchard, R. DeBerry, F. Helmstetter, K. Litwack, N. Silvaggi, R. Van Harpen

Guests: T. Haberman, L. Longhini, J. Maddalena, G. Miller, P. Nanda, M. Noodin, J. Reindl, M. Spadanuda, Z. Steuerwald, K. Van Housen, K. Wolfert

I. *Call to Order.* Chair W. Huddleston called the meeting to order at 8:33 a.m.

II. *Approval of Agenda and Minutes.*

A. Approval of Agenda. The agenda was approved as amended to move discussion about proposed fire circle to first item of business. Motion made, seconded and passed unanimously.

B. Approval of Minutes. The minutes of the November 20, 2019 meeting were approved as amended with the following correction to item III.B.

Phase 1 NWQD exterior renovation is underway. Phase 2 will renovate four floors of NWQD, two for Student Health Services and two for School of Information Studies, NWQC third floor for Nursing, and complete building systems updates in NWQB. Since renovation of NWQA isn't feasible, demolition is recommended. A future project plans for College of Health Sciences in NWQB and UITS/CTS in NWQD.

Motion made, seconded and passed unanimously.

III. *Unfinished Business.*

A. Spring 2020 meeting dates. The Committee agreed by consensus to meet on March 18, April 22 and May 13, 2020.

IV. Closed session. Motion by J. Boyland to move into closed session to consider naming request as permitted by Wis. Stat. 19.85(1)(e). Seconded by V. Raicu. Motion adopted by unanimous vote, no abstentions. Closed session began at 9:16 am. After presentation and discussion, motion made and seconded to approve the naming proposal. Motion passed unanimously. The committee reconvened in open session at 9:21 am.

IV. *New Business.*

- A. Fire Circle Proposal. M. Priem and M. Noodin presented a proposal to create an indigenous learning fire circle in the triangle lawn between Chapman Hall and Enderis Hall. The location has been reviewed by Campus Facilities and Safety and Assurances. The Electa Quinney Institute is sponsoring the project to increase the visibility of campus indigenous populations. The goal is to create a space for teaching. A draft plan will be shared with the PEC for approval at a future meeting.
  
- B. Update on Teams Implementation Project. J. Reindl reported on the progress of the Teams Calling launch. 149 employees tested Teams in January 2020 which resulted in positive feedback and a second test was launched yesterday with SARUP and the Department of Sustainability. On April 2<sup>nd</sup> all campus employees will receive individual Teams numbers and will have choice to keep current 414-229-x number or to move to Teams number. Voicemail messages will be transcribed and sent to employee emails. Subsequent phases of the project will address departmental/shared phones and call center phones. It was noted that the transcribed voicemail messages may be subject to open records requests. More details about TEAMS is available at: <https://uwm.edu/o365/the-teams-project/>

V. *Reports.*

- A. Classroom Utilization and Projects Report. M. Priem presented the Classrooms Utilization Report, noting that UWM is currently meeting classroom scheduling demands, though utilization and room occupancy is declining. L&S recently released 17 classrooms to the general assignment pool. Upcoming classroom renovation and development projects include State funded, active learning classrooms in Holton Hall and Mitchell Hall, and campus-wide classroom technology and furnishing updates.
  
- B. Transportation Services Budget Report. P. Nanda presented the 2020-2021 Transportation Services budget. Some highlights included how declining enrollment, no segregated fees and increased capital campus projects are impacting the budget and parking available; parking study in progress for proposed parking ramp in Cunningham lot; 90% occupancy of parking spaces during Fall/Spring semesters during M-Th peak times; and overview of the 2018-19 expenses and 20-21 budget.
  
- C. Update on Campus Space Committee. Campus Planning moved to Enderis Hall. Discussion about determining space for the staff of HUBs 2 and 3.

- VI. *Announcements/Other*- Crosswalk concern about traffic and pedestrian safety near campus was addressed through email.
- VII. *Adjournment*. The meeting was adjourned at 10:00 a.m.