

*University of Wisconsin-Milwaukee*

**Academic Policy Committee**

February 24, 2020

**MINUTES**

2 pm, Lubar N440

PRESENT: A. Azarian, S. Boyd (chair), K. Cosier, S. Emmons (x-o), S. Helwany, W. Heinrichs, K. Hildebrandt, T. Howard (x-o), C. Law, K. Murphy, T. O'Brien

EXCUSED: N. Bird-Soto, N. Salowitz, S. Wetzel

- I. *Call to Order.* The meeting was called to order by Chair S. Boyd at 2:01 p.m.
- II. *Approval of Agenda and Minutes.* The agenda was approved as presented. The minutes of the October 15, 2019 meeting were approved as presented.
- III. *Announcements.* The committee may hold one more meeting this semester to elect chair and address business if submitted to the APC. K. Hildebrandt reported on the posting of degrees indicating there will be a footnote on the transcripts when actually earned.
- IV. *New Business.*
  - A. SAAP 1-8, Drop, Withdrawal, and Repeat Policy- K. Hildebrandt presented items to consider surrounding repeats, including whether students should be allowed to repeat a course twice at the associate level and twice at the undergraduate level, flex and PR grades and the impact on financial aid. Discussion took place. K. Murphy moved and T. O'Brien seconded to limit the number of attempts with exclusion of flex and to grant K. Hildebrandt the authority to draft actual policy language based on the discussion. Motion passed unanimously.
  - B. SAAP 1-9, Final Examinations- K. Hildebrandt provided background on proposed revisions submitted by Dev Venugopalan. A School of Business professor had been giving final exams for years that exceeded the two-hour limit per the policy, which was recently revealed by the Registrar's Office because of a room scheduling conflict. The professor appealed to the Provost which resulted in D. Venugopalan drafting language to include the process for requesting longer exam periods. After discussion, C. Law moved and K. Murphy seconded to adopt the language submitted by D. Venugopalan. Motion passed with vote of 7-0-1.
- V. The meeting adjourned at 2:26 p.m.