## Faculty Nomination Committee August 29, 2019 1:30 pm Lubar N456

## **Minutes**

PRESENT: S. Boyd, C. Campos-Castillo, D. Misra, T. Turner (phone), I. Xie

I. Call to Order

The meeting was called to order at 1:33pm.

- II. Approve Minutes of February 27, 2019
  The minutes were approved as distributed.
- III. Elect Committee Chair

A motion was made, seconded, and unanimously approved to elect Iris Xie as 2019-20 Chair.

IV. Review Committee Charter

The responsibilities of the committee were reviewed. The committee discussed the percentage of faculty who submit preference sheets.

- V. Review initial markup copy of Preference Sheet
  The committee reviewed the changes needed to update the preference sheet. The
  deadline was changed to Monday, November 25, 2019.
- VI. Review and approve Nominations/Election Timeline The committee reviewed the timeline. The preference sheet submission date was changed to Monday, November 25, 2019.
- VII. Other

The committee will wait to schedule their Spring semester meeting until late-October/early-November.

Secretary Turner announced that there may be a need for a special election for the University Committee.

VIII. Adjournment

The meeting adjourned at 1:47pm.