

UWM University Staff Senate
Climate and Information Committee

December 11, 2019

9:00 – 10:00 AM | Union – Room 344

AGENDA

- I. Call to Order
- II. Review and Approval of Minutes from 11-12-19
- III. Newsletter – Roll out/Timeline
 - a. Update?
 - b. Roll out by January 25 to all University Employees
 - c. Cost for print version? Or electronic only
- IV. Brown Bag Series – February
 - a. Identify Date
 - b. Topics for discussion:
 - i. How to Progress as a Civil Servant – out of date title;
“How to advance your career as a State employee”
 - ii. Taking Control of Your Career
 - iii. Delegation and Empowerment: Building your Team
 1. Why Don’t we Delegate
 2. Why Managers have a hard time delegating
 3. How to overcome barriers to delegation
 - iv. Manage and overcome interpersonal conflict
 - v. Building Effective Relationships and how to find an advocate
 - vi. Life Happens – How to balance and feel good at the same time
 - c. Who will find expert?
 - d. Marketing of Brown Bag
 - e. Location
 - f. Registration
 - g. Facilitator
- V. Other Business
- VI. Adjournment