

**UNIVERSITY OF WISCONSIN - MILWAUKEE
FACULTY SENATE MEETING
MINUTES
Thursday, October 17, 2019; 2:30 p.m.; Curtin 175**

President pro tem Julia Snethen called the Faculty Senate Meeting to order at 2:31 p.m.

I. COMMENTS AND QUESTIONS

1. Provost Report

Provost Britz reported on the Helen Bader School of Social Welfare Dean search. He discussed the Academic Affairs update message that was shared with campus in early October. The update is posted at the following link: <https://uwm.edu/academicaffairs/update-academic-affairs-2019-fall/>

The Provost announced that a transfer summit will be held in November and introduced the new Director of the Accessibility Resource Center John Meister. Associate Vice Chancellor of Academic Affairs Devarajan Venugopalan gave an update on the HLC accreditation.

2. University Committee Report: Kathleen Dolan, Chair

The report is attached.

3. Academic Planning and Budget Committee Report: Gillian Rodger, Co-Chair

The report is attached.

4. Academic Staff Committee Report: Kyla Esguerra, Vice Chair

The report is attached.

5. University Staff Committee (USC) Report: Stanley Yasaitis, Chair

USC Chair Yasaitis thanked the senate for approving the addition of university staff as voting members on a number of faculty standing committees. He reported on the creation of the University Staff Senate which is the first in the UW-System. The USC continues to monitor the Title & Total Compensation study and the pay plan process and is looking at the current university staff committee structure. Another focus of the USC has been facilitating communication among and to university staff.

6. Physical Environment Committee Report: John Boyland, Member

The report is attached.

7. Information Technology Policy Committee Report: Hong Min Park, Chair

The report is attached.

8. Graduate Faculty Committee Report: Aaron Schutz, Chair

The report is attached.

9. Student Association (SA) Report: Sydney Lee, President

No report.

II. SENATE ROLL CALL

Secretary of the University Trudy Turner conducted the roll call for the Senate. There were 34 senators and Parliamentarian Richard Marcus present. A quorum of the Faculty Senate was present.

III. AUTOMATIC CONSENT

1. The minutes of the September 19, 2019 Faculty Senate meeting were approved as distributed.

2. Faculty Document 3124R1, Motion of the University Committee to Rescind the Voting Rights of an Academic Staff Member in the College of Health Sciences, was received.

IV. CHANCELLOR'S REPORT

1. Document 2985R1, 09/19/19: Recommendation of the Academic Program & Curriculum Committee (APCC) to Revise *UWM Policies & Procedures* Chapter A1.2 APCC Charter. Sent to UWM Administration, 09/20/19. Approved by UWM Administration 09/23/2019.
2. Document 3083R1, 09/19/19: Recommendation of the University Committee (UC) to Revise the Post-Tenure Review Policy. Sent to UWM Administration, 09/20/19.
3. Document 3263, 09/19/19: Recommendation of the Academic Policy Committee (APC) to Approve the Calendar for Academic Year 2021-2022. Sent to UWM Administration, 09/20/19. Approved by UWM Administration 09/23/2019.

V. SPECIAL ORDERS OF BUSINESS

1. Election to fill a vacancy on the Faculty Senate Rules Committee. Nominations were taken from the floor and one name was received. The Faculty Senate elected Linda McCarthy to join continuing members John Boyland, Nicholas Fleisher, Ron Gulotta, Lingqian Hu, and Julia Snethen on the Faculty Senate Rules Committee for 2019-2020.

VI. BUSINESS

1. Faculty Document 3203R1: Recommendation of the Graduate Faculty Committee (GFC) for Changes to the Admission, Continuation, and Dismissal Policies of the Graduate School. A senator moved adoption of FD 3203R1. GFC Chair Aaron Schutz presented the document.

It was clarified that members of the Graduate Scholastic Appeals Committee (GSAC) who participated in the recommendation for dismissal or the review of the appeal at the graduate program level will not participate in the appeal to the GSAC.

The words "both" and "and" in the second paragraph of "step three" will be editorially revised to be lowercase.

MOTION: To approve FD 3203R1. The motion was seconded and approved with a vote of 23-yes; 1-no; and 2-abstention.

2. Report on Global Inclusion & Engagement. Vice Chancellor Joan Prince presented. The presentation is posted at the following link: <https://bit.ly/32s3oIV>

Discussion took place on how the Diversity, Equity and Inclusion framework can help with the current enrollment crisis.

VII. UNFINISHED BUSINESS - None.

VIII. GENERAL GOOD AND WELFARE - None.

IX. ADJOURNMENT -The meeting was adjourned at 3:21 p.m.

Report to the Faculty Senate
Thursday, October 17, 2019

University Committee (UC) – Kathleen Dolan, Chair

1. The UC has met weekly since the last Faculty Senate meeting on September 19th.
2. We continue to monitor campus activities through our regular meetings with the Provost and Chancellor.
3. The UC monitored trends in campus enrollment through meetings with the Provost and Chancellor.
4. The UC extended an invitation to UW System President Ray Cross to attend a Faculty Senate meeting this academic year. President Cross has accepted the invitation and is working with his scheduler to choose a date.
5. The UC continues to monitor the search for a new dean of the Helen Bader School of Social Welfare.
6. We have hosted DOS Adam Jussel, Dean of CGS Simon Bronner, and Interim Dean of SARUP Nancy Frank to learn more about activities in their units.
7. More information on these topics, as well as up-to-date information on UC activities can be found at <https://uwm.edu/ucnews>.

Academic Planning and Budget Committee (APBC) – Gillian Rodger, Co-Chair

The APBC met on September 26; a second session of financial training was scheduled for the October 10 meeting, but it was postponed, and the meeting was cancelled due to lack of other business.

This week, co-chairs Barry Cameron and Gillian Rodger are attending the Budget Advisory Team meetings to establish primary allocation “pools” for all units. Meetings with those units will occur during November, and members of the APBC will attend. The delayed financial overview session will also be scheduled during November.

Academic Staff Committee (ASC) – Kyla Esguerra, Vice Chair

Chair Leigh Wallace is out of town attending a professional conference.

Since our last report on September 19, the ASC met on October 7 and the Senate on October 8.

- ❖ The ASC will be meeting with all new, incoming Deans beginning in November to engage in conversations related to the role of Academic Staff in their respective Schools/Colleges. It is our hope they will look to us as a resource moving forward. They will also be invited to a Senate meeting during the course of the year. Our first visitor will be the Dean of the College of General Studies on November 4.
- ❖ The ASC will begin a review of all ASC policies to ensure they are up to date and to familiarize all members with these policies.
- ❖ Since early summer, we have also been in the process of assessing the role and purpose of our subcommittees (Communication, Orientation, Instructional Academic Staff, Non-Instructional Academic Staff, Legislative, and Economic Benefits). We will be working with sub-committee chairs to determine the future direction – and our expectations – for each sub-committee.
- ❖ We are continuing to receive the Instructional Academic Staff (IAS) workload policies from each

School/College. Moving forward we will review them to ensure they align with current UWM and system policies. Please encourage your Deans to submit these to us.

- ❖ And finally, we are working with Tim Danielson and our ASC System Rep to support academic staff as the new Title and Total Compensation Project is implemented over the next few months. This will impact Academic Staff and University Staff members in that their titles may change, and with them, their salary ranges. We anticipate there will be questions and concerns related to this process.

Physical Environment Committee (PEC) – Wendy Huddleston, Chair

The PEC held it's first meeting of the academic year on September 18th. At the meeting, Keri Duce shared information about the City of Milwaukee Scooter pilot study. These motorized scooters do not have regular docking stations. Rather, users can leave them at their destination, and companies pick up the scooters at the end of the day. Per UWS 18.10(5), operation of motor devices on campus is not allowed without Chancellor approval. Additionally, scooters are not to be parked on walkways. Campus discussions have started regarding the possibility of designated dismount zones to improve safety on campus.

We also received an update on the implementation of the smoke / tobacco-free campus policy. Yard signs have been placed on the periphery of the UWM campus to discourage people from littering with cigarette butts prior to entering campus property. Garbage cans with ash trays have also been moved to the periphery of the property. The emphasis this semester will be on education, particularly on the dangers of vaping, led by Norris Health Center.

The next PEC meeting will be held October 16, 2019 to hear two facility naming requests.

Information Technology Policy Committee (ITPC) – Hong Min Park, Chair

2018-2019 Academic Year

ITPC Members:

Nick Fleisher, Chair; Roger Smith Co-Chair; Rachael Daniel; Clark Evans; Hong Min Park; Anita Alkhas; Patrick Doran; Jian Zhao; CC Adeyemo; Joyce Lathan; Hans Volkmer; Tanya Kruse; Peter Schwander; Patrick Reilly; Illian Iliev. Ex-officio Bob Beck; Marc Jacobsen; Laura Pedrick.

Meetings convened:

ITPC convened the following meetings: September 2018, October 2018, November 2018, January 2019, February 2019, March 2019, April 2019 and May 2019.

Key Topics of Discussion:

Faculty Representation for the College of General Studies (CGS): 10/12/18 ITPC voted to recommend that faculty from CGS be given positions of representation on the ITPC. 11/9/18 Nick Fleisher informed the ITPC that no further formal action is required in order to add representation from CGS and that the Secretary of the University will be updating the ITPC charter.

Research Support for Campus: 10/12/18 Jason Bacon gave an overview of current research support on campus. Dave Crass spoke on areas of research computing for which we should consider growth, and Bob Beck discussed the challenges of supporting unfunded non-scalable highly specific research areas.

UWM New Budget Model: 10/12/18 Bob Beck gave a high-level overview of the new budget model and its implications for IT. This strategic budget model will be rolled out in FY20.

User Infrastructure: 10/12/18 Roger Smith suggested opening up discussion on user infrastructure on campus, with the possibility of developing a survey regarding tool satisfaction on campus. 11/9/18 Roger Smith resumed discussion regarding survey ideas, and suggested that individuals interested in forming a sub-

committee should contact him directly.

Information Security Policy Compliance: 11/9/18 Mike Grypp gave a progress update on Information Security compliance with the Board of Regents and US System Information Security policies. He highlighted the upcoming rollout of Multifactor Authentication in 2019.

Canvas Update: 1/11/19 David Delgado gave an updated on the D2L to Canvas project. The project is currently in the migration phase, which will be followed by D2L retirement.

University Relations Web and Mobile: 1/11/19 Marc Jacobsen spoke on the subjects of guidelines and policies for treating department level website. Tamara Edmonds spoke about the Coldfusion retirement.

Campus IT Strategy: 1/11/19 Bob Beck, Nick Fleisher and Roger Smith discussed the use of ITPC in order to draw specific IT issues to light and garner additional resources.

Unified Communications Project: 2/1/19 Shuchi Wadhwa gave an update on the Unified Communication project, which has shifted away from Skype for Business in favor of Microsoft Teams.

UWM Web Accessibility Initiative: 2/1/19 Marc Jacobsen presented on Web Accessibility; building web content so that individuals with disabilities can access the web content, and the IT Accessibility Policy proposed by the UWM ADAC committee.

Public Records Custodian and Open Records: 3/1/19 Katherine Amato, Public Records Custodian, gave an overview of the public records request and fulfillment process at UWM.

Data Privacy Policy: 3/1/19 Michael Grypp provided an update on upcoming policies from System Administration, the topics to be addressed by these policies will be Personal Data Privacy, Risk Management and IT Disaster Recovery. 4/12/19 Grypp confirmed that no further update is available on these forthcoming policies. 5/10/19 Grypp informed the group that policy revision/development has been pushed to Fall of 2019 including the development of new policies addressing asset management and risk management slated for September 2019.

Multifactor Authentication: 4/12/19 Chris Spadanuda gave an overview of the MFA project rollout, slated to fall of 2019.

UWM Apple Support: 5/10/19 Jim Kavanagh and Christopher Cook gave an overview of the new campus model of Apple support under the shared services support model.

Committee Liaison Reports:

Committee liaison reports were given at each meeting covering the following committees: Academic Planning and Budget Committee, Tech Users Group, Educational Technology Committee, Office365 Governance Team, Research Policy Advisory Committee, and Web Steering Committee.

Graduate Faculty Committee (GFC) – Aaron Schutz, Chair

2018-19 was the last year that the Graduate Faculty Committee was composed of the central GFC and three subcommittees. This year, the three subcommittees: The Graduate Course and Curriculum Subcommittee, the Graduate Program Review Subcommittee, and the Graduate Fellowships Subcommittee have become separate committees of their own. The new Graduate Faculty Committee has a smaller membership of 18, and can now focus on policy issues and hopefully on developing advice and recommendations related to the Graduate School and graduate students more generally.

GFC Subcommittees

In 2018-19, the Graduate Course and Curriculum Subcommittee reviewed more than 30 program changes, four

accelerated Bachelors/Masters programs, and three new Graduate Certificates.

The Graduate Program Subcommittee reviewed 9 programs

The Graduate Fellowships Subcommittee awarded 41 fellowships after reviewing hundreds of applications.

Graduate Faculty Committee

Approved some clean-up changes to the Accelerated Bachelors/Masters degree process.

Made a recommendation to the Academic Policy Committee that specific office hours be required for course syllabi.

Allowed for the automatic approval of a Request for Exception of a PI grade change within 1 year of the assigning of the PI, with no extensive justification required.

Recommended that the Registrar implement separate sections for all U/G courses to better indicate for instructors students required to do graduate work, and to make it easier to keep track of double-counted credits in accelerated masters degrees.
