

*University of Wisconsin-Milwaukee*

Academic Staff Committee

September 16, 2019

9:00 am, Lubar N456

**Minutes**

Present: Cashin, Daly, Esguerra, Foran, Kohlmetz, Kunkel, Oswald, Rufer, Wallace  
Guests: Johannes Britz, Kathy Dolan

- I. Call to Order. The meeting was called to order at 9:02 am.
- II. Automatic Consent.
  - A. Agenda: Approved as presented.
  - B. Minutes of August 19, 2019 – Approved as submitted.
- III. Guests:
  - A. University Committee (UC) Chair Kathy Dolan reported a fairly quiet start to the semester with primary focus on filling about 20 vacancies on faculty committees. The UC is also focusing on increasing faculty engagement through talking with deans about valuing service. Dolan noted she met with the new deans of the Colleges of General Studies and Health Sciences, the Lubar School of Business and interim dean of the S School of Architecture and Urban Planning.
  - B. Provost Britz reported on the following: Current enrollment numbers (3.8% down); Active recruitments for directors of Freshwater Collaborative and Connected Institute and dean of Helen Bader School of Social Welfare; Working with Dave Clark on improving transfer agreements to avoid losing transfer students; Expanding international and Illinois enrollments; and investing in water initiatives, IT and Nursing programs.
- IV. Chair's Report.

Wallace attended the celebration event for the annual campaign and reported that questions were raised by the community about what the money will be used for. The Chancellor will issue a consistent message explaining what the funds are earmarked for. Wallace thanked the ASC members for their attendance at last week's Senate meeting. She reminded members to attend the Chancellor's Plenary this Thursday.
- V. Unfinished Business.
  - A. AS Senate Subcommittees-
    1. Non Instructional AS- Foran reported this group is active and presents two workshops annually. The group would like to see the Orientation Subcommittee become active again. Communication/messaging is important to the group. They also discussed the elimination of MyDev and the lack of communication to AS, particularly fixed term staff.
    2. Orientation- Esguerra explained that the group acknowledged an important need for information about appointment types to be shared with newly hired AS; however, the group believes this may be better addressed by the NIAS

and IRAS Subcommittees. The subcommittee's bylaws will be reviewed to ensure accuracy in the subcommittee's charge and membership.

3. Economics- Rufer reported the subcommittee disbanded in 2010. The group believes relevant issues could be addressed by the ASC, and if necessary, a working group could be formed to attend to specific matters.
4. Legislative- Kunkel provided the history of the group's charge. At this time the group doesn't feel having a separate subcommittee is necessary.
5. Communications- Roosevelt was assigned. Wallace will follow up for more information.

The ASC agreed the next step is to invite chairs/co-chairs of the six subcommittees to discuss the future of each and to develop bylaws where needed.

- B. College of General Studies Senator Appointment- A call for nominations will be sent to all academic staff in the College asking for interest to serve for a one-year appointment on the AS Senate.

#### VI. New Business.

- A. Forward Planning – Ideas and Discussion. The new deans will be invited to meet with the ASC. Other suggested guests included Tim Danielson (HR to discuss Title & Total Compensation), Katie Miota (to present strategies for enrollment management) and Robin Van Harpen (to discuss budget matters). Cashin suggested the ASC work on developing a process for increasing salaries for fixed term academic staff. Wallace asked Cashin to present Chapter 104 to the ASC and Senate. Other Academic Staff Personnel Policies and Procedures Chapters will also be reviewed during the year.
- B. ASC appointments.
  1. Independent Election Commission of the Student Association- Kunkel moved and Kohlmetz seconded appointing Jessica Schuld to the one-year term. Motion passed unanimously.
  2. Honorary Degrees Committee- Oswald moved and Kunkel seconded appointing Connie Schroeder to the one-year term. Motion passed unanimously.
- C. Workload Policies Update. Policies from College of General Studies and College of Health Sciences were received. T. Howard will share through the Committee Resources page on One Drive. Wallace will ask the Provost to remind deans to submit the policies.

#### VII. Reports/Other.

- A. Senate Agenda Items –
  1. Automatic Consent –None
  2. Other Business –None.
- B. Campus Committee Reports – None.

#### VIII. Closed session for Personnel Matters per *Wisc. Stats. 19.85 (1) (c) and/or (f)*. – None.

#### IX. Adjournment. The meeting adjourned at 11:14 am.