

**University of Wisconsin–Milwaukee  
CODIFICATION COMMITTEE  
2018-19 Annual Report**

**Members:**

<b>Name</b>	<b>Rank</b>	<b>Department</b>
Aneesh Aneesh	FAC	Sociology
Sheila Feay-Shaw	FAC	Music
Kelly Kirshner, <b>Chair</b>	FAC	Film
Kristene Surerus	FAC	Chemistry & Biochemistry
Zachary Durlam	FAC	Music
David Frick <sup>1</sup>	FAC	Chemistry & Biochemistry
Trudy Turner	FAC	Secretary of the University

<sup>1</sup> Repl: T. Malaby (2019-E)

**Charter:**

**Functions/ Responsibilities:**

**A1.7 Codification Committee**

- (1) Membership. Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committee's secretary.
- (2) Functions
  - a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.
  - b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.
  - c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.

- d) Assists and advises the Secretary of the University or other appropriate administrative officials in up-dating the UWM Policies and Procedures.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

**Meetings:**

The committee met 9 times during the 2018-19 academic year:

September 5, 2018	January 10, 2019
October 4, 2018	February 7, 2019
November 1, 2018	February 28, 2019
November 29, 2018	April 4, 2019
	April 25, 2019

**Summary of Activities:**

The committee approved the following:

Recommendation of the Graduate Faculty Committee regarding changes to the GFC, GCC, GPRC, and GSFC Charters.

Recommendation of the Graduate Faculty Committee that the Faculty Senate Grandfather in GFC Policy Documents Approved Between 1996 and 2017.

Recommendation of the International Committee to Create Study Abroad Policies & Procedures.

Recommendation to Revise *UWM Policies & Procedures* Chapter A1.05 Academic Planning and Budget Committee Charter.

Recommendation of the Codification Committee to Revise *UWM Policies & Procedures* Chapter 5.25 Fair Hearing.

Request for Authorization to Implement a Doctor of Occupational Therapy Degree.

Recommendation of the Graduate Curriculum Committee to Establish Transcript-Designated Degree Concentrations and Options (GFC Doc. 878).

Recommendation of the Graduate Faculty Committee regarding revisions to Review of Certificate Programs (GFC Doc. 1360).

Recommendation of the University Committee to Develop Procedure for Distance Participation in Faculty Meetings and Faculty Senate.

Recommendation of the Secretary of the University to revise *UWM Policies & Procedures* Chapter 5.

Recommendation of the Economic Benefits Committee (EBC) to Revise *UWM Policies & Procedures* Chapter A2.5 EBC Charter.

Recommendation of the Faculty Rights and Responsibilities Committee (FRRC) to Revise UWM Policies & Procedures Chapter 5.44 FRRC Charter.

Recommendation of the Faculty Senate Rules Committee to Revise *UWM Policies & Procedures* Chapter A3.5 Faculty Senate Rules Committee Charter.

Recommendation of the Information Technology Policy Committee (ITPC) to Revise *UWM Policies & Procedures* Chapter A3.2 ITPC Charter.

Recommendation of the University Committee to Develop Procedure for Distance Participation in Faculty Meetings and Faculty Senate.

Recommendation of the Honorary Degrees Committee to Revise *UWM Policies & Procedures* Chapter A3.1 Honorary Degrees Committee Charter.

Recommendation of the Codification Committee to revise *UWM Policies & Procedures* Chapter 4.

Recommendation of the Physical Environment Committee (PEC) to Revise *UWM Policies & Procedures* Chapter A3.6 (PEC) Charter.

Recommendation of the Transportation Subcommittee to Revise *UWM Policies & Procedures* Chapter A3.6.1 Transportation Subcommittee Charter.

Recommendation of the Academic Policy Committee (APC) to Create an Internal Credit Transfer Policy.

Recommendation of the Academic Policy Committee to Revise Requirements for Receiving University Honors.

Recommendation of the Academic Policy Committee to Create an Undergraduate Concurrent Enrollment Policy.

Recommendation of the Academic Policy Committee to Revise the Syllabus Links.

Recommendation of the Subcommittee on Graduate Course and Curriculum to Establish Policies and Procedures for the Establishment and Review of Accelerated Master's Degrees.

Recommendation of the Academic Policy Committee to Revise the Academic Forgiveness Policy.

Recommendation of the Campus Facility Naming Subcommittee to Revise *UWM Policies & Procedures (P&P)* Chapter A3.6.2 Campus Facility Naming Subcommittee Charter.

Request for Authorization to Implement a Bachelor of Science in Environmental Engineering at UW-Milwaukee.

Request for Authorization to Implement a Master of Arts in the Teaching of English to Speakers of Other Languages and Applied Linguistics at UW-Milwaukee.

Recommendation of the Graduate Faculty Committee (GFC) to Revise Policies and Procedures for the Development, Structure, and Administration of Graduate Certificate Programs.

Recommendation of the Graduate Course & Curriculum Subcommittee and the GFC to Revise Requirements for Graduate Credit in Graduate Level Courses and Combined Undergraduate/Graduate Level Courses

Recommendation of the Faculty Senate Subcommittee on the Evaluation of Administrators to Revise the Policy for Faculty Evaluation of Administrators.

Recommendation of the Graduate Faculty Committee (GFC) to Revise the Policy on the Review of Certificate Programs.

Recommendation of the Codification Committee to Revise *UWM Policies & Procedures* Chapter 6.

Recommendation of the Codification Committee to Revise *UWM Policies & Procedures* Chapter 5.136 (2) and (4).

Recommendation of the Codification Committee to Revise *UWM Policies & Procedures* Chapter 5.136; 5.18 and 5.44.

Recommendation to Revise Authority given to the UC regarding the Non-Profit called Milwaukee Organization Representing the Faculty Senate (MORFS).

Request for Authorization to Implement a Master of Science in Biostatistics.

Respectfully submitted,

Kelly V. Kirshtner, Associate Professor  
Codification Committee Chair 2018-19