

**University of Wisconsin–Milwaukee
ACADEMIC POLICY COMMITTEE
2018-19 Annual Report**

Members:

Name	Rank	Department
Nancy Bird-Soto	FAC	Spanish & Portuguese
Kimberly Cosier	FAC	Art & Design
Kelly Kirshner	FAC	Film
Becky Freer	AS	Dean of Students Office
Suzanne Boyd, Co-Chair	FAC	Mathematical Sciences
William Heinrichs	FAC	Music
Timothy O'Brien, Co-Chair	FAC	Sociology
Seyed Hosseini	FAC	Elec Engineering & Compute Science
Rajeswari Swaminathan	FAC	Education Policy & Comm Studies
Seth Zlotocha	AS	Registrar's Office
Shawn Cahill	FAC	Psychology (APCC Chair/desig)
John Boyland	FAC	Electrical Engineering & Comp Sci (GFC Chair/desig)
Scott Gronert	Dean	Letters & Science
Tammy Howard	AS	Secretary of the Universty's Office
<>	Student	GFC
<>	Student	SA
<>	Student	UG

<> Not yet appointed

Charter:

Functions/ Responsibilities:

A1.1 Academic Policy Committee

- (1) **Membership.** Seventeen members as follows: eight elected faculty members; three students; one appointed academic advisor; the chairs, or their faculty designees, of the APCC and the GFC; the Registrar or their designee; and ex-officio: the Dean of one school or college appointed annually on a rotating basis by the Chancellor, and the Secretary of the University or their designee. The Academic Advisor is appointed by the Chancellor upon recommendation of the Academic Staff Committee. Student memberships include a student member on the Graduate Faculty Committee, an undergraduate student, and another student who is an officer of the Student Association. No

more than two students or no more than three elected faculty members may be from the same school or college.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)

(Document 2935, 12/19/13; UWM Administration approval, 1/9/14)

(Editorially revised, 5/20/14)

(Document 2984, 11/20/14; UWM Administration approval, 12/01/14)

(Document 2984R1, 2/16/17; UWM Administration approval, 2/28/17)

(2) Functions

- a) On its own initiative and/or in cooperation with other faculty committees, represents student interests and concerns in problems of educational policy which are within the purview of the University Faculty. Educational policy includes but is not limited to, grading system, add/drop policy and the academic year calendar. (Matters of academic program and curriculum are within the jurisdiction of the Academic Program and Curriculum Committee.)
- b) Studies and makes recommendations to the Administration, the University Faculty or the Faculty Senate, or other appropriate faculty committees concerning academic policy. The committee may arrange for public forums and referenda among students on matters which the committee is studying.
- c) Maintains liaison with the Administration and the faculties of the several schools and colleges on matters of educational policy which are within the jurisdiction of these schools and colleges for the purpose of consulting with them on matters which have been brought to the attention of the committee and which it has studied; and for the further purpose of proposing possible uniform standards in these matters. For the latter purpose the committee may consult with individual representatives of the schools or colleges.
- d) Consults with the several schools, colleges, and departments, their executives, and relevant committees, about problems of educational policy which have been brought to the attention of the committee. In these matters the committee shall maintain close liaison with the Academic Program and Curriculum Committee, the Graduate Faculty Council, and the University Committee.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

(Document 1308, 4/22/82; UWM Administration approval, 4/29/82)

(Editorially revised, 9/9/83)

Meetings:

The APC met 7 times during the 2018-2019 academic year: September 20, September 27, November 12, December 5, January 29, March 5, April 2.

Committee work:

1. Approved the 2020-2021 academic calendar.
2. Adopted/revised a set of 5 policies related to the new UWM associates degree program:
 - a. New Policy: Internal Credit Transfer Policy – stipulating that internally transferred credit (e.g. between associates and bachelor “curricular tracks”) will carry grade point value.

- b. New Policy: Undergraduate Concurrent Enrollment Policy – defines approval process by which students in one curricular track (such as bachelor’s) may enroll in credits in another curricular track (such as associates).
 - c. Update to existing policy (S-38): Majors in two school/colleges - revision is intended to distinguish between undergraduate students pursuing two bachelor’s degrees simultaneously, which is allowed by the policy, and students pursuing an associate degree and bachelor’s degree at the same time, which is not allowed.
 - d. Update to existing policy (FD2635): University Honors Requirements - revision is to set requirements for receiving University Honors in an associate degree program.
 - e. Update to existing policy (catalog): Commencement Honors Requirements - revised to set requirements for receiving Commencement Honors in an associate degree program and removed a rarely used provision for terms when fewer than 15% of students graduating from a school/college earned a 3.5 GPA.
3. Revisions to S-31, Incomplete Grades - to codify current practice of allowing Extended Incompletes for undergraduates.
 4. Revisions to Uniform Syllabus policy – add S49 Smoke and Tobacco-Free Campus policy to Syllabus Links, and changed last link title from “Other” to “Final Examinations” since all the comments included were about final exams.
 5. Revision to Academic Approval Matrix (S.05) - to add an approval process for suspending admission to a program, as well as an approval process for reactivating admission to a suspended program.
 6. Revision to Academic Forgiveness Policy - to decrease number of credits required before applying for forgiveness from 24 credits to 12 credits.
 7. Formally endorsed the practice that course repeats occurring after the granting of a degree will be updated in accordance with the current repeat policy (to allow students to improve GPAs after graduation, though the degree GPA remains unchanged).
 8. Revision to S22 Final Examination policy – to remove seemingly contradictory and superfluous language in section 6 that concerned make up final examinations (requiring an individual make-up final to be approved by the dean/director), when instructor-approved make up finals were already granted in section 9.