

**University of Wisconsin–Milwaukee  
ACADEMIC PLANNING AND BUDGET COMMITTEE  
2018-19 Annual Report**

**Members:**

<b>Name</b>	<b>Rank</b>	<b>Department</b>
Barry Cameron	FAC	Geosciences
Rebecca Freer	AS	Dean of Students Office
Gillian Rodger	FAC	Music
Shevaun Watson, <b>Co-Chair</b>	FAC	English
Fred Helmstetter	FAC	Psychology
Michael Carvan	FAC	Freshwater Sciences
Maria Haigh	FAC	Information Studies
Tina Freiburger, <b>Co-Chair</b>	FAC	Criminal Justice
< > <sup>1</sup>	AS	
< >	FAC	
Bettina Arnold	FAC	Anthropology (UC Rep)
Jenny Peshut	US	French, Ital & Comp Lit (USC Rep)
Leigh Wallace	AS	Admin Leadership (ASC Rep)
< >	FAC	(Chair-APCC)
Wilkistar Otieno	FAC	Industrial & Manufacturing Engineering (GFC Rep)
Ray Fleming	Int Dean	College of Health Sciences
Paul Klajbor	Int Admin Officer	Academic Affairs (Provost Rep)

< > Yet to be appointed

1 Repl J. Guenther

**Charter:**

**Functions/ Responsibilities:**

**A1.05 Academic Planning and Budget Committee**

- (1) **Membership.** Seventeen members as follows: five faculty appointed by the University Committee, one from each of the four divisions including at least one of whom shall be a senator, and one member of the University Committee; one faculty elected by each of the four divisions; the chair of the Academic Program & Curriculum Committee; the chair of the Graduate Faculty Council; three members of the Academic Staff, two elected by the Academic Staff and one member of the Academic Staff Committee; one University Staff member appointed

annually by the University Staff Council; and ex-officio, an academic dean and the Provost or designee.

(Document 2169, 12/17/98; UWM Administration, 12/30/98)

(Document 2277, 5/15/01; UWM Administration, 6/12/01)

(Editorially revised per Codification Committee, 4/26/02)

(Document 2377, 3/27/03; UWM Administration Approval, 04/12/03)

(Document 2377R1, 10/19/17, UWM Administration Approval, 11/3/17)

- (2) Functions. Makes recommendations to the faculty and to campus administration regarding (1) short range and long range academic plans for the campus that are consistent with the mission, and (2) budget implications for these plans.
- a) Reviews long range plans regarding academic interests that are consistent with the mission of the schools and colleges and the campus;
  - b) Advises faculty on issues related to budget and its impact on academic program quality, student retention, and development;
  - c) Reports to the Faculty Senate regarding both short and long range academic plans for the campus that are consistent with campus mission and budgetary implications of those plans;
  - d) Recommends and evaluates planning for new programs that are not the province of a single academic unit;
  - e) Represents the interests of the faculty to the Chancellor and Vice Chancellor and Provost regarding both short range and long range plans for the academic units and the budget implications of these plans;
  - f) Examines those actions taken by the Board of Regents, campus administration, or individual units on campus that impact the overall short range or long range plans for other academic programs on campus and the budget for the academic units;
  - g) Makes recommendations for faculty action;
  - h) Reviews university policies that impact the academic programs of the academic units and long range plans for these units;

(Document 1977, 5/11/95; UWM Administration, 6/14/95)

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)

(Document 2187, 4/15/99; UWM Administration approval, 5/1/99)

### Meetings:

APBC met bi-weekly during the academic year and once during the summer. In the fall, APBC members also attended several financial trainings on the marginal tuition revenue model and the New Budget Model (NBM). During meetings, APBC discussed the NBM and members participated in all steps in formulating the new budget numbers. In our September meetings, we began our participation in Step 1 of the New Budget Model,

and were presented with the relevant budgetary information and provided our advice to Robin Van Harpen and her team, and to the Provost. Later in the month, we were presented with 2017-2018 SPC budget information, including all targets and actuals for the prior three years. In the fall, APBC also reviewed and endorsed two proposals for new majors—a new major in Japanese and a new major in Digital Arts and Culture and a proposal for a major in Sign Language/English Interpreting.

In January, APBC reviewed the proposed adjusted budgets for all the schools and colleges and the budgets for the central support and infrastructure divisions. APBC members also attending meetings with each school and college and all the central divisions during from November through January. Two members of APBC attended each meeting, either one of the two co-chairs and voting member or both co-chairs. During the meetings, schools, colleges, and units were able to provide input on their preliminary adjusted budget and had the opportunity to discuss any budget shortfalls that should be considered prior to the finance team setting the final adjusted budgets. Once all the meetings concluded, the finance team determined what adjustments needed to be made. Both co-chairs attended the meeting for the schools and college and one co-chair attended the meeting for the central units when these adjustments were determined,

After the adjustments were made to the budgets, they were presented to APBC and APBC members were invited to ask questions about the process and share their observations and perceptions of the individual meetings they attended with schools, colleges and central units. APBC communicated to the finance team that they found value in attending the meetings and felt they were helpful in clarifying to the units that the unadjusted budget numbers are used to inform the budget setting process and not final budgets. APBC members asked questions regarding the importance of units meeting their budgets and the importance of units being incentivized for improved performance and growth. Various challenges and opportunities schools, colleges, and units presented during the individual meetings were also discussed. APBC members further provided the feedback that knowledge gleaned from this initial year should be passed to schools and colleges so they have more guidance in preparing their materials in subsequent years.

The APBC's work for the NBM ended in spring of 2019, resulting in fewer business items for the remainder of the year. During the February 7<sup>th</sup> meeting, the committee reviewed a proposal for a BS in Environmental Engineering. The committee noted the need for the degree in the area, but had questions regarding possible overlap between courses for the proposed degree and those offered in the Geosciences. The committee also questioned whether additional resources would be needed later. The committee also reviewed a proposal for an MS in Biostatistics. The committee was supportive of the new degree, noting that the new degree was pulling from existing courses, which would reduce the need for new resources. The committee did discuss general concern regarding the duplication of graduate statistics courses on campus and whether additional administration resources would be needed later to manage the new degree.

In spring, APBC also discussed the Notice of Intent for the BA in Computer Science and the proposal for the Master of Arts in Teaching English as a Second Language. The committee unanimously voted to endorse the Master of Arts in Teaching English as a Second Language. There were no questions or comments. For the Notice of Intent to plan for a new B.A. in Computer Science the committee requested that the following things be addressed in the proposal: 1) potential overlap with SOIS, 2) further discussion regarding how the B.A. in Computer Science is complementary to the SOIS curriculum, 3) concerns that the B.A. in Computer Science might be in competition for the same students who are currently in SOIS, and 4) specifics on the job outlook for students.

During the summer, APBC chairs continued to attend meetings on adjustments to the NBM. The committee as a whole met once in August. Because we were unable to reach quorum at this meeting, the new co-chairs will be voted in during the first meeting of fall 2019.