

Academic Staff Codification Committee  
Meeting Minutes  
August 9, 2019  
Lubar N456

Attendees: Renee Calkins, Colin Daly, Michael Doylen, Tammy Howard (*ex officio*, SecU Rep), Kathleen Koch

Absent: Vicki Bott, Ann Hanlon

1. Call to Order  
Michael Doylen called the meeting to order at 10:05 a.m.
2. Automatic Consent
  - a. The agenda was approved as presented.
  - b. Minutes of the March 11, 2019 meeting were approved as distributed.
3. Old Business  
There was no old business.
4. New Business
  - a. Proposed revision to Chapter 111 – Complaints
    - i. Kathleen Koch, who is also Chair of ASHAC, reviewed the recommendations for changes to bring precision and accountability to Chapter 111. Codification Committee members suggested additional changes.
    - ii. Colin Daly moved to approve the amendments made to revisions presented by ASHAC; Renee Calkins seconded. The motion passed unanimously with everyone voting.
  - b. Election of committee chair, 2019-2020
    - i. As is customary, Michael Doylen contacted the most senior members of the committee prior to the meeting to ascertain their interest and willingness to serve as chair for the coming year. Ann Hanlon agreed to stand for election.
    - ii. Michael Doylen also invited any other committee members to voice their interest in being committee chair for the coming year. All continuing members who were present declined to stand for election.
    - iii. Renee Calkins moved to elect Ann Hanlon as chair of the Academic Staff Codification Committee for 2019-2020; Colin Daly seconded. The motion passed unanimously with everyone voting.
5. Adjournment  
Colin Daly moved to adjourn; Renee Calkins seconded. The committee adjourned at 10:46 a.m.