

# ***University of Wisconsin-Milwaukee***

University of Wisconsin-Milwaukee  
NIAS Committee Meeting (Category A Subcommittee)

## **MINUTES**

February 25, 2019, 11:00 a.m., MIT 245

**Present:** Christina DeSpears, Kristin Hildebrandt, Lynne Jones, Mary Knasinski, Keith Kunkel, Robert Peck, Julie Reindl, Stephanie Warner, Adam Zembrosky

**Excused:** Jennifer Herriges, James Schmidt

### **I. Call to Order**

- a. The meeting was called to order at 11:05 AM.

### **II. Approval of Minutes**

- a. January minutes approved.

### **III. Old Business**

- a. None

### **IV. New Business**

- a. How Can I Be of Service?

**Kristen** reported that everything is mostly set for March 7 in the UWM Libraries (E281, 11:30-1:00). She will send out reminders to the presenters ahead of the workshop. **Lynne** will verify that the needed equipment is already in the room. **Keith and Kristen** take care of getting anything else we might need. **Julie** will send Kristen the list of registered attendees.

- b. **Keith** will help get Lynne access to D2L while we are still using it.

### **V. Announcements**

- a. None

### **VI. Next Meeting**

- a. March 26, 2019

### **VII. Adjournment**

- a. The meeting adjourned at 11:25 AM