

Academic Staff Codification Committee
Meeting Minutes
March 11, 2019
Lubar N456

Attendees: Renee Calkins, Colin Daly, Michael Doyle (Chair), Ann Hanlon, Kim Kimpel (SecU Rep), Kathleen Koch

Absent: Vicki Bott

1. Call to Order. Michael Doyle called the meeting to order at 3:32 p.m.
2. Automatic Consent.
 - a. The agenda was approved as presented.
 - b. Minutes of the October 25, 2018 meeting were approved.
3. Old Business.
 - i. There was no old business
4. New Business
 - a. Review ASHAC Bylaws
 - i. Kathleen Koch, who is also Chair of ASHAC, reviewed the ASHAC Bylaws and recommendations for changes to bring the Bylaws into line with changes to Chapters.
 - ii. Motion to approve the amendments made to revisions presented by ASHAC.
 1. Colin Daly moved to approve the motion; Ann Hanlon seconded. The motion passed unanimously with everyone voting.
 - b. Discussion of all standing committee bylaws and consistent policy for process of bylaw amendments and reporting.
 - i. Motion to amend all standing committee bylaws, Article IV, Amendments to Bylaws, to include the sentence, "Lastly, approved bylaw amendment(s) must be reported at the next General Meeting of the academic staff."
 1. Kathleen Koch moved to approve the motion; Renee seconded. The motion passed unanimously with all members voting.
5. The next meeting is scheduled for Monday, April 8, 2019
6. Ann Hanlon moved to adjourn; Colin Daly seconded. The committee adjourned at 4:05 p.m.