

UWM-University Staff Awards Committee

February 6, 2019

Student Union 347

MINUTES

Present: R. Badger, S. Butkovic, L. Eastman, J. Peshut

- I. Call to Order-Meeting was called to order at 11:07 a.m.
- II. Approval of minutes for November 30, 2018-Minutes were approved as submitted.
- III. Review current Awards Committee Bylaws-Committee reviewed current bylaws.
- IV. Discussion of the overview/procedures-The committee discussed the procedures.

MOTION: For 2019-2020-remove approval/submission by Deans as it is not necessary. The committee unanimously decided to streamline the submission process by removing the Dean's requirement in the future.
- V. Discuss work for 2019-The committee will work on revising the review form to include numerical categories for nominees to making nominations easier. The committee will meet and review the form and any more changes later in Spring or Summer.
- VI. Set Meeting Schedule for 2019-The committee decided to meet April 12. L. Eastman will set up a room for the group.
- VII. Other Business-There was no other business.
- VIII. Adjournment-The meeting was adjourned at 11:54 a.m.