

**University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)**

**Monday, March 26, 2018
3:00 p.m. – 4:30 p.m.
LUBAR N440**

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:02 p.m. by Jason Puskar, Chair.

II. ROLL CALL

Present:

(Committee Members): Jennifer Balogh, John Boyland, Michael Brondino, Craig Guilbault, Reed Heintzkill, Peninnah Kako, Jenny Kehl, Elana Levine, Jason Puskar (*Chair*), Mark Schwartz, Arijit Sen, Richard Smiraglia, Leigh Ellen Wallace, Lixia Zhang,

(Non-Committee Members): Vicky Everson, Erin Fox (*Ex Officio*), Tracey Heatherington (*Ex Officio*), Tiffany Nation

Absent: Jennifer Clippert, Garry Davis, Peter Dunn, Kyle Ebersole, Marija Gajdardziska-Josifovska (*Ex Officio*), Stephen Wetzel, Erin Winkler, Cheng Zheng

Guest: None

III. ANNOUNCEMENTS

There were no other announcements.

IV. AUTOMATIC CONSENT

Agenda items under IV. Automatic Consent were motioned, seconded, and passed unanimously with the exception of IV. C1. Criminal Justice MS graduate program review report which was motioned, seconded, and approved for removal from Automatic Consent for discussion.

A. Minutes of the Graduate Faculty Committee Meeting of February 19, 2018

B. Program Changes

- | | |
|---|-------------------|
| 1. Certificate in Women's and Gender Studies (OPC #2454) | GFC Doc. No. 1517 |
| 2. Graduate Certificate in Business Analytics (OPC #2491) | GFC Doc. No. 1518 |

C. Graduate Program Review

- | | |
|----------------------------|-------------------|
| 1. Criminal Justice MS | GFC Doc. No. 1515 |
| 2. Architecture MA (MArch) | GFC Doc. No. 1516 |

Per the approved motion to remove from Automatic Consent for discussion, the committee discussed concerns of the Criminal Justice MS program review report pages 4, 5, 6, and 14:

1. The Combined Roles and Duties of the Chair and Graduate Director:
 - The Chair serves as the Graduate Director which is not typical of most programs which usually have a different faculty members occupy each position. This present arrangement is problematic for several reasons. The external report recommends separate faculty members for each position.
2. Clarification of Assessment:
 - External reviewers were unable to comment on many of the typical measures used to assess student quality and success within the program due to the limited information provided with the program self-study and the substantial differences in the data provided by the Graduate School and the Department.
3. Lack of Detail in Program Response to External Report

Michael Brondino informed the committee of some background on the odd process of the program. He spoke of the loss of faculty, no program resources, the push to hire additional faculty, and faculty being told not to get involved in any campus committees until after tenure.

IV. C1. Criminal Justice MS graduate program review report was approved with the recommendations for the Graduate School Dean to follow up with program based on the concerns of the combined roles of the chair and graduate director, clarification of the assessment, and the lack of detail in program's response to the external report.

The Criminal Justice MS graduate program review report was motioned, seconded, and passed unanimously with recommendations.

V. DISCUSSION: ELECTION OF GFC CHAIR FOR 2018 – 2019

Jason Puskar informed the committee that the election of GFC chair for 2018 -19 would be taking place in the Fall and that he would be willing to serve as 2018 – 19 chair however this is his last year of term as a GFC member and would have to be re-elected to GFC in order to serve as chair. He also welcomed any other committee member that would like to self-nominate for GFC chair to speak to him for information on the role of GFC chair.

There was no action taken.

VI. DISCUSSION: GRADUATE FACULTY GOVERNANCE RESTRUCTURE

Jason Puskar handed out clean copies of the four separate revised charters which were originally distributed to the committee in track changes format. He asked the committee to please review the revised charters.

He also pointed out a needed correction on page 2 (2) (d) concerning Graduate Faculty Status:

- (d) Establishes criteria for membership in the Graduate Faculty of the university and approves Graduate Faculty status.

Committee discussion followed on the needed correction. Jason Puskar informed the committee that he would research and review GFC Doc. #1173 to correct the wording of “approves Graduate Faculty status” to clarify the responsibilities of the GFC committee. He will also confirm his finding with the Graduate School on the process of Graduate Faculty Status changes.

VII. DISCUSSION: DRAFT CHARTERS

Jason Puskar informed the committee that the main changes were to the GFC and Fellowships and Assistantships charters. Fellowships would extend to mandate but will also oversee TAs, RAs, and GAs.

In the revision of the charters, it was preferred not to have a set number of members but determine members by divisions with the exception of Fellowships which would have 3 members from each of the four divisions for fairness and equality.

He informed the committee that there was not a desire to allow all committees to make policies and that all recommended policies would need to come to the GFC for approval. Mark Schwartz pointed out that the wording and language for that recommendation should be included in all of the four revised charters. Jason Puskar informed the committee that he would revise the wording and language appropriately.

Jason Puskar informed the committee that he would be meeting with the University Committee tomorrow and Codification next week and will be discussing the revised charters. He asked committee members to please share the revised charters with their committees.

He informed the committee that the hope would be for the committee to vote on the revised charters by the end of the year however the charters would remain as is next year.

VIII. INFORMATION ONLY: PROPOSAL FOR SCHOOL OF EDUCATION TO RESTRUCTURE TWO DEPARTMENT

Jason Puskar informed the committee that he had reviewed the proposal and found no issues. He informed the committee that the GFC had no authority over the proposal.

IX. REPORTS

A. Report from the Dean of the Graduate School

In Marija Gajdardziska-Josifovska’s absence, Tracey Heatherington reported the following:

1. 2018 -19 Fellowship Awards are Complete:
 - 28 R1 / DDF Fellowship
 - 18 DSGF
 - 30 AOP
 - 6 Additional AOP R1 offers
2. 1st Round of 3-Minute Dissertation:
 - 85 students signed up for the competition
 - Approximately 60 students participated
 - Due to number of ties there were 10 to 14 finalists
 - Welcome to come and cheer on the students
 - Date of competition is April 4th from 3:00 p.m. – 5:00 in Zelazo
 - Approximately an hour and 15 minutes of talks
 - Marija Gajdardziska-Josifovska has gone above and beyond to recruit judges
3. Dissertator Bootcamp
 - Ready to take applications
 - Fellows are welcome now to submit applications

- Last year there were 32 participations
- Received good feedback from last year's students
- General applications will be accepted at the end of March

4. Dissertator Awards

- Time to nominate your favor recent and upcoming graduate student for the Dissertator Awards

B. Chair's Report

Jason Puskar informed the committee that he would be combing his chair and APBC reports.

He handed out Excerpts from University of Wisconsin-Milwaukee Faculty Document No. 3141, March 15, 2015. He informed the committee that there is a fear of competition between General Studies and General Education. The final proposal for General Studies was submitted on March 15th and was reviewed by APCC on March 16th.

The following was a requested additional to the proposal:

Still, first-year and General Education courses are an important source of revenue in UWM's other colleges, and an important source of teaching support for graduate students, so it is important to assess the impact of the restructuring on these offerings carefully. There will continue to be substantial financial incentives for students to begin an AAS degree at a lower tuition rate in the new College and later transition into the BA or BS degree at UWM's campus. Even though that is possible now, it may prove easier once students no longer have to transfer between what are now separate institutions, and once the new College aligns its curriculum and course numbers with existing programs at UWM. To ensure that the restructuring does not adversely impact UWM's graduate programs or its first-year and General Education courses, UWM will monitor enrollment patterns and report to appropriate administrators and governance bodies annually for the first four years after the merger (APCC, GFC).

The following are the requested two changes to the proposal:

VI.A.I

The College of General Studies will offer Developmental Education programming that includes co-requisite courses to speed a student's progress to and through the first credit-bearing college courses in Math and English. The College will also offer appropriate academic support for both Dev Ed and other credit-bearing courses. These elements of the Developmental Education program are already in place at the UW-Colleges branch campuses at which the College will be located.

IV.D.1

It is believed that Associate's degree students will be retained and complete that degree at a higher rate than currently experienced, because they will see a clear pathway to a baccalaureate degree at UWM. The development of Associate's Degree pathways that are under development will be closely aligned with the four-year degree programs most often pursued by Associate's degree students, which will further provide a very clear path to the baccalaureate.

The committee discussed the promise to report back to the GFC and APCC for the first four years per the following details of the proposal:

To ensure that the restructuring does not adversely impact UWM's graduate programs or its first-year and General Education courses, UWM will monitor enrollment patterns and report to appropriate administrators and governance bodies annually for the first four years after the merger (APCC, GFC).

Jason Puskar encourage the committee to keep an eye on this and that he will be responsible for reminding of the 1st year report.

Puskar informed the committee that the 1st report for the new budget model was received. He reported the following:

New Budget Model

- New model will not weigh per course
- Graduate distribution revenue will same the same and same in the college
- Big changes to the undergraduate
 - Factors that will determine distribution
 - Number of credits
 - Will reward research activity
 - Undergraduate degree granted
- Graduate Assistantship
- Tuition will be charged back to the unit

Discussion continued on the new budget model.

C. GFC Representatives on Other Standing Committees

- Physical Environment Committee
No report given. Next meeting scheduled for Wednesday, March 28, 2018.
- Academic Planning and Budget Committee
Report given combine with GFC chair report.
- Academic Policy Committee
No report given. Next meeting scheduled for April.
- Research Policy and Advisory Committee
No report given. .
- Graduate Assistant Appeals Panel
No report given.
- Policy Working Group
No report given

X. OTHER BUSINESS

NONE

XI. ADJOURNMENT

The meeting adjourned at 4:26 p.m.