

University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)

Monday, November 13, 2017

3:00 p.m. – 4:30 p.m.

LUBAR N440

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:07 p.m. by Jason Puskar, Chair.

II. ROLL CALL

Present:

(Committee Members): Jennifer Balogh, John Boyland, Michael Brondino, Jennifer Clippert, Garry Davis, Peter Dunn, Craig Guilbault, Peninnah Kako, Elana Levine, Jason Puskar (*Chair*), Wilkistar Otieno, Mark Schwartz, Erin Winkler, Cheng Zheng

(Non-Committee Members): Michael Liston (*Ex Officio*), Tiffany Nation

Absent:

Vicky Everson, Erin Fox (*Ex Officio*), Marija Gajdardziska-Josifovska (*Ex Officio*), Reed Heintzkill, Jenny Kehl, Arijit Sen, Richard Smiraglia, Leigh Ellen Wallace, Stephen Wetzel, Lixia Zhang

Guest:

Tess Klein, Graduate Student (JAMS), Shane Haensgen (Graduate School)

III. ANNOUNCEMENTS

Jason Puskar introduced Tess Klein a guest junior journalism student from Journalism, Advertising, and Media Studies. Klein will be covering today's meeting for the online campus new site, Media Milwaukee.

There were no other announcements.

IV. AUTOMATIC CONSENT

A. Minutes of the Graduate Faculty Committee Meeting of October 16, 2017

The October 16, 2017 meeting minutes were pulled from Automatic Consent for amendment:

Under section II. ROLL CALL the following was revised:

Jennifer Balogh was added to ROLL CALL and was in attendance for the October 16, 2017 meeting.

The amended meeting minutes were motioned, seconded, and passed unanimously.

Agenda items under Program Changes (B1) and agenda item #1 under New Degree, Certificate, or Concentration (C1) were motioned, seconded, and passed unanimously.

B. Program Changes:

1. Master of Arts in Economics (OPC #2439) GFC Doc. No. 1496

C. New Degree, Certificate, or Concentration

1. Transcript-Designated Concentration in (DNP) Doctor of Nursing Practice GFC Doc No. 1497

Agenda item C2 (The Recommendation to Establish an Academic Program Track Leading to Baccalaureate and Master's Degree in Kinesiology) was pulled from Automatic Consent per the GFC Chair Jason Puskar:

The committee motioned that the recommendation be indefinitely postponed, seconded, and passed unanimously.

2. Recommendation to Establish an Academic Program Track Leading to Baccalaureate and Master's Degree in Kinesiology GFC Doc No. 1498

V. NEW BUSINESS (DISCUSSION ONLY)

1. Overall GA Numbers

Jason Puskar informed the committee that overall Graduate Assistant numbers are declining. He posed the question "What are your thoughts?" to the committee. Discussion followed.

2. Graduate Career Outcome Data

Jason Puskar informed the committee that he and Marija Gajdardziska-Josifovska had discussed creating modules for tracking PhD students. Discussion followed.

VI. REPORTS

A. Report from the Dean of the Graduate School

SEM Plan

In Marija Gajdardziska-Josifovska's absence Michael Liston reported on the following:

- **SEM End of Year Report – Graduate School**

- Four major recommendations with three of these receiving funding in Year 1.
 1. Make PA, TA, and RA pay competitive with peer institutions.
 - Adopt a baseline stipend rate of \$15,000 for all nine-month 50% graduate teaching assistant (TA) appointments.
 - CEMAT was not able to secure the needed additional funding to make TA stipends equal to the RA stipends. This recommendation remains a highest priority for next year.
 2. Offer 3 + 2 Accelerated Degrees
 - Recruiting of outstanding high school students
 - A student intern (PA), Renee Scampini, was hired during the academic year to serve as a point person for communications around the development of integrated degree programs, and collaboration on marketing and recruitment efforts.
 - The first workshop on integrated degree program development was held on May 22, 2017, facilitated by SEM 3+2 Initiative Intern Renee Scampini, and Associate Dean Tracey Heatherington, with assistance from Mike Darnell from L&S. There were approximately 25 attendees.
 - The graduate school recruiter, Elizabeth Farrow, traveled to the annual Honors College and McNair conferences to recruit high-achieving students.
 3. Offer Graduate Campus Tours
 - In Fall 2016, the Graduate School hired a PA (50%) to facilitate the campus visit program and coordinate campus tours in conjunction with the schools and colleges.
 - We plan to continue the program through fiscal 2017-2018 and refine/promote as necessary. The PA position was vacated in mid-August 2017 and a search is under way with interviews scheduled for the week of 8/28-9/1.
 4. Increase International Graduate Recruitment
 - Based on heat map data of international applicants and admits to UWM, the Graduate School recruiter, Elizabeth Farrow, traveled to four graduate fairs in India in fiscal 2017 for graduate student recruitment (Chennai, Bangalore, New Delhi and Mumbai). Dean Marija Gajdardziska-Josifovska joined the India trip from Japan, where she was an invited speaker at a scholarly conference in Fukuoka (March 18-24), followed by visits to five universities to renew existing agreements and develop new ones (Kyushu University, Osaka Prefecture University, Nagoya University, Meiji University, Tokyo University of Science). In India we visited two universities: Indian Institute of Science and Amity University.
 5. Graduate Midwest Student Exchange Program (MSEP)
 - This initiative was created after the CEMAT funding was fully allocated. The Graduate School partnered with University Relations to leverage the CEMAT-funded marketing that was already underway in Illinois. The brand-awareness online marketing materials were quickly modified to add graduate programs to the MSEP pages and to channel traffic by prospective graduate students.
 - This pilot initiative should be funded and scaled up. We will work with the deans again to ask if additional programs should join. We also need to develop coordinated marketing and recruitment efforts.

B. Chair's Report

Jason Puskar discussed with the committee the relative difficulty of finding GFC documents and asked what were their thoughts about putting all GFC documents in one section on the Secretary Office's website. Discussion followed.

C. GFC Representatives on Other Standing Committees

- Physical Environment Committee
No report given.
- Academic Planning and Budget Committee
No report given. Jason Puskar informed the committee that there was a lot of budget training and that new module training had been pushed back to November.
- Academic Policy Committee
No report given.
- Research Policy and Advisory Committee
No report given.
- Graduate Assistant Appeals Panel
No report given.
- Policy Working Group
No report given

VII. OTHER BUSINESS

Michael Liston informed the committee that 2 new R1 fellowships will go live on Monday. 10 of the fellowships are funded by AOP and the other 10 by the Graduate School.

VIII. ADJOURNMENT

The meeting adjourned at 4:10 p.m.