

University of Wisconsin-Milwaukee

**Graduate Faculty Committee (GFC)**

**Monday, September 18, 2017**

**3:00 p.m. – 4:30 p.m.**

**LUBAR N440**

**REVISED MEETING MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 3:05 p.m. by Jason Puskar, Chair.

**II. AMENDED ROLL CALL**

**Present:**

(Committee Members): John Boyland, Michael Brondino, Garry Davis, Peter Dunn, Craig Guilbault, Peninnah Kako, Jenny Kehl, Elana Levine, Jason Puskar (*Chair*), Mark Schwartz, Arijit Sen, Erin Winkler, Lixia Zhang, Cheng Zheng

(Non-Committee Members): Marija Gajdardziska-Josifovska (*Ex Officio*), Tiffany Nation

**Absent:** Jennifer Clippert, Vicky Everson, Erin Fox (*Ex Officio*), Michael Liston (*Ex Officio*), Wilkistar Otieno, Richard Smiraglia,

Shane Haengen (Graduate School)

**Guest:**

**III. ANNOUNCEMENTS**

Per the GFC Chair, Jason Puskar, the Roll Call on the agenda under section II was amended to include Arijit Sen and Wilkistar Otieno appointed by the University Committee to the GFC.

Mark Schwartz notified the committee that he serves on the University Committee and will be reporting to the University Committee on the GFC.

There were no other announcements.

**IV. AUTOMATIC CONSENT**

The following agenda items under Automatic Consent were motioned, seconded, and passed unanimously.

A. Minutes of the Graduate Faculty Committee Meeting of **May 8, 2017**

B. Annual Reports

- |  |                   |
|--|-------------------|
| 1. Graduate Faculty Committee                      | GFC Doc. No. 1488 |
| 2. Subcommittee on Graduate Program Reviews        | GFC Doc. No. 1489 |
| 3. Subcommittee on Graduate Courses and Curriculum | GFC Doc. No. 1491 |
| 4. Subcommittee on Graduate Fellowships            | GFC Doc. No. 1490 |
| 5. Graduate School Scholastic Appeals Committee    | GFC Doc. No. 1492 |

C. Program Changes:

- |  |                   |
|--|-------------------|
| 1. Certificate in Trauma-Informed Care (OPC #2355)           | GFC Doc. No. 1480 |
| 2. Certificate in Geographic Information Systems (OPC #2335) | GFC Doc. No. 1481 |
| 3. Master of Science in Management (OPC #2422)               | GFC Doc. No. 1483 |
| 4. Master of Business Administration (OPC #2421)             | GFC Doc. No. 1482 |
| 5. Doctor of Philosophy in Engineering (OPC #2227)           | GFC Doc. No. 1493 |

D. New Degree, Certificate, or Concentration

- |   |                   |
|---|-------------------|
| 1. Transcript-Designated Concentration in Early Childhood Education | GFC Doc. No. 1484 |
| 2. Notice of Intent of Master of Science in Biostatistics           | GFC Doc. No. 1485 |
| 3. Graduate Certificate in Interpreting                             | GFC Doc. No. 1486 |
| 4. Undergraduate Certificate in Crime Analysis                      | GFC Doc. No. 1487 |

E. New Business

1. Recommendation of the Subcommittee on Graduate Course and Curriculum for the Criteria For: 1) Graduate Faculty Membership; 2) Major Professor, Advisor, OR Committee Chair and Committee for Master's Students; AND 3) Major Professor, Advisor, OR Committee Chair and Committee for Doctoral Students (GFC Doc No. #1173)

## V. NEW BUSINESS (DISCUSSION ONLY)

### 1. Discussion of MS Transcript Designations

Jason Puskar informed the committee that in May 2017 the committee voted to address John Boyland's request for a master degree with professional options listed on transcripts. He stated that the proposal below is for discussion only today and that the committee will vote on the proposal next month.

John Boyland explained the following proposed motion and rationale to the committee:

***Motion:***

*At the discretion of the program, tracks within graduate programs may be transcript designated. A vote by the governing body changing the desired designation would be communicated by the program representative to the Graduate School.*

***Rationale:***

*Currently, we are told that only "concentrations" within degree programs can be transcript designated. But it makes sense to designate tracks as well in this way.*

*Boyland informed the committee that for example the Computer Science MS degree just added a "Professional Master's" track that doesn't involve a concentration of topics, but rather a different way to achieve the degree (just course work). Currently PAWS has no way to track "tracks," but that's a software issue, and if necessary, UWM IT could use whatever they use for "concentrations" for "tracks" until the software can be updated.*

Jason Puskar informed the committee that the Graduate School has agreed to put professional options on transcripts with the option for programs to opt out.

Shane Haensgen informed the committee that the professional option will be under the options section in PAWS.

Marija Gajdardziska-Josifovska informed the committee that this proposal will need to be distributed to the Grad Reps for discussion and request for naming options for PAWS and will then come back to the GFC next month.

Jason Puskar explained that the proposal will be distributed to the Grad Reps next week and ask the committee if they could have any ideas or suggestions from their program ready next month when the GFC will revisit this proposal.

### 2. Election of 2017 – 2018 Vice Chair

Jason Puskar announced to the committee that the order of business is to elect a vice chair and secretary. He explained that the main duties of the vice chair is to fill in in the absence of the GFC chair.

Michael Brondino nominated John Boyland as vice chair and Garry Davis seconded. John Boyland accepted the nomination and agreed to serve as vice chair. There were no other nominations. John Boyland was unanimously elected vice chair.

### 3. Election of 2017 – 2018 Secretary

Jason Puskar explained to the committee the responsibilities of the committee secretary. He explained that the main duties are to review the meeting minutes. He informed the committee that Erin Winkler agreed to serve. There were no other nominations. Erin Winkler was unanimously elected secretary.

## VI. REPORTS

### A. Report from the Dean of the Graduate School

Marija Gajdardziska-Josifovska reported on the following:

- Annual Review of School and Colleges with the Provost
  - Annual Review was submitted in June
  - Will discuss with the committee in October
- Research Excellence Group
  - Research planning report has been submitted and will be discussed and share with the committee.
  - Mark Harris has submitted PowerPoint presentation to the Provost
  - Would like to share the presentation with the committee and invite Mark Harris to present to the committee.

- Graduate Enrollment Management (GEM)
  - Has approved four action items and three of the four have been funded.
    1. Competitive TA Stipends
    2. Graduate Campus Tours
    3. Integrated Bachelor's and Master's Degrees
    4. Strategic Recruitment of International Graduate Students

**B. Chair's Report**

Jason Puskar thanked all of the subcommittee chairs, Garry Davis (GPR), Elana Levine (GCC), and Peninnah Kako (Fellowships) for their dedication and willingness to serve.

Jason Puskar stated that the work completed here in the GFC is very important. He suggested that the committee bring any issues or concerns from their school/college.

**C. GFC Representatives on Other Standing Committees**

Jason Puskar informed the committee that there were several open positions to serve on other standing committees. He asked if there were any volunteers willing to serve as a representative of the GFC. He will be sending out emails with meeting details for the other standing committee.

- Physical Environment Committee
  - There were no volunteers for the Physical Environment Committee that meets once a month on Wednesdays at 8:30 a.m. This committee is involved in building issues, parking policies, and parking rates.
- Academic Planning and Budget Committee
  - Jason Puskar reported that Graduate School enrollments are up by 6%. He also reported on the Budget Training module which will involve 6 training sessions.
- Academic Policy Committee
  - John Boyland volunteered and agreed to serve on APC as a GFC representative.
- Research Policy and Advisory Committee
  - There were no volunteers for the Research Policy and Advisory Committee that meets on the 3<sup>rd</sup> Thursday of every month from 1:45 p.m. – 3:15 p.m.
- Graduate Assistant Appeals Panel
  - No report given.
- Policy Working Group
  - No report given

**VII. OTHER BUSINESS**

NONE

**VIII. ADJOURNMENT**

The meeting adjourned at 4:13 p.m.