

University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)

Monday, February 20, 2017
3:00 p.m. – 4:30 p.m.
Enderis 915

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:03 p.m. by Craig Guilbault, Chair.

II. ROLL CALL

Present:

(Committee Members): David Allen, Erica Bornstein, John Boyland, Martha Carlin, Kyle Ebersole, Craig Guilbault (*Chair*), Seyed Hosseini, Peninnah Kako, Elana Levine, Laura Otto-Salaj, Jason Puskar, Nicole Ridgway, Aaron Schutz, Erin Winkler, Cheng Zheng

(Non-Committee Members): Tracey Heatherington (*Ex Officio*), Tiffany Nation, Vicky Everson

Absent:

Ann Aschenbrenner, Miren Boehm, Jennifer Clippert, Erin Fox, Sherri Hoffman, Marija Gajdardziska-Josifovska (*Ex Officio*), Jenny Kehl, Hamid Ouali, Richard Smiraglia, Jon Welstead

Guest:

Shane Haensgen (Graduate School), Reed Heintzkill (Student Association / GSAC)

III. ANNOUNCEMENTS

Craig Guilbault reminded the committee that there are several Dean searches currently happening on campus. There was an email that went out with a notification that the candidates for the Dean for the Zilber School of Public Health have been invited in. Guilbault personally is serving on the search committee for the Letters & Science Dean which will be meeting tomorrow to narrow down the list to semi-finalists. Guilbault stated these are very important events and encourage the committee to take part if possible.

Guilbault stated that the Chancellor has put together the "Chancellor's Strategic Opportunities Work Group" which has been charged with:

"Developing a focused articulation of strategic opportunities, building on UWM's established Mission, Vision, Guiding Values and strategic directions."

This group is putting together a brief list of bullet points to tell the general public (and more specifically, UW System, the Regents, and the State Legislature) what we stand for at UWM. Guilbault noted that is has been described as creating our "brand."

Guilbault noted that throughout the process, he has been disappointed that graduate education barely gets mentioned. Sees this not just a matter of misplaced priorities, but a missed opportunity. You can read the draft document at: <https://uwm.edu/strategicopportunities/>. The most important part is the collection of bullet points on page 2.

Opportunity for the committee to give feedback on draft document. Guilbault encouraged committee to comment about making graduate education a bigger part of UWM's vision. Feedback is due by February 21st.

IV. AUTOMATIC CONSENT

The following agenda items under Automatic Consent were motioned, seconded, and passed unanimously.

- A. Minutes of the Graduate Faculty Committee Meeting of January 23, 2017
- B. Program Changes
 - 1. Master of Business Administration (OPC #2312) GFC Doc. No. 1448
 - 2. Certificate in Adult/University Level TESOL (OPC #2287) GFC Doc. No. 1450
 - 3. Modification to PhD Program in Psychology GFC Doc. No. 1453
- C. New Degree, Certificate, or Concentration
 - 1. Notice of Intent for MA in Translation and Interpreting Studies GFC Doc. No. 1451
 - 2. Additional Career-Focused Concentrations for MBA GFC Doc. No. 1452
- D. Graduate Program Review Report
 - 1. Linguistics MA/PhD GFC Doc. No. 1446
- E. Graduate Certificate Review Report
 - 1. Graduate Certificate in Translation GFC Doc. No. 1447
- F. Curricular Area Codes
 - *Applied Computing (APC)*
Needed for new collaborative online bachelor's completion program in Applied Computing

V. NEW BUSINESS

- A. Discussion of Upcoming Election of GFC Chair

Craig Guilbault informed the committee that per the guidelines today the committee should be electing a new Chair, however the election will take place at the next meeting. He indicated that the newly elected Chair will be invited to attend the remaining Pre-GFC meetings that include himself, Marija Gajdardziska-Josifovska, and Vicky Everson. He explained that there are rewards for being the Chair and the use of funds is negotiable. He invited anyone that is interested to contact him for the pros/cons of the Chair position.

- B. Policy Working Group Progress Report (Shane Haensgen)

Shane Haensgen reported to the committee on his progress on the Leave of Absence policy research. He reported that the research requires more detail and will take additional time to gather information. He reported that after his research is completed it will be given to Marija Gajdardziska-Josifovska. She will contact the Dean at Madison and then go on to System.

- C. Proposed Permanent Incomplete Policy

The proposed change to the Consolidated Graduate School Grades policy will allow for automatic approval of a Request for Exception for a PI grade change within 1 year of the assigning of the PI, with no extensive justification required.

If the instructor and the Graduate Program Representative support it, the Graduate School will automatically approve a petition for a PI grade change within one year of the assigning of the PI. No extensive justification is required within this time period. If the instructor is no longer available, the Chair of the department for that course must approve the change, along with the Graduate Program Representative.

A student who wishes to receive credit for a course in which a "PI" has been recorded, where one year has passed since the assigning of the PI, or where the instructor or graduate program does not support a request for a PI grade change, must register again for the course

and satisfy the requirements for the course as set forth under the second registration. A student may not register for a course in which an "I" remains on record.

The recommendation for the policy change proposal was motioned, seconded, and passed unanimously.

D. RECOMMENDATIONS FROM GRADUATE FELLOWSHIPS SUBCOMMITTEE

Graduate Fellowships Nominations / Awards

At the February 2, 2017 meeting, the Subcommittee on Graduate Fellowship *proposed that both DDF and DGSF fellowships awards be capped at 3 awards per department.* The motion passed unanimously.

Rationale: Given competition for resources on campus among programs, the Subcommittee on Graduate Fellowship is attempting to make sure resources are widely distributed across campus.

The Graduate Fellowships Subcommittee's **proposal was motioned, seconded, and passed unanimously with friendly amendments** of removing the wording of department and replacing the wording with "*per degree granting program as recognized by UW System*".

VI. REPORTS

A. Report from the Dean of the Graduate School

1. Trying to figure out how to support international students during the President's Executive Order
 - Attended the CIE to give the faculty and graduate student side of the issue
 - Deferred all application fees for international students
 - International students are allowed to submit application
 - Important that international students feel welcome and supported
 - Many international students are separated from their families
2. Grad Ed is short two admission staff
 - Strategy in place
 - Asked that programs send a list of priority admissions to the Graduate School
 - Provost has approved hire of 2 admission staff
 - Currently in search process for new hires
3. Grad 801:
 - Reminder of new course
 - Still room for enrollment
 - Can enroll for 1 credit
 - No fee to attend any of the presentations

B. Chair's Report

No additional report given.

C. GFC Representatives on Other Standing Committees

- Physical Environment Committee
 - Reported that the Student Association petitioned for more designated no smoking zones and at the last meeting recommended that the campus return to a non-smoking campus.
- Academic Planning and Budget Committee
 - Guilbault reminded the committee about taking part in voicing feedback on Chancellor's Strategic Opportunities Work Group website via <https://uwm.edu/strategicopportunities/>.

- Academic Policy Committee
Aaron Schutz informed the Chair that he will not be able to continue to serve on the APC.
- Research Policy and Advisory Committee
Seyed Hossieni reported that nothing was approved. There was discussion of the understanding of our teaching mission but unclear on our research mission.
- Graduate Assistant Appeals Panel
Guilbault informed the committee that one of UWM's Graduate Assistants has filed a grievance which requires that an Appeals Panel be formed. A pair of volunteers from GFC were needed to take on this task. He felt that the perspective of the faculty on the committee was extremely important to the process.

Guilbault thanked John Boyland, Elana Levine, and Hamid Ouali for stepping up to serve on the panel.
- Policy Working Group
Report was given by Shane Haensgen under the New Business section of the agenda.

VII. OTHER BUSINESS

The was no other business

VIII. ADJOURNMENT

The meeting adjourned at 4:20 p.m.