UWM IT Policy Committee Meeting
February 1, 2019
8:00 – 9:30 am
CHA 211

Attendees: Nick Fleisher, Roger Smith, CC Adeyemo, Anita Alkhas, Ilian Illev, Rachael Daniel, Hans Volkman, Joyce Latham, Peter Schwander, Patrick Doran, Hong Min Parc, Clark Evans, ex-officio Mark Jacobson

Guests: Shuchi Wadhwa, Noelle Fredrich, Stephanie Warner, Bobby Jo Morse, Tamara Edmond, John Goodman, Chris Spadanuda, Keith Emmons, Scott Kleba, Keith Kunkel, Riley Hale, Justin Beams, James Kavanagh, Anna Dempsey Fischer, Beth Schaefer

Meeting convened at 8:02am

1. Approval of Minutes – January, 2019

2. Unified Communications Project Update (Shuchi Wadhwa)

    a. Background: Why VoIP? UWM in need of update. Cost of Centrex has increased significantly. What is VoIP or UC? Replacement of traditional telephone connections by using the Internet to route calls. What are the elements of UC? Video meetings, Web conferencing, audio conferencing, voice calling, instant messaging, etc. Who will be impacted and when? All university faculty and staff. Migration liaison and partner will be point person for each department, and the phased implementation will last approx.. 15-18 months

    b. Current Status: Project has shifted away from hosted Skype for Business - Microsoft engineer suggested that we look into Microsoft Teams as a cloud-based service instead of initial developed – evaluation phase will be completed by the end of March. General campus rollout could be middle to end of June.

    c. Questions: What are the security protections in place? Microsoft encryptions that have been vetted by UWM legal. What are the hardware options? An application can be used on personal or UWM issued cell phones, a desktop application can be used, or a device could be purchased. What are the open records implications for UWM business conducted on personal cell phones? Suggested that UWM Open Records give a presentation at ITPC.

3. UWM Web Accessibility Initiative (Mark Jacobson)

    Web Accessibility is building web content so that individuals will disabilities can still access the web content. UWM ADAC Committee has proposed an IT Accessibility Policy.

    a. Scope: The content in scope is UWM's primary outfacing web content. We have a large web footprint that is significantly distributed and primarily managed by non-web staff. We also have a significant amount of historical/unused content. Number of WordPress, CampusPress, SWAPP pages, and docs total 85k. Out of scope includes: Legacy content, Ad hoc web applications, Vendor clout and on-premise web-based software, LWS and documents not posted on the web.

b. Web accessibility scanner approval (these tools can identify issues for individual websites). Online training and In-Person Training will then take place. A 1 hour in-Person training was piloted last semester. Draft milestones are as follows: In-person training, web content audit, communications plan, web accessibility scanner approval, online training approval, implementation phases and web accessibility training compliance.

c. Comments: Add this as a suggested Shared Service with UW System.

d. Mark will report to other campus bodies that ITPC reviewed this plan and found it acceptable.

4. Committee Liaison Reports –
   a. Academic Planning and Budget Committee (Rachael Daniel)
      This committee has met twice, and has been going over the budget model, which is very complex and fluid. No exact details can be reported.
   b. Tech Users Group (tba)
   c. Educational Technology Committee (tba)
      Joyce Latham will be a new representative for this meeting, they will be meeting in April.
   d. Office365 Governance Team (CC Adeyemo)
      Find Time (Microsoft's version of Doodle poll) is now available through Outlook. A KB has been written for this, and a link will be sent to the group.
   e. Research Policy Advisory Committee (Joyce Latham)
      Has not met
   f. Web Steering Committee (Mark Jacobsen)
      Reviewed web accessibility presentation, they support this plan.

   Adjourned 9:05am