

UNIVERSITY OF WISCONSIN-MILWAUKEE

UNIVERSITY STAFF GRIEVANCE COMMITTEE

BYLAWS

ARTICLE I PURPOSE AND RESPONSIBILITIES

The University Staff Grievance Committee serves all university staff by hearing step two grievance cases to determine whether just cause for the discipline or discharge exists and for cases involving layoff, the issue before the University Staff Council Grievance Committee will be whether the applicable layoff procedures were followed.

ARTICLE II: MEMBERSHIP

The Committee is a 6-member body proportionally representing all University Staff at the University. Members are elected in staggered three-year terms.

ARTICLE III: MEETINGS

Scheduling: Regular meetings of committee will be held on an as needed basis. The Chair of the Committee or designee will report to the University Staff Senate on the committee's activities. An annual written report is required of the committee to be submitted by the Chair to the University Staff Senate at its June meeting.

Leave of Absence: If a member knows he/she will not be able to attend meetings for a period of time, he/she may request a leave of absence from these assigned responsibilities. Leaves may be requested for up to one calendar year. The Chair of the University Staff Committee will appoint an eligible University Staff member, after consultation with the Nominations Committee, from the appropriate proportional distribution category to serve on the committee during the absence. Replacement members will have full voting rights and privileges. Members requesting a leave longer than one year are encouraged to resign from the committee.

ARTICLE IV. CHANGING THE BYLAWS

The bylaws may be changed by submitting changes to the Codification Committee for review and an affirmative vote of two-thirds of the Senate. The bylaws shall be reviewed at least annually by the committee and revised as necessary.