

Academic Planning and Budget Committee

Thursday, February 7, 2019

LUBAR S250

MINUTES

Present: B. Cameron, M. Carvan, R. Freer, T. Freiburger, F. Helmstetter,
P. Klajbor, G. Rodger, L. Wallace, S. Watson

Absent: B. Arnold, R. Fleming, M. Haigh, J. Peshut

Guest: T. Malaby

- i) Call to order-The meeting was called to order at 9:06 a.m.
- ii) Approval of the minutes from January 17, 2019 and January 24, 2019-The minutes were both approved as submitted.
- iii) Provost's Update-The Provost was unable to attend and will update the committee the next time he is at a meeting.
- iv) Chair's Update
- v) PROPOSAL: BS in Environmental Engineering-The proposal appeared to be missing some data about budget and recruitment of students. Long term budget planning was difficult to assess from the documentation that was submitted. The chair will forward the committees concerns.
- vi) PROPOSAL: MS in Biostatistics-The committee was concerned about duplication of statistics courses, even at the Graduate level. It was unclear in the proposal if there were similar courses in other programs. The chair will forward the committees concerns.
- vii) Budget Discussion-The budget reports have been completed. They now go to Campus Leadership and Administration for review and approval. After that they will be distributed to campus. The committee will update the Faculty Senate at its next meeting.
- viii) Member update-There were no member updates.
- ix) New Business-Due to a scheduling change, the

committee will move back to Lubar Hall N440 for the remainder of the semester. The open meeting notices and calendars invites will be changed.

- x) Adjournment-The meeting was adjourned at 9:38 a.m.