

Academic Planning and Budget Committee

Thursday, November 29, 2018

LUBAR N440

MINUTES

PRESENT: B. Arnold, B. Cameron, R. Freer, T. Freiburger, M. Haight, F. Helmstetter, P. Klajbor, T. Malaby, J. Puskar, G. Rodger, L. Wallace, S. Watson

ABSENT: M. Carvan, R. Fleming, J. Peshut

- i) Call to order-The meeting was called to order at 9:05 a.m.
- ii) Approval of the minutes from November 15, 2018-The minutes were approved as submitted.
- iii) Provost Update-The Provost was unable to attend and will update the committee the next meeting he is in attendance.
- iv) Chairs Update
- v) Budget/Financial Update-The financial meetings continue with the schools and colleges. The committee discussed the dates and who would be available for additional meetings. L. Eastman will send around another Doodle Poll to check everyone's availability for future meetings as the Administrative Units finish up the budget discussions.

The committee discussed open meetings law and how it may affect the discussions on the budget. T. Malaby will ask legal what needs to be done to keep the meetings in line with open records and open meetings laws and the budget discussions. He will send this information to the committee when he receives it.

- vi) Member update-J. Puskar did receive further information about Program Assistantship funding for Graduate Students. Departments will have to absorb these costs they wish to offer the assistantships to students. Many departments will no longer be able to offer this type of assistantship to students due to budget constraints.
 - i) New Business-There was no new business.
 - ii) Adjournment-The meeting adjourned at 9:47 a.m.