

**University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)**

Monday, November 19, 2018

3:00 p.m. – 4:30 p.m.

LUBAR N440

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:02 p.m. by Jason Puskar, Chair.

II. ROLL CALL

Present:

(Committee Members): Abigail Amissah-Arthur, John Boyland, Susan Cashin, Jennifer Clippert, Garry Davis, Kyle Ebersole, Craig Guilbault, Mohiminul Islam, Jennifer Kibicho, Elana Levine, Alycia Lewis, Wilkistar Otieno, Jason Puskar (*Chair*), Mark Schwartz, Arijit Sen, Ellen Velie, Stephen Wetzel, Dietmar Wolfram

(Non-Committee Members): Vicky Everson, Erin Fox (*Ex Officio*), Marija Gajdardziska-Josifovska (*Ex Officio*), Tracey Heatherington (*Ex Officio*), Tiffany Nation

Absent: Woonsup Choi, Peter Dunn, Alexis McAdams,

Guest: None

III. ANNOUNCEMENTS

There were no announcements.

IV. AUTOMATIC CONSENT

Agenda items under IV. Automatic Consent were motioned, seconded, and passed unanimously.

A. Minutes of the Graduate Faculty Committee Meeting of October 15, 2018

B. Program Changes

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|--|-------------------|
| 1. Curriculum and Instruction, MS: Mathematics Education | GFC Doc. No. 1557 |
| 2. Nursing Practice, DNP | GFC Doc. No. 1558 |
| 3. Curriculum and Instruction, MS: English Education: Creative Writing | GFC Doc. No. 1559 |
| 4. Curriculum and Instruction, MS: English Education: Literacy Studies | GFC Doc. No. 1560 |
| 5. Curriculum and Instruction, MS: English Education: Modern Studies | GFC Doc. No. 1561 |
| 6. Curriculum and Instruction, MS: English Education: Rhetoric and Composition | GFC Doc. No. 1562 |
| 7. Curriculum and Instruction, MS: English Education: Language and Linguistics | GFC Doc. No. 1563 |

C. New Degree, Certificate, or Concentration

1. Notice of Intent: New Program Proposal for Curriculum and Instruction, MS: English Education Core
GFC Doc. No. 1564

V. INFORMATION ONLY

There was no action needed nor taken by the committee on the information only agenda item.

Recommendation of the Criminal Justice Faculty, and the HBSSW Academic Planning and Budget Committee to Change the Name of the Department of Criminal Justice to the Department of Criminal Justice and Criminology
GFC Doc. No. 1565

VI. NEW BUSINESS

1. Recommendation to the Registrar to institute separate sections or second offering for graduate and undergraduate level work in U/G courses

GCC recommends that the Registrar implement separate sections or second offering for all U/G courses starting in a phased approach in Fall 2019. Separate sections will better distinguish for instructors those students required to do graduate level work from those required to do undergraduate level work: they will create a permanent record of what level of work the student has completed and they will facilitate a more efficient and reliable system of double-counted credits in accelerated master's degrees.

Jason Puskar explained that the recommendation was requested by the Register's Office to facilitate computerized tracking that is needed for the revision of GFC Doc. No. 1311 Accelerated Master's Policy. With the approval of this recommendation, graduate and undergraduate level work in U/G courses will be recorded on transcript and identified by a "G" for U/G coursework.

He requested a revision to add "or second offerings" to the recommendation.

The recommendation with amendment of “or second offering” was motioned, seconded and passed unanimously.

2. GFC Doc. No. 1348 Consolidated Graduate School Grades Policy

Proposed Permanent Incomplete Policy

The proposed change to the Consolidated Graduate School Grades policy will allow for automatic approval of a Request for Exception for a PI grade change within 1 year of the assigning of the PI, with no extensive justification required.

If the instructor and the Graduate Program Representative support it, the Graduate School will automatically approve a petition for a PI grade change within one year of the assigning of the PI. No extensive justification is required within this time period. If the instructor is no longer available, the Chair of the department for that course must approve the change, along with the Graduate Program Representative.

A student who wishes to receive credit for a course in which a “PI” has been recorded, where one year has passed since the assigning of the PI, or where the instructor or graduate program does not support a request for a PI grade change, must register again for the course and satisfy the requirements for the course as set forth under the second registration. A student may not register for a course in which an “I” remains on record.

The recommendation for the policy change proposal was motioned, seconded, and passed unanimously.

Jason Puskar explained that the recommendation was originally approved at the February 20, 2017 meeting however was never added to GFC Doc. No. 1348. He recommended that the committee approval the recommendation again and that the revisions be added to GFC Doc. No. 1348.

The recommendation originally approved in February 20, 2017 was motioned, seconded and passed unanimously.

3. Discussion of Draft of Revision to Accelerated Master’s Policy (GFC 1311)

Jason Puskar handed out a copy of the revised GFC Doc. No. 1311 and gave the background and history of the Integrated Bachelor’s / Master’s Degree policy. He explained the following important revisions:

1. Backward counting credits are now 15 credits. Additions of forward double counted credits allows students to remain eligible for Pell grants.
2. Returns executive power back to the programs
3. GPA requirements above Graduate School minimums are now determined by programs.

Marija Gajdardziska-Josifovska requested that the Provost have the opportunity to review the revisions to the policy before it is approved by the GFC. She also recommended a need for a “Call to Action” to figure out how to speed up the process of the usage of the revised policy.

Jason Puskar informed the committee that the policy will be considered by the GCC on December 6, 2018, GFC in December, and then move on to APCC for approval.

4. Graduate School Self-Assessment

Marija Gajdardziska-Josifovska reported on the Graduate School Self-Assessment. She reported that this is the first time that an executive summary and index of the regular operations of the Graduate School has been added to the self-assessment. She explained the following 5 steps of the mission of the Graduate School, graduate enrollment management, areas of research excellence, the outstanding learning environment, and Graduate School accomplishments:

Mission of the Graduate School:

1. Active recruitment of diverse graduate students with full guidance from entrance to graduation;
2. Competitive financial support for graduate assistants and fellows;
3. Enriched portfolio of graduate programs with growing recognition in nation and world;
4. Efficient and effective administrative support for all graduate students, staff, faculty, governance and administrators;
5. Established graduate advocacy, development, marketing and alumni relations.

Graduate School accomplishments:

- Developed first campus R1 Graduate Outstanding Learning Environment (R1-GOLE) plan
- Successfully launched 20 new full ride budget R1 finishing dissertator fellowships awards
- Panthera on 2nd round of customization
- Created and implemented the first 3MT Competition to showcase graduate research on campus.
- Introduced Dinner with a Pack of Graduate Panthers
- 5th Open House with a 1st time attendance of over 600 students
- Collaborated with UWM Libraries to enhance library writing spaces dedicated to graduate students.

Discussion followed.

VII. CONTINUING BUSINESS

Dissertation Embargo (Discussion Only)

Jason Puskar gave the background that in English creative writings are not contracted because the writings already existed on ProQuest. Publishers are not interested in writings if they already exist on ProQuest. The concern is if this is a creative writing issue only or does it exist in other programs. The committee reported that there were issues in their programs.

Discussion followed. Jason Puskar decided that there would be no working group form for this concern and that he would keep the committee informed on this issue.

VIII. REPORTS

A. Report from the Dean of the Graduate School

Marija Gajdardziska-Josifovska's reported the following:

1. Graduate Associate Dean Search and Screen
 - There are 2 finalists
 - Public presentations are being held
2. gradSERU: Graduate Student Experience in the Research University
 - Progress of the survey is at 17 – 18%
 - We are asking you to urge your students to participate in the survey
 - Awarding the completion of the survey with Graduate School mugs

B. Chair's Report

Jason Puskar informed the committee that he is stilling looking for a volunteer to serve on the Physical Environment Committee which meets once a month on Wednesday at 8:30 a.m. He asked if any committee members were interested to contact him.

C. GFC representatives on other standing committees

- Physical Environment Committee
No report was given however Boyland who is a member of the PEC reported that the Northwest Quad was being "Moth Ball" and doors will be locked. It would cost 6 million to tear down the Northwest Quad however only 3 million to Moth Ball.
- Academic Planning and Budget Committee
Jason Puskar reported that things are very busy with budget model training. Meetings with deans are currently beginning. APBC committee members will be in attendance as representatives at the meetings with the deans. He reported that there is an issue with PA/TA tuition remission which Puskar took to the APBC for clarification. He explained that TA tuition was going on the program's budgets but non-TA tuition doesn't show up on the program's budget. Puskar asked if any of the committee members had heard of this or if there were any concerns.

Discussion followed. Puskar asked the committee to go to their department to see what they are experiencing and bring any concerns by to the committee for discussion.

- Academic Policy Committee
No report given.
- Research Policy and Advisory Committee
No report was given.
- Graduate Assistant Appeals Panel
No report given.
- Policy Working Group
No report given.

IX. OTHER BUSINESS

There was no other business.

X. ADJOURNMENT

The meeting adjourned at 4:30 p.m.