

**University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)**

**Monday, October 15, 2018
3:00 p.m. – 4:30 p.m.
LUBAR N440**

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:02 p.m. by Jason Puskar, Chair.

II. ROLL CALL

Present:

(*Committee Members*): John Boyland, Susan Cashin, Garry Davis, Kyle Ebersole, Craig Guilbault, Mohiminul Islam, Jennifer Kibicho, Elana Levine, Alycia Lewis, Wilkistar Otieno, Jason Puskar (*Chair*), Mark Schwartz, Ellen Velie, Dietmar Wolfram

(*Non-Committee Members*): Erin Fox (*Ex Officio*), Marija Gajdardziska-Josifovska (*Ex Officio*), Tracey Heatherington (*Ex Officio*), Tiffany Nation

Absent: Vicky Everson, Woonsup Choi, Jennifer Clippert, Peter Dunn, Arijit Sen, Stephen Wetzel

Guest: Mike Darnell (L&S), Erica Bornstein (Anthropology)

III. ANNOUNCEMENTS

Jason Puskar welcomed and introduced the 2 new committee members appointed to GFC by the Student Association, Mohiminul Islam from Chemistry and Alycia Lewis from Anthropology.

There were no other announcements.

IV. AUTOMATIC CONSENT

Per John Boyland's request, a motion was made to pull B. #1 from Automatic Consent for discussion based on the clarification of the combining of the self-study and internal report, it was seconded, and passed unanimously.

The remaining following Automatic Consent items were motioned, seconded, and passed unanimously.

John Boyland requested clarification of the author of the self-study and the author of the internal report. Tiffany Nation clarified that the combining of the self-study and internal report were correct and explained that in a previous GPR meeting that the subcommittee requested that a cover page be added to certificate review reports. Garry Davis, GPR chair clarified that a subcommittee of the GPR completed the internal report. Tiffany Nation clarified that the author of the self-study was William Wood and the author of the internal report was Winson Chu.

Garry Davis, chair of the GPR gave a brief summary of the certificate program review process.

John Boyland requested clarification on graduate faculty status within the Museum Studies certificate program. Garry Davis informed the committee that the Museum Studies program is a very old, well-known program that relies heavily on the Museum staff to teach some of the required courses for the graduate certificate. The Museum Studies department maintains records on the individuals whom teach that are not on our graduate faculty staff. This is provided for in option C of the graduate faculty status document.

Eric Bornstein, chair of Anthropology gave a brief summary of procedures followed for Museum staff.

John Boyland motioned to approve the Museum Studies graduate certificate, it was seconded, and passed unanimously.

A. Minutes of the Graduate Faculty Committee Meeting of September 17, 2018

B. Graduate Program Reviews

1. Museum Studies Graduate Certificate
2. Psychology MS/PhD

GFC Doc. No. 1555

GFC Doc. No. 1556

V. NEW BUSINESS

1. GFC Designee on (PEC) Physical Environment Committee

Jason Puskar informed the committee that it has been brought to his attention by the Office of the Secretary of the University that John Boyland is currently a voting member on PEC and cannot also serve as GFC committee member serving on a standing committee.

Jason Puskar asked if there were any committee members willing to serve on the PEC which meets on Wednesday mornings at 8:30 a.m. John Boyland gave a brief summary of the committee's agenda items. Jason

Puskar asked the committee if there were any volunteers to replace Boyland on the PEC. There were no volunteers.

2. GFC Task Force to Consider Online Dissertation Format Policy (GFC Doc. #1262)

Jason Puskar gave the background that in English creative writings are not contracted because the writings already existed on ProQuest. Publishers are not interested in writings if they already exist on ProQuest. At Tracey Heatherington's request this issue and concern has been brought to the GFC for review.

The concern is if this is a creative writing issue only or does it exist in other programs. Puskar would like to assemble a working group to research the ProQuest rules. Erin Fox suggested that the Grad Ed specialists could review the current embargo. Marija Gajdardziska-Josifovska suggested that the Graduate School research the issue first before going on to the working group.

Discussion followed.

Jason Puskar asked if there were any volunteers for the working group. There were no volunteers.

VI. CONTINUING BUSINESS

1. Discussion of Accelerated Master's Degrees

Jason Puskar gave the background and history of the Integrated Bachelor's / Master's Degree policy.

He reported that while working on finishing up the draft stage of revisions to the policy an issue was discovered. The current revised policy will not work for master students that have around 35 credits.

Jason Puskar has prepared a proposal for a sliding scale for this issue:

Forward double countable credits: will be calculated at 20% of the total credits required for the master's degree up to 12 credits.

Backward double countable credits: master's degrees that require more than 30 credits will determine double countable credits with this formula: $15 + (\text{Total Master's Credits} - 30) / 3$

This proposal will allow programs to remain within limitations of accreditation. Going forward this will affect a small number of programs.

Jason Puskar has spoken to Grad Ed and the chair of GCC. The proposal was sent to APCC and Dev Venugopalan a couple of day ago but no response has been received.

Discussion followed.

Jason Puskar gave a summary of a major problem within the policy of course level work has been resolved by the Registrar's office creating a separate 001 section for undergrad work and a separate 002 section for graduate work for all U/G courses starting in fall 2019 to distinguish undergraduate work from graduate level work. This will be visible in PAWS for advisors and instructors.

The registrar will create a "second offering" for each U/G grad section so that it will appear on transcripts with a G indicating graduate level course.

One of the last remaining issues to solve are GPA requirements. Discussion is in the works to decide if it should be left up to the programs to set their own GPA requirements.

There remain smaller questions to address such as recommending no splitting double counted credits and possibility of excluding coordinated degrees in the revised policy.

Discussion followed.

VII. REPORTS

A. Report from the Dean of the Graduate School

Marija Gajdardziska-Josifovska's reported the following:

1. gradSERU: Graduate Student Experience in the Research University
 - Erin Fox will be program manager
 - Survey was launched on October 10th and closes Thursday, December 13th
 - We are asking you to urge your students to participate in the survey
2. Graduate Associate Dean Search and Screen
 - Current Associate Dean Tracey Heatherington leaving the Graduate School in December 2018
 - Approved for hiring of an Associate Dean with experience in governance
 - Search and screens have produced 3 – 5 finalists for interviews
3. Finishing R1 DDF / R1 AOP Fellowship Awards
 - Per the decision with the Provost there will be 5 R1 DDF and 5 R1 AOP
 - Hope to support the R1 finishing fellowship awards every year

4. Graduate School Dean's 5-Year Review
 - Provost will be conduct Graduate School Dean's 5-year review
 - Committee may be asked to provide feedback to the Provost on Graduate School Dean's performance

B. Chair's Report

Jason Puskar gave the background and history of governance and the reasons for revising the governance charters. He reported that the revised GFC charters were approved by Faculty Senate. All active GFC policies and future approved policies will be in full compliance of the approval process for GFC policies.

C. GFC representatives on other standing committees

- Physical Environment Committee
No report given.
- Academic Planning and Budget Committee
Jason Puskar reported that budget training is occurring, and the goal is to get more graduate faculty involved and take the training.
- Academic Policy Committee
John Boyland reported that the committee was working on setting academic calendars.
- Research Policy and Advisory Committee
No report was given.
- Graduate Assistant Appeals Panel
No report given.
- Policy Working Group
No report given.

VIII. OTHER BUSINESS

There was no other business.

IX. ADJOURNMENT

The meeting adjourned at 4:11 p.m.