

**University of Wisconsin-Milwaukee
Graduate Faculty Committee (GFC)**

Monday, September 17, 2018

**3:00 p.m. – 4:30 p.m.
LUBAR N440**

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:03 p.m. by Jason Puskar, Chair.

II. ROLL CALL

Present:

(Committee Members): John Boyland, Susan Cashin, Garry Davis, Kyle Ebersole, Craig Guilbault, Jennifer Kibicho, Elana Levine, Wilkistar Otieno, Jason Puskar (*Chair*), Mark Schwartz, Arijit Sen, Ellen Velie, Stephen Wetzel, Dietmar Wolfram

(Non-Committee Members): Marija Gajdardziska-Josifovska (*Ex Officio*), Tiffany Nation

Absent: Woonsup Choi, Jennifer Clippert, Peter Dunn, Vicky Everson, Erin Fox (*Ex Officio*), Tracey Heatherington (*Ex Officio*)

Guest: Mike Darnell (L&S)

III. ANNOUNCEMENTS

There were around the table introductions from new and continuing committee members. Jason Puskar thanked the new and continuing members for their service.

There were no further announcements.

IV. AUTOMATIC CONSENT

Per Arijit Sen's request, a motion was made to pull D. #2 and E. #1 from Automatic Consent based on the questioning of diversity, it was seconded, and passed unanimously.

The remaining following Automatic Consent items were motioned, seconded, and passed unanimously.

During the discussion, it was determined by Jason Puskar that there were no issues with the program review report and the new certificate concerning diversity that were pulled from Automatic Consent for discussion. He stated that diversity is a bigger topic of discussion for the (GPR) Subcommittee on Graduate Program Review. He asked that Garry Davis, GPR chair meet with Arijit Sen to discuss the topic of diversity.

Discussion followed.

A. Minutes of the Graduate Faculty Committee Meeting of **May 7, 2018**

B. Annual Reports

- | | |
|--|-------------------|
| 1. Graduate Faculty Committee | GFC Doc. No. 1550 |
| 2. Subcommittee on Graduate Program Reviews | GFC Doc. No. 1551 |
| 3. Subcommittee on Graduate Courses and Curriculum | GFC Doc. No. 1552 |
| 4. Subcommittee on Graduate Fellowships | GFC Doc. No. 1553 |
| 5. Graduate School Scholastic Appeals Committee | GFC Doc. No. 1554 |

C. Program Changes:

- | | |
|---|-------------------|
| 1. Master of Science in Occupational Therapy (OPC #2484) | GFC Doc. No. 1544 |
| 2. Master of Science in Management, MS: Professional Accounting | GFC Doc. No. 1545 |
| 3. Master of Science in Management, MS: Accounting | GFC Doc. No. 1546 |

D. Graduate Program Reviews

- | | |
|----------------------------|-------------------|
| 1. Nursing PhD | GFC Doc. No. 1541 |
| 2. Urban Planning MA (MUP) | GFC Doc. No. 1542 |
| 3. Nursing MN/ DNP | GFC Doc. No. 1543 |

E. New Degree, Certificate, or Concentration

- | | |
|---|-------------------|
| 1. Proposal from the School of Education to Establish a Graduate Educator Certificate | GFC Doc. No. 1547 |
| 2. Proposal from the College of Nursing to Establish a Post-Master's Psychiatric Mental Health Nurse Practitioner Certificate | GFC Doc. No. 1548 |
| 3. Proposal from the College of Health Sciences to Establish a Certificate in Healthcare Compliance | GFC Doc. No. 1549 |

V. NEW BUSINESS

1. Election of 2018 – 2019 Vice Chair

Jason Puskar give a summary of the responsibilities and duties of the vice chair of the GFC.

Garry Davis re-nominated John Boyland for vice chair. There were no other nominations.

John Boyland accepted the nomination and agreed to serve as vice chair of the GFC. John Boyland was unanimously re-elected vice chair.

2. Election of 2018 – 2019 Secretary

Jason Puskar give a summary of the responsibilities and duties of the secretary of the GFC.

John Boyland nominated Kyle Ebersole for secretary. There were no other nominations.

Kyle Ebersole accepted the nomination and agreed to serve as secretary of the GFC. Kyle Ebersole was unanimously elected secretary.

VI. CONTINUING BUSINESS

1. Discussion of Revision of Integrated Bachelor's / Master's Degrees

Jason Puskar gave the background and history of the Integrated Bachelor's / Master's Degree policy. He reported that currently they are finishing up the drafting stage of revisions to the policy. There will be a maximum count of 21 credits. Six credits while an undergraduate and 15 credits will be counted backwards for a total of 21 credits. Most approved programs will not be affected by these revisions. The Registrar's office is confident that these revisions will work and has suggested flagging in PAWS and notations on transcripts for implementation.

The working group has met with the graduate representatives for feedback. He encouraged the committee to talk to the faculty and staff in their programs and welcomed any feedback. First a draft will be provided to the working group for feedback and revisions. The draft will then be presented to the GFC. He informed the committee that this will be work for the committee for fall.

Discussion followed.

VII. REPORTS

A. Report from the Dean of the Graduate School

Marija Gajdardziska-Josifovska's reported the following:

1. Setting up for personnel changes in the Graduate School
 - Current Associate Dean Tracey Heatherington leaving the Graduate School in December 2018
 - Approved for hiring of an Associate Dean with experience in governance
2. Outstanding Learning Environment for Graduate
 - Completed the process
 - May be viewed on the Provost's website
 - Visiting all schools and colleges with the Provost to discuss their plans to implement
 - Request that schools and colleges have their plans completed by January 2019
3. Sign up for R1 gradSERU: Graduate Student Experience in the Research University
 - A survey established in 2014 with participating universities in the U.S. and abroad
 - The study seeks a holistic understanding of the graduate student experience at UWM
 - Purpose of the research study is to enable institutional self-improvement and building of UWM's research capacities in support of its R1 status
 - Survey to benchmark result against other R1 colleges
 - Participating in the survey for a trial period
 - The survey opens Wednesday, October 10th and closes Thursday, December 13th.
 - We are asking you to urge your students to participate in the survey
 - 30-45 minutes to complete survey

A. Chair's Report

Jason Puskar gave the background and history of governance and the reasons for revising the governance charters. He reported that the revised charters were approved by Codification with only two requests for revisions. The charters will go to the Senate on Thursday for approval.

He gave the background and history of the former approval process of GFC policies. GFC policies were not in full compliance because they were not being sent to Codification and Faculty Senate for approval. All GFC policies that have been determined active by the Policy Working Group have been approved by Codification and will go to the Faculty Senate on Thursday. After the approval of Faculty Senate, all active

GFC policies and future approved policies will be in full compliance of the approval process for GFC policies.

B. GFC representatives on other standing committees

- Physical Environment Committee
John Boyland has offered to serve on the PEC due to already serving as a committee member on the PEC.
- Academic Planning and Budget Committee
Jason Puskar informed the committee that the chair of GFC usually serves on the APBC committee and that he will be serving on the APBC.
- Academic Policy Committee
John Boyland has offered to serve on the APC due to already serving as a committee member of APC.
- Research Policy and Advisory Committee
Dietmar Wolfram offered to serve on the RPAC committee which meets every 2nd Wednesday of the month from 12:30 p.m. – 1:45 p.m.
- Graduate Assistant Appeals Panel
Jason Puskar explained that there is no need to recruit committee members to serve on the Graduate Assistant Appeal Panel. Committee members are only needed if an issue arises and then an appeal panel will be assembled with GFC committee members.
- Policy Working Group
No report given.

VIII. OTHER BUSINESS

Jason Puskar commented and noted that there were 4 academic misconduct cases in the Scholastic Appeals Committee's 2017 – 18 Annual Report. He stated that this is a very high number of cases and urged the committee members to pay close attention to this issue to try to reduce the number of academic misconduct cases in the future.

IX. ADJOURNMENT

The meeting was originally adjourned at 4:08 p.m. Marija Gajdardziska-Josifovska requested that the meeting be reopened so that she could propose the question of if there should be effort put into offering R1 fellowships for this upcoming fellowship competition for R1 status purposes.

Discussion followed.

The meeting adjourned at 4:21 p.m.