

# UWM-University Staff Council

January 15, 2018

UWM LUBAR HALL N116

Present: R. Badger, S. Butkovic, L. Eastman, S. Kennedy, M. Maass, T. Nation, P. Osheim, J. Peshut, D. Rasmussen, P. Reilly, R. Sauers, S. Yasaitis

Absent: G. Dukes (excused), L. Perryman,

- I. Call to Order-The meeting was called to order at 10:03 a.m.
- II. Approval of minutes for December 18, 2018-The minutes were approved as submitted.
- III. Chancellor's update-The Chancellor was unable to be at the meeting and will update the committee at the next meeting.
- IV. Chair's report-S. Yasaitis has asked the Executive Committee of the University Staff Council to attend the Chancellor's retreat on behalf of the University Staff Council. This is the first year that more than one person from Governance groups was asked to attend. Campus administration has asked each Governance group to include approximately four members. S. Yasaitis reported that the implementation of the Campus Smoke and Tobacco free policy has started for the Spring Semester. Signage is being completed on campus. Programs and information about the new policy will be developed and distributed. USC is still concerned about those that do not follow the policy and what follow up will be implemented with campus. In addition, with smoking containers removed from campus there is concern that this will add duties to Environmental Services on campus. S. Yasaitis will convey the concerns to campus administration.
- V. SAAPS-AUTOCONSENT-The committee reviewed the SAAPS and had no concerns.
  - a. S-38-Majors in Two Different Schools
  - b. S-42-PERSONNEL FILES
- VI. Codification/Bylaws-After discussion the committee voted on the bylaws as follows:
  - a. University Staff Senate-The bylaws were passed unanimously as previously amended.

- b. University Staff Committee (formerly US Council)- The bylaws were passed unanimously as previously amended.
  - c. University Staff Awards- The bylaws were passed unanimously as previously amended
  - d. University Staff Codification (formerly Bylaws)-The bylaws were passed unanimously.
  - e. University Staff Grievance Committee-The bylaws were passed unanimously.
  - f. University Staff Nominations (formerly Elections)-The bylaws were passed unanimously.
- VII. ELECTIONS-L. Eastman updated the committee on committee changes, Nominations will now have J. Peshut and D. Rasmussen on the Elections/Nominations committee. The Preference sheets will be finalized and sent to campus by the end of January in time for the elections in March.
- VIII. Member reports/updates-L. Eastman was able to give the reports on behalf of the Search and Screen Committee members P. Barnes and P. Akers respectively. School of Business Dean search has concluded and announced the new Dean to Campus. College of Health Sciences Dean Search is narrowing their list of candidates and will give their recommendations to the Provost to bring candidates to campus in February.
- K. Hennemann reported from HR that some personnel changes have added ADA compliance and FMLA to his list of current areas of expertise. Marissa Trgo will be handling Worker's Compensation and Ayron Vander Linden will be working with e-verify.
- IX. Other Business-There was no other business.
- X. Adjournment-The meeting was adjourned at 11:44 a.m.