

University of Wisconsin-Milwaukee

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NIAS Committee Meeting (Category A Subcommittee)

MINUTES

November 27, 2018, 11:00 a.m., MIT 245

Present: Christina DeSpears, Josh Ebert, Jennifer Herriges, Kristin Hildebrandt, Lynne Jones, Mary Knasinski, Rebecca Littman, Robert Peck, Julie Reindl, James Schmidt, Stephanie Warner, Adam Zembrosky

I. Call to Order

- a. The meeting was called to order at 11:01 AM.

II. Approval of Minutes

- a. September minutes approved.

III. Introductions

- a. Welcome to Lynne Jones

IV. Old Business

- a. Patricia Clason workshop feedback (“When Your Word Becomes Law”).
Feedback was positive, with the exception mentions of a disruption (by another participant) and the length of the workshop.
- b. Sub-Committees Discussion
Report from **Stephanie**. ASC will put out a feedback survey that will go out by the end of the semester, so we are on hold until then. An issue was brought up about never receiving notifications from Preference Sheets that needs to be addressed.
- c. Committee Election.
Jennifer and **Lynne** elected as co-chairs. **Christina** elected as secretary.

V. New Business

- a. Moving from D2L to Canvas or Sharepoint?
Possibly neither. We will hold a tutorial on Teams and then reconsider the question.
- b. How Can I Be of Service?
Workshop will be held at the Libraries in E281 on March 7. We will have room from 11:15-1:30.
Rebecca made the room reservation during the meeting. **Kristen** will chair. She will pull together a contact list of presenters in Excel and put it on Teams.
- c. Program possibility—Promoting other campus programs

VI. Announcements

- a. January meeting moved to January 15. **Stephanie** will look into room availability.
- b. **Rebecca** announced her upcoming departure from UWM for a new position at Lincoln Center in New York. We wish her good luck and thank her for her consistent service to the Subcommittee.

VII. Next Meeting

- a. January 15, 2019

VIII. Adjournment

- a. The meeting adjourned at 11:59 AM