

CODIFICATION COMMITTEE
Thursday, November 29, 2018, 11:00 am
Lubar N456
Meeting Minutes

Present: A. Aneesh, S. Feay-Shaw, D. Frick, Z. Durlam, K. Kirshner, K. Surerus, T. Turner

Guest: Dev Venugopalan, Associate Vice Chancellor of Academic Affairs

1. Meeting called to order at 11:01 am.
2. Minutes of November 1, 2018 meeting approved as distributed.
3. New Business

a) Review of *UWM Policies & Procedures* Chapter 4

The committee discussed the membership of departmental executive committees and faculty titles with Associate Vice Chancellor Venugopalan. The committee suggested removing the last two sentences of section 4.04 (1).

The committee also suggested revising section 4.02 as follows:

All persons holding [faculty](#) appointments in a department [as defined by section 1.01 at the rank of professor, associate professor, assistant professor, or instructor](#), and as determined by the Departmental Executive Committee, departmental academic staff members with training, experience and responsibility comparable to those in the faculty ranks shall have the right to vote or participate otherwise in departmental faculty meetings, provided that this rule shall not be construed to withdraw any membership understanding or arrangements in effect at the time this rule was adopted.

MOTION: to approve the document as revised. The motion was seconded and approved unanimously by voice vote

b) Recommendation of the Physical Environment Committee (PEC) to Revise *UWM Policies & Procedures* Chapter A3.6 (PEC) Charter

The committee suggested adding a designee option for the Vice Chancellor of Finance & Administrative Affairs

MOTION: to approve the document pending suggested change. The motion was seconded and approved unanimously by voice vote

c) Recommendation of the Transportation Subcommittee to Revise *UWM Policies & Procedures* Chapter A3.6.1 Transportation Subcommittee Charter

The committee suggested a few minor grammatical changes.

MOTION: to approve the document pending suggested changes. The motion was seconded and approved unanimously by voice vote

- d) Recommendation of the Campus Facility Naming Subcommittee to Revise *UWM Policies & Procedures* Chapter A3.6.2 Campus Facility Naming Subcommittee Charter

The committee suggested revising the last section of section A3.6.2 (1) as follows: “A member is eligible for reappointment ~~after~~ two years after completing two consecutive terms.”

The SecU office will investigate the existence of PEC Documents.

- e) Recommendation of the Academic Policy Committee (APC) to Revise Requirements for Receiving University Honors

The committee suggested the following changes to the policy:

~~The Academic Policy Committee is recommending that the~~ The requirements for receiving University Honors ~~be consistent~~ across the university are such that graduates with a GPA of at least 3.80 receive Summa Cum Laude University Honors, graduates with a GPA of at least 3.65 receive Magna Cum Laude University Honors, and graduates with a GPA of at least 3.50 receive Cum Laude University Honors. These cutpoints should be based on a minimum of 60 graded UWM credits for bachelor’s degree programs and 30 graded UWM credits for associate degree programs, to be consistent with current policy.

- f) Recommendation of the Academic Policy Committee to Create an Undergraduate Concurrent Enrollment Policy

The committee suggested that the APC further define “curricular track”.

- g) Recommendation of the Academic Policy Committee to Create an Internal Credit Transfer Policy

The committee suggested changing “credit” to “credits” and “curricular track” to “curricular tracks”. Further clarification on the Undergraduate Concurrent Enrollment Policy is needed before this document can move forward.

MOTION: to approve the document pending suggested changes. The motion was seconded and approved unanimously by voice vote

K. Kirshner will bring the committee’s suggestions to the next APC meeting.

4. Other business – None.

5. Meeting adjourned at 11:57 a.m.