

UWM-University Staff Council

August 21, 2018

LUBAR N116

MINUTES

PRESENT: R. Badger, S. Butkovic, L. Eastman, M. Maass, M. Oddo, J. Peshut, D. Rasmussen, P. Reilly, S. Yasaitis

ABSENT: G. Dukes, S. Kennedy, P. Osheim, L. Perryman, R. Sauers

GUESTS: M. Mone (Chancellor), K. Kimpel and T. Howard (Secretary of the University's office), B. Murphy (USC-Econ Benefits Committee Rep)

- I. Call to Order-The meeting was called to order at 10:06 am
- II. Approval of minutes for July 17, 2018-The minutes were approved as submitted.
- III. Chancellor's update-The Budget is being built for the next fiscal cycle. The new Budget model will be used. The Norris Health Center will be moving to the Northwest Quadrant. The Campus Administration will be reviewing how to best use the space for future use. The campus is moving forward with a new pay plan being built into the new budget that they hope will be approved by the regents in the future. Campus enrollments are doing better than many other UW System schools with approximately 24,000 students this fall. The Campus is also looking at building alternative revenue streams and partnerships such as online courses, associate degree programs that can be seen to lead into full four-year programs and more.
- IV. Chair's update-The ISS project advisory has been disbanded because the ISS has officially launched and no longer needs an advisory team. There are reports that the transition is still working towards finalization. The Council has asked for an update by October on how the objectives have been achieved.

V. Bylaws/Codification update-L. Eastman presented some motions to further implement changes for the University Staff Council.

1. MOTION: Change the name of the Bylaws Committee name to Codification Committee.

Rationale: The name change better reflects the work of the committee which reviews and recommends bylaws and policies.

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

2. MOTION: Change the name of Elections Committee to Nominations Committee.

Rationale: The name change better reflects the changes in the election process and greater role the committee will assume working with committees across campus that include university staff representation.

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

3. MOTION: Change the name of the University Staff Council to University Staff Committee.

Rationale: The University Staff Council would become University Staff Committee (USC) to mirror University Committee and Academic Staff Committee of the Faculty and Academic Staff respectively. The University Staff Committee (USC) will serve as the Executive Committee of the Senate of the University Staff. The USC will consist of (15) members elected by the University Staff including five each in the Proportional Distribution Categories (PDC).

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

4. MOTION: Form the University Staff Senate.

Rationale: To increase the representation of one of the largest employment groups on campus it is important to lend as large an opportunity as possible to those that wish to participate in governance. The Senate of the University Staff would be the official governance body

for University Staff and represent UWM University Staff interests and concerns to campus administration, UW System and the Board of Regents. Administration shares the responsibility for governing the institution with faculty, academic staff, university staff, and students. Regent Policy 20-20 codified this right for university staff in 2013. (Chapter 36 of Wisconsin State Statute codified for faculty, academic staff and students.)

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

5. MOTION: Hold at least one all University Staff general meeting annually with all US invited to update staff on Senate's role in Governance.

Rationale: An all University Staff meeting would include the University Staff Committees and Senators but also be a communication tool for all University Staff to be informed of governance issues on campus.

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

6. MOTION: The Codification Committee shall draft bylaws for Senate, revise USC bylaws and develop template for bylaws for standing committees.

Rationale: In order to streamline the governance process and make clear policies for individual committees the Codification Committee should develop a standard template for all University Staff Committees to follow. In addition, the University Staff Senate and University Staff Council/Committee need to review their bylaws to update and incorporate changing needs of University Staff Governance.

VOTE: The motion passed with a vote of: 8 Yes, 0 No, 1 Abstention

VI. Committee Work-Appointments to EBC and APBC, Communications Committee, Special Events Committee-Appointments have been made to the EBC and APBC. L. Eastman will find out more information about other committees and report back to the Council on their status.

- J. Peshut motioned and it was seconded by R. Badger to dissolve the Special Events Committee. If a committee or working group needs to be formed in the future it will be ad-hoc working group.
- VII. Elections and Preference Sheets-Kim Kimpel, Secretary of the University's Office-Elections & Nominations-K. Kimpel discussed the elections process for Faculty and Academic Staff with the Council, so they had a clearer picture of how they may wish to set up their elections in the future. Faculty and Academic Staff elections and nominations are supported by the Secretary of the University's office. The Elections/ Nominations committee will review the process and make changes as necessary.
 - VIII. US Elections and Preference Sheets-Elections/Nominations Committee update-L. Eastman reported on the progress on the process in place for the current elections process. P. Reilly sent out a sample to the Council for them to test the preference sheets that will be sent in January.
 - IX. Search and Screen Updates-The committees are starting up again and reports are expected sometime in September or October with their progress.
 - X. Member reports/updates-B. Murphy is the appointed member to the Economic Benefits Committee and J. Peshut is appointed to the Academic Planning and Budget Committee they will keep the Council informed. S. Kennedy has been appointed to the Campus Space Planning Committee and will continue in his position on the Physical Environment Committee as it meets this fall. L. Eastman will review the US Climate committee and report back to the Council.
 - XI. Other Business-There was no other business.
 - XII. Adjournment-The meeting was adjourned at 11:53 am.