

Academic Program and Curriculum Committee

MINUTES

November 13, 2018, 7:30 a.m.

Lubar S250

Present: Shawn Cahill, David DiValerio, Julie Ellis, Abera Gelan, Peter Hinow, Andrew Kincaid, William Malcuit, Stuart Moulthrop, Kevin Muse, Kristen Murphy, Kim Pietsch, Aki Roberts, Laura Stark, Dev Venugopalan, Charles Wimpee

Absent: Paul Florsheim, Ron Perez, James Topitzes

Guests: Natalie Chin, Mike Darnell, Zack Durlam, Jessie Garcia Marble, Jane Hampden Daley, Brian Hinshaw, Kay Jansen, Kerry Korinek, Michael Newman, Sue Stalewski, Lilly Warren, Rob Yeo, Seth Zlotocha

1. **Call to order.** The meeting was called to order at 7:30 a.m.

2. **Announcements:**

A. Committee Reports

GER Review Committee – working on Natural Science, Social Science, and Arts. The committee hopes to present the Natural Science report in February and the others by the end of the academic year.

GER Moratorium Task Force – see below.

The APCC annual report will be presented to the Faculty Senate on Thursday, November 15.

B. [Update on Undergraduate Program Review Schedules](#)

C. [Criminal Justice Name Change – For Information Only](#)

D. [Accelerated Master's Degree Policy](#)

Past practice at UWM allowed up to 30 graduate credits to count back toward the undergraduate degree. Best practices and DOE guidelines suggest that 15 should be the maximum. APCC and GFC met to rework the UWM policy to meet these guidelines and help keep students Pell-eligible as long as possible. The new policy allows 21 double-counted credits, with 15 of these credits counting back toward the undergraduate degree. The Registrar's Office is creating a new system that will facilitate this (see below). Advanced students will still finish in five years.

3. **Approval of Agenda** – Remove NURS 369 and UWS NURS 369

Kim Pietsch moved to approve the agenda. Laura Stark seconded and the motion passed unanimously.

4. **Automatic Consent** – [Review in CourseLeaf](#)

A. **New Courses:**

Biomedical Engineering

BME 310 Biomedical Signals and Systems

Japanese

JAPAN 221 Japanese Film: Themes and Methods

! **Indicates New Course Requesting GER**

B. **Changed Courses:**

Applied Computing

APC 340 Legal and Ethical Responsibilities of the IT Professional Prerequisite

Business Administration

BUS ADM 400 Accounting Professional Internship Prerequisite

Computer Science

COMPSCI 595 Capstone Project Prerequisite

Curriculum and Instruction		
CURRINS 580	Mathematics Education: (subtitle)	Prerequisite
Information Studies		
INFOST 410	Database Information Retrieval Systems	Prerequisite
INFOST 490	Senior Capstone	Prereq; Number
INFOST 644	Clinical Experience in School Libraries	Title
Materials Engineering		
MATLENG 316	Thermodynamics of Materials	Descrip; Level; Num; Prereq
MATLENG 411	Materials Laboratory	Description; Prerequisite
Nursing		
NURS 102	Perspectives on Health Care Systems	Description

* GCC Denotes existing GER course requesting change(s)

C. Deleted Courses: None

D. GER and/or Cultural Diversity Distribution: None

E. Proposals Requesting Minor Program Changes:

1. Art History, BA
2. L&S Bachelor of Arts Degree Requirements
3. L&S Bachelor of Science Degree Requirements
4. English, BA

F. Curricular Area Change:

1. TCH LRN – Teaching and Learning

G. Items Approved Since Last Meeting: None

5. Approval of the Minutes from the [October 9, 2018 APCC meeting](#).

Andrew Kincaid moved to approve the October minutes. Laura Stark seconded and the motion carried.

6. Old Business:

A. [JAPAN 345: Japanese News Media](#)

Kim Pietsch moved to approve this course. Laura Stark seconded and the motion passed unanimously.

7. New Business:

A. Undergraduate Program Review – [International Studies](#)

The program has grown despite limited resources and did an excellent job addressing the recommendations outlined in the last review. The review committee recommended that the program be continued. Further recommendations include continuing the United Nations summer program, creating a required introductory-level International Studies course, advocating for adequate support from L&S, and developing a plan to gather data on student time to degree and employment after graduation.

Stuart Moulthrop moved to approve the International Studies report. Laura Stark seconded and the motion carried.

B. Undergraduate Program Review – [Journalism, Advertising, and Media Studies](#)

The review committee recommended that the program be continued. Further recommendations include the addition of more ad/PR electives, additional faculty, especially faculty of color, replacement of outdated hardware, and addressing faculty retention issues by increasing salaries.

The Department requested that the report be rewritten to correct errors and clean-up some language.

Andrew Kincaid moved to table further discussion. Shawn seconded and the motion passed unanimously.

C. Exceptions to GER Moratorium

1. Reactivating GER on a course that previously had GER status
2. Jointly offered with another course that already has GER status
3. CGS courses aligning with a UWM course that already has GER status

There is currently a task force working on reconfiguring/reconceptualizing GER. In the meantime, there is a moratorium on approving new GER.

Julie Ellis moved to approve the exceptions to the GER moratorium. Abera Gelan seconded and the motion carried.

D. [Items Pulled from Automatic Consent](#)

American Indian Studies

- ! AIS 161 First-Semester Indigenous Languages of Wisconsin: (subtitle)
- ! AIS 162 Second-Semester Indigenous Languages of Wisconsin: (subtitle)

Film, Video, Animation, and New Genres

- ! FILM 107 Digital Filmmaking for Non-Majors

These courses are requesting GER/CD. Kim suggested that we should approve CD courses as exceptions to the moratorium. Mike Darnell pointed out that this is not a grab for more students, but a service to incoming students. The study of languages is inherently cultural. These courses will also serve at-risk students. Kristen Murphy suggested this should go back to the task force. Shawn Cahill noted that CD was discussed by task force, but there wasn't much clarity on how it should be addressed.

Shawn Cahill moved to approve these courses without GER. Stuart Moulthrop seconded and the motion carried.

E. Recommendation to Registrar's Office regarding U/G courses:

APCC recommends that the registrar implement separate sections for all U/G courses starting in a phased approach in fall 2019. Separate sections will better distinguish for instructors those students required to do graduate level work from those required to do undergraduate level work; they will create a permanent record of what level of work the student has completed; and they will facilitate a more efficient and reliable system of double counted credit in accelerated master's degrees.

Kim Pietsch moved to approve the recommendation. Andrew Kincaid seconded and the motion passed unanimously.

NURS and UWS NURS 369

Stuart Moulthrop move to approve these courses. Abera Gelan seconded and the motion carried.

9. **Adjournment.** Stuart Moulthrop moved to adjourn. Abera Gelan seconded and the meeting adjourned at 8:59 a.m.