

**University of Wisconsin–Milwaukee  
NOMINATIONS COMMITTEE  
2017-18 Annual Report**

**Members:**

<b>Name</b>	<b>Rank</b>	<b>Department</b>
Nancy Bird-Soto	FAC	Spanish & Portuguese
<> <sup>1</sup>	FAC	
Alvaro Rios	FAC	Theatre
Hanh Trinh	FAC	Health Informatics & Admin
Suzanne Boyd	FAC	Mathematical Sciences
Iris Xie, <b>Chair</b>	FAC	School of Information Studies
Ichiro Suzuki <sup>2</sup>	FAC	Elec Engr & Computer Sci
Trudy Turner	FAC	Secretary of the University

<> Yet to be appointed  
1 Repl N, Carnegie (2019-E)

**Charter:**

**Functions/ Responsibilities:**

**A3.5 Nominations Committee**

- (1) Membership. Eight members as follows: seven faculty members, no more than four of whom are from a single school or college, to be nominated using the same nomination and election procedures that are used for other faculty standing committees. The Secretary of the University serves ex-officio. The elected members serve two-year staggered terms.
- (2) Functions
  - a) Nominates candidates for all positions to be filled by faculty election.
  - b) Advises the Chancellor on appointive faculty positions and on such other faculty appointive positions as the Chancellor may request.
- (3) Procedures
  - a) The Secretary of the University circulates a questionnaire to the faculty not later than the second regular faculty meeting, which shows the names of all faculty committees and all other elected and appointed positions, and requests the faculty members to indicate first, second and third choices of such positions in which they are willing to serve if elected or appointed. The committee is authorized to solicit appropriate biographical data as prescribed by the committee.

- b) The Committee then prepares a slate of nominees to be distributed with the calendar of the March Faculty Senate meeting, where it is the first item of business. The committee nominates at least two candidates for each vacancy. Additional nominations may be made viva voce from the floor of the meeting. Other nominations, sponsored by three faculty members, may be made, prior to the meeting, by submitting the names of the nominees to the Secretary of the University.
- c) Immediately following the meeting, the Secretary of the University prepares an electronic ballot to be distributed to all members of the faculty. Accompanying the ballot will be a brief biographical statement of the candidates.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

(Document 1679, 9/21/89; UWM Administration approval, 10/6/89)

(Document 2510, 10/20/05; UWM Administration approval, 12/02/05)

### **Meetings:**

#### **September 14, 2017**

Professor Iris Xie was elected as a committee chair. The committee reviewed committee charter, the initial markup copy of the preference sheet and approved the nominations/election timeline.

#### **November 30, 2017**

Selection of candidates for University Committee Special Election – Candidate list was reviewed. A motion was made, seconded, and unanimously approved to place four candidates on the ballot.

Review Nominations Committee Charter – A motion was made seconded and unanimously approved to change the term length of elected members to three years. The recommendation was forwarded to Codification for review.

#### **February 20, 2018**

Selection of candidates for 2017-18 Faculty Standing Committee elections.

### **Nominations Committee Report for Elective Standing Faculty Committees for 2017-18**

In preparing the slate of nominees for elective faculty standing committees, the Nominations Committee used the following procedures:

1. Preference sheets were prepared and distributed electronically to the faculty. The first, second and third choices were tabulated from 147 returns out of a possible 736 (This number includes all persons holding faculty rank including administrators and those on sabbatical).
2. Persons completing the preference sheet comprised the major pool of nominees. Attempts were made to achieve continuity and balance in committee membership.