

**University of Wisconsin–Milwaukee
ADMISSIONS AND RECORDS POLICY COMMITTEE
2017-18 Annual Report**

Members:

| Name | Rank | Department |
|----------------------------|-------------|---------------------------------|
| Zachary Durlam | FAC | Music |
| Julia Snethen ¹ | FAC | Nursing |
| Tyler Thom | AS | Admissions & Recruitment |
| < > | FAC | |
| | | |
| Gesele Durham | AS | Assessment & Inst Research |
| Dietmar Wolfram | FAC | School of Information Studies |
| Tian Zhao | FAC | Elect Engr & Computer Science |
| | | |
| Angie Izard | AS | Academic Opportunity Center |
| Victoria Moerchen | FAC | Kinesiology |
| Anika Wilson, Chair | FAC | Africology |
| | | |
| Rebecca Freer | Int. Dean | Dean of Students |
| Katherine Miota | Asst Dir | Undergrad Admissions |
| Jennifer Gruenewald | AS | Center for International Ed Rep |
| < > | | Graduate School Rep |
| Brian Hinshaw | AS | Registrar's Office |

Charter:

Functions/ Responsibilities:

A1.3 Admissions and Records Policy Committee

- (1) **Membership.** Eighteen members as follows: seven faculty members, not more than one of whom will be from the same college or school, four to be elected, three to be appointed by the Chancellor from a list to be submitted by the Nominations Committee; two members of the academic staff from the Division of Academic Affairs elected by the Academic Staff; one member of the Academic Staff elected at large; two students, one of whom shall be a graduate student; and ex-officio, the Associate Vice Chancellor of Enrollment Management or his/her designee, Director of Undergraduate Admissions, Dean of the Graduate School or his/her designee, a representative of the Center for International Education, the Dean of Students, and the UWM Registrar or his/her designee.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)

(Document 2598, 11/15/07; UWM Administration approval, 11/30/07)

(Editorially revised, 05/01/08)

(Document 2896, 02/21/13; UWM Administration approval, 03/01/13)

(Document 2945, 04/17/14; UWM Administration approval, 04/29/14)

(Editorially revised, 05/20/14)

(2) Functions

- a) Reviews regularly University policies regarding admission of students and the impact of these policies on the University as a whole.
- b) Recommends to the University Faculty or the Faculty Senate on matters of policy relating to students' admissions, registration and record keeping.
- c) Maintains a liaison with appropriate system-wide committees and the Graduate Faculty Council through its chairperson.
- d) Approves, on an annual basis, operational guidelines for the admission of new freshman during the next application year. This information shall be included in the Admissions and Records Policy Committee's annual report to the Faculty Senate.
- e) Receives on an annual basis from the Office of Undergraduate Admissions, a copy of the proposed language for publicizing UWM's admission requirements, including a profile of characteristics typical of students who are academically successful. This information shall be included in the Admissions and Records Policy Committee's annual report to the Faculty Senate.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

(Document 1619, 5/10/88; UWM Administration approval, 9/22/88)

(Editorially revised, 6/6/80)

(Editorially revised, 12/29/95)

(Document 2552, 11/16/06; UWM Administration approval, info only)

(Document 2945, 04/17/14; UWM Administration approval, 04/29/14)

Meetings:

Sept 15, 2017

Oct 27, 2017

Dec. 4, 2017

The Admissions Records and Policy Committee (ARPC) met three times during the fall semester in 2017. The first meeting was to review the charter and vote for a chair. Anika Wilson was elected the chair for 2017-18.

In the next two meetings we discussed the proposal by the Center for International Education to replace document 2425R2 with a new document. Representatives from CIE explained how the document was out of date in that it listed obsolete tests and was riddled with deletions and edits that made the document difficult to follow. The new document updates admissions criteria for international students. On Dec. 4, 2017 the ARPC voted to approve the new document as proposed by CIE with minor changes and clarifications.

The proposed document was sent to the Codification Committee to be considered during a meeting at the end of this month. Final codification was delayed by CIE in order to assess contingencies that could impact implementation of the policy. There were no other active agenda items for the ARPC in 2017-18.

Report prepared by Anika Wilson